

EOWB BUDGET 2019-2020

	Budget 2018-2019	Actual thru May 2019	Percentage spent	Projected Year end Spending	Proposed 2019-2020
RESOURCES					
WIOA Formula	2,888,473	1,629,708			2,884,699
RR/AA	251,681	115,235			27,500
State Grants	474,984	146,367			325,249
Contracted Services / Misc.	55,116	48,746			55,116
Total Resources	3,670,254	1,940,056			3,292,564
EXPENDITURES					
Board Expenses					
Staffing					
Salaries	353,290	343,846	97%	375,105	426,105
Employer Taxes & Benefits	118,582	92,951	78%	101,401	167,868
Total Staffing	471,872	436,797	93%	476,506	593,974
Operating Expenses					
Professional Services	15,000	9,258	62%	9,258	10,000
Legal Services	20,000	0	0%	5,000	20,000
Audit Services	15,000	13,425	90%	13,425	15,000
Fees/Taxes/Membership	15,000	12,038	80%	14,038	15,000
Insurance	15,000	5,302	35%	5,802	10,000
Office Supplies/Equipment/Expenses	15,000	2,047	14%	4,047	10,000
Phone & Internet	10,000	1,289	13%	1,406	5,000
Facilities	15,000	6,300	42%	6,873	15,000
Staff Travel/Training	35,000	20,643	59%	25,643	35,000
Board Travel	10,000	6,018	60%	6,518	10,000
Meetings	2,500	518	21%	1,018	2,500
Community Outreach	88,000	20,325	23%	52,825	72,066
Board Support/Misc	0	0	0%	0	0
Total Operating Expenses	255,500	97,163	38%	145,853	219,566
Program Expenses					
WSO Leases	60,000	45,936	77%	50,112	55,000
WSO Phone & Internet	30,000	15,565	52%	16,980	20,000
WSO Office /General Expenses/Outreach	10,000	613	6%	613	5,000
ITrac Database	27,000	18,384	68%	27,000	30,000
Total Program Expenses	127,000	80,499	63%	94,705	110,000
Total Board Expenses	854,372	614,459		717,064	923,540
Program Provider Contracts					
Adult	394,497	341,430	87%	372,469	494,989
Incumbant Worker	80,000	6,570	8%	6,570	80,000
Dislocated Worker	482,024	390,942	81%	426,482	422,532
Youth/HCEY	448,787	350,944	78%	382,848	448,787
GED	81,000	11,427	14%	31,427	40,000
Work Experience	96,789	57,667	60%	62,909	68,983
TANF/ILP	87,405	26,459	30%	26,459	124,429
AA /RR	256,557	108,729	42%	118,613	25,000
Total Program Provider Contracts	1,927,059	1,294,168	67%	1,427,778	1,704,720
Total EOWB Expenses	2,781,431	1,908,627	69%	2,144,843	2,628,260
Average spend rate per month					
Board		55,860			664,305
Provider		117,652			
Estimated months carry over					
					3.83

Resources

WIOA Formula

Current Year: Allocation \$1,657,192 in contract to Provider \$1,486,308 remainder to operate Board

By County allocation: Baker, Grant, Harney, Malheur, Union and Wallowa \$987,005 Umatilla, Morrow \$ 670,187 for the total allocation of \$1,657,192

Reserve funds- funds not spent in previous year and 20% of allowed formula carryover of current allocation. These funds are needed to provide operating cash for July, August and September of the new year for the provider and the Board. Our allocations are not available until October.

Est. \$236,507 in admin

991,000 in Program

These funds are greater than we typically carry but due to the uncertainty with the infrastructure agreements and one stop requirements additional costs were budgeted for. EOWB now pays all the facility and communication costs for the provider at all 8 one stops. This allows all the funds to the provider to serve participants.

In addition our providers were unable to fully spend out their contracts WIOA. An estimated \$215,422 will be carried over in the reserve.

The current year we have budgeted to hold in reserve \$664,305 to cover costs until our new allocations come in.

RR/AA – Rapid response and Additional Assistance

RR and AA funds are used for layoffs or closures. Currently we have Boise cascade scheduled to close in June 2019. A small amount was budgeted as it is a rare year that we do not have one.

State Grants

Industry Engagement (Sector) \$87,829

These funds are available to assist in:

- 1) Convening and supporting sector partnerships
- 2) Facilitating engagement of partners
- 3) Implementing strategies identified and
- 4) Enhancing coordination of workforce development programs, programs and economic development

Work Experience (BTWO) \$68,983

Provides additional financial resources to assist in coordination and supporting on the job training and work experience activities for eligible participants

Competitive Strategies \$168,437

Funding that assists Boards (particularly the most rural Boards) meet the needs and requirements of the grants and one stop centers that are not fully covered by formula dollars due to factors such as low population, distance, additional offices needed, etc

Contracted Services

EOWB does the bookkeeping for a non profit and these funds are used to offset the costs of the Board

Expenses**Staff**

We have added funding for a Project Manager. This position is needed to fulfill the requirements and objectives of the various projects that EOWB maintains.

Operating and Program Expenses

All operating Expense are projected to remain relatively steady.

Provider Contracts

Funding for our provider are also projected to remain steady. AA and RR are reduced as we currently do not have a layoff or closure.

EASTERN OREGON WORKFORCE BOARD

Financial Report

July 1, 2018 thru May 2019

	Contract	YTD Draws	BAL OF BUDGET	Percentage Spent
FUNDING	ACTUAL			
WIOA Adult	491,483	260,140	231,343	
WIOA Dislocated Worker	438,660	145,334	293,326	
WIOA Youth	515,155	6,848	508,307	
High Concentration Youth	40,760	22,067	18,693	
Admin	160,585	14,078	146,507	
Hermiston Food Admin	17,485	2,532	14,953	
Hermiston Food AA	89,383	63,679	25,704	
Additional DW	95,588	35,000	60,588	
Additional Admin	10,621	10,621	0	
Adult Reserve	249,950	249,950	0	
DW Reserve	310,904	310,904	0	
Youth Reserve	423,382	423,382	0	
Admin Reserve	151,385	151,385	0	
Work Experiences	68,983	45,051	23,931	
Industry Engagement	87,829	28,136	59,693	
Competitive Strategies	196,509	0	196,509	
TANF Summer Youth	31,663	28,180	3,483	
Boise Cascade RR	5,450	2,802	2,648	
Boise Cascade Admin	8,938	1,074	7,864	
Boise Cascade AA	61,416	35,607	25,809	
Sykes AA	58,167	1,667	56,500	
Sykes RR	7,934	7,874	60	
Sykes Admin	2,908	0	2,908	
GED	90,000	45,000	45,000	
Contracted	55,117	48,746	6,371	
TOTAL AVAILABLE FUNDS	3,670,254	1,940,056	1,730,198	
OPERATING EXPENSES	BUDGETED	YTD SPENDING	BAL OF BUDGET	
Staffing				
Salaries	353,290	343,846	9,444	97%
Taxes & Benefits	118,582	92,951	25,631	78%
Total Staffing	471,872	436,798	35,074	93%
General Expenses				
Professional Services	15,000	9,258	5,742	62%
Legal	20,000	0	20,000	0%
Audit	15,000	13,425	1,575	90%
Fees/Taxes/Membership	15,000	12,038	2,962	80%
Insurance	15,000	5,302	9,698	35%

Supplies	15,000	2,047	12,953	14%
Telephone/Communications	10,000	1,289	8,711	13%
Facilities	15,000	6,300	8,700	42%
Staff Travel/training	35,000	20,643	14,357	59%
Board Member Travel	10,000	6,018	3,982	60%
Meetings	2,500	518	1,982	21%
Public Relations/Information/Outreach	88,000	20,325	67,675	23%
Board Support	0	0	0	0%

Total Operating Expenses	255,500	97,163	158,337	38%
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Program Expenses

WSO Leases	60,000	45,936	14,064	77%
WSO Phone & Internet	30,000	15,565	14,435	52%
WSO Office Expense/general/outreach	10,000	613	9,387	6%
Itrac Data Base	27,000	18,384	8,616	68%
Total Program Expenses	127,000	80,499	46,501	63%

TOTAL BOARD EXPENSES	854,372	614,459	239,913	72%
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PROVIDER EXPENSES Thru October

	CONTRACTED	YTD SPENDING	CONTRACT BAL	
CAPECO				
WIOA Adult	213,523	150,343	63,180	70%
WIOA Dislocated Worker	219,727	187,305	32,422	85%
WIOA Youth	188,277	118,599	69,678	63%
HCEY	15,350	8,830	6,520	58%
Work Experience	49,531	37,942	11,589	77%
TANF Summer Youth	47,563	12,584	34,979	26%
Sykes RR	7,934	7,874	60	99%
Sykes AA	58,167	869	57,298	1%
Hermiston Foods AA	90,330	62,355	27,975	69%
OED GED prep	40,500	3,928	36,572	10%
Total CAPECO	930,901	590,629	340,272	63%

	CONTRACTED	YTD SPENDING	CONTRACT BAL	
TEC				
WIOA Adult	260,974	197,657	63,317	76%
WIOA Dislocated Worker	262,297	203,637	58,660	78%
WIOA Youth	229,810	208,165	21,645	91%
HCEY	15,350	15,350	0	100%
Work Experience	47,258	19,725	27,533	42%
TANF Summer Youth	26,424	13,679	12,745	52%
TANF Summer Youth 2019	13,418	197	13,221	1%
Boise Cascade RR	3,308	2,802	505	85%
Boise Cascade AA	96,819	34,829	61,990	36%
OED GED prep	40,500	7,499	33,001	19%

Total TEC	996,157	703,539	292,619	71%
PROVIDER TOTALS	1,927,059	1,294,168	632,891	67%
GRAND TOTAL EXPENSES	2,781,431	1,908,627	872,804	69%