

**CLEAN AIR NORTH GROUP
IN-HOUSE SERVICE OPPORTUNITIES**

NEXT ELECTION:

(ELECTIONS ARE HELD DURING THE GROUP CONSCIENCE MEETING AT 8:30PM ON THE LAST MONDAY OF THE MONTH PRECEDING THE END OF THE CURRENT TERM.)

CURRENT COMMITMENTS			TIME IN MONTHS		SERVICE POSITIONS – DESCRIBED	VOLUNTEERS FOR NEXT TERM
Service Position:	Current Holder:	Term Expires:	Term of Service (mos):	Minimum Continuous Sobriety (mos):	Description:	Please write your name below:
			6	24	Preside over Clean Air North Group Conscience and related meetings. If unavailable for scheduled meeting, delegate to a member in good standing.	_____ _____ _____
			6	6	Keep minutes at all Group Conscience Meetings and post on CAN bulletin board and archive in minutes notebook. Keep AA bulletin Board current. Retrieve mail from mailbox on a weekly basis. (See the 'CAN Service Position Descriptions' sheet for more information).	_____ _____ _____
			24	24	Handle all group financial matters as outlined on Page 21 in "The AA Group" pamphlet. Maintain current financial records of the group. Promptly collect and reimburse supply receipts. Post financial statements in a timely manner each month on CAN bulletin board. Give a report at all scheduled Group Conscience meetings.	CLOSED NEXT ELECTION
			6	12	Provide chairperson for each meeting and assist in getting speakers for open meetings. Give a status report at all scheduled Group Conscience meetings. (See the 'CAN Service Position Descriptions' sheet for more information).	_____ _____ _____
			12	2	Recruit the monthly Wednesday night step-speakers and Wednesday night Traditions speaker for the month of November. Keep the monthly calendar in the kitchen updated with the names of speakers. Keep and maintain a record of all speakers along with their contact information. Contact each speaker a couple of days in advance to remind them of their commitment. Give a status report at all scheduled Group Conscience meetings. (See the 'CAN Service Position Descriptions' sheet for more information).	_____ _____ _____
			6	6	Responsible for purchasing and maintaining AA conference approved literature and materials including desire, monthly, and yearly chips. Keep literature rack orderly and maintain posting of prices. Give a status report at all scheduled Group Conscience meetings. (See the 'CAN Service Position Descriptions' sheet for more information).	_____ _____ _____
			6	6	Provide a clean meeting area, including the kitchen, restrooms, floors, counters, chairs, tables, baseboards, windows, fans, refrigerator, bookshelves, podium, trash cans, and recycle bin. Give a status report at all scheduled Group Conscience meetings. (See the 'CAN Service Position Descriptions' sheet for more information).	_____ _____ _____
			6	6	Responsible for purchasing and maintaining beverages including bottled water and soft drinks. Re-stock refrigerator on a regular basis (every few days during summer season). Give a status report at all scheduled Group Conscience meetings. (See the 'CAN Service Position Descriptions' sheet for more information).	_____ _____ _____
			6	6	Responsible for purchasing and maintaining coffee, filters, creamers, sweeteners, stirrers and cups, as well as miscellaneous party goods including napkins, paper plates, plastic flatware, etc. Give a status report at all scheduled Group Conscience meetings. (See the 'CAN Service Position Descriptions' sheet for more information).	_____ _____ _____
			24	24	Represent Clean Air North at all District and Area Service activities. Maintain service bulletin board containing information from GSO, District, and Area Meetings. Coordinate and schedule workshops requested by the group. Give a report at all scheduled Group Conscience meetings.	CLOSED NEXT ELECTION
			24	12	Represent Clean Air North at the Dallas Intergroup Association meetings. Give a report at all scheduled Group Conscience meetings.	CLOSED NEXT ELECTION
			12	6	Read the Grapevine magazine; announce its arrival each month. Let members know how to order Grapevine, register as a Rep. with the Grapevine, participate in area Grapevine committee activities. Give a status report at all scheduled Group Conscience meetings.	_____ _____ _____
			12	12	Represent Clean Air North at all District and Area Service activities and any Intergroup Correctional activities. Carry info about activities that our group is involved in to these meetings. Bring back and report info about Correctional service opportunities and activities at scheduled Group Conscience meetings.	CLOSED NEXT ELECTION
			12	24	Represent Clean Air North at all District and Area Service activities and any Intergroup PI/CPC activities. Carry info about activities that our group is involved in to these meetings. Bring back and report info about PI/CPC service opportunities and activities at scheduled Group Conscience meetings.	CLOSED NEXT ELECTION
			12	12	Represent Clean Air North at all District and Area Service activities and any Intergroup Treatment related activities. Carry info about activities that our group is involved in to these meetings. Bring back and report info about Treatment service opportunities and activities at scheduled Group Conscience meetings.	CLOSED NEXT ELECTION