

Clarbeston Road AFC



Honours 2018/19 Season

FAW Silver Accreditation
Under 16s Division Runners Up
Under 15s Cup Finalists

Welcome Pack

2019-20 Season

Registered Charity Number: 1163455

Welcome to Clarbeston Road Football Club

On behalf of the trustees of Clarbeston Road Football Club I should like to offer you a warm welcome to our club. We have been providing access to football for our local community since 1961, during which time the club has gone from strength to strength. We are proud to have twice been awarded the honour of Welsh Club of the Year by the FAW Trust (in 2003 and 2008).

Today, we have mini and junior teams for most age groups; from Under 7s to Under 16s. We are delighted to now have separate Under 12s and Under 14s girls teams and we hope to attract enough interest to run girls teams at other age groups in future. We have 2 senior teams, competing in the 1st and 3rd Divisions of the Pembrokeshire League and we are also closely associated with the county-based Cleddau Warriors Disability Football Club, to which we provide coaching support. We hold the InSport Ribbon for our work with disability football and we currently have the FAW Trust Silver accreditation. Our aim is to achieve the new Platinum standard in the very near future.

We became a registered charity (charity number 1163455) in 2016 and we currently have 10 trustees who manage the club. We own our main football ground at Knock Field, where much of our mini football takes place and where our first choice, full sized pitch is located. We rent 2 further fields with full sized pitches and we have our changing rooms in the centre of the village, opposite the Cross Inn, an important sponsor and our unofficial HQ!

We have ambitious plans for the development of the club. We have planning permission for a new club building at our main site, to host a clubroom and changing facilities, together with a floodlit 3G training pitch. Work was completed in 2018-19 on Stage 1 of our Knock Field re-development and also to provide off-road parking for our Pitches 2 and 3.

The success of the club is based on the hard work of our many volunteers, including the trustees, our 35+ trained coaches and many other helpers and sponsors. Without their support, we would not be able to provide what we do to the community. We always need more help and I would also encourage all players and their families to get involved with our social calendar and fundraising programme. If you wish to take a more active volunteering role in the club we would be very pleased to hear from you (details on page 5).

We hope this pack will give you much of the information you need to make the most of being part of our club. However, there is a lot more on our web site and we publish ongoing news on our Facebook site and Twitter feed.

Steve Brown, Chairman of Clarbeston Road AFC

Our Coaches

All of our junior and mini coaches are trained to coach young people. They have all, as a minimum, achieved the FAW Leaders Award, 4 have achieved the UEFA C licence standard, the next level in the coaching hierarchy and 2 have the higher standard B licences. We go beyond the minimum requirements and ensure that all coaches attend training in Safeguarding, together with the FAW Emergency First Aid qualification. All of our coaches and volunteers who have contact with children and young people have to go through the Disclosure Barring Service (DBS) checks.

We encourage senior players and parents to become involved as coaches and volunteers. Each year we have several 16-18 year old players who develop coaching skills alongside their A level studies. We also support students to gain experience as part of sports courses, the Duke of Edinburgh award scheme and their Welsh Baccalaureate studies.

Safeguarding

Our Club Safeguarding Officer is Owen Roberts, who is assisted by Steve Stretch. Both are club trustees. In the unlikely event you have any concerns about safeguarding or the welfare of children and young people under our supervision, please report these to Owen for investigation. He may be contacted on 07966 068729. Any concerns about inappropriate behaviour of third parties in the vicinity of our activities, or any safety hazards, should be reported to our coaches without delay. We follow the FAW Communications Guidelines – Safeguarding to ensure appropriate use of social media.

Photography

We wish to publicise our activities on our web site and Facebook site and we often have local press interest in our matches. We seek consent from parents and guardians for this to take place and we will not publish photos or videos including your children, or identify them, without your consent.

Codes of Conduct

We have adopted the FAW Codes of Conduct for our coaches, players parents, team officials and spectators. We have expectations of high standards of conduct and behaviour for everyone associated with our club and we will be grateful for your assistance in both meeting these standards and letting us know if you have any concerns that we may need to address. Please see our web site for full details, a summary of which follows.

Code of Conduct for Players and Parents

Our code of conduct is essential to the success and future development of Clarbston Road AFC. We strive to create a positive atmosphere, free from foul and abusive language, undue pressure, embarrassment and prejudice. This is crucial in order for young players to be able to play, develop, enjoy and express themselves.

We have an Equality Policy (available under the Club Policies section of our web site) and we have adopted the FAW Codes of Conduct for coaches, players, parents, relatives and other spectators. In particular:

- Foul and abusive language from Players, Parents, Team Officials or Spectators will not be tolerated.
- Players, Parents, Team Officials & Spectators are requested to respect the Referee and Officials and any decisions they make. No abuse of Referees or Officials will be tolerated.
- All persons are expected to let the children play without being intimidated by screaming and shouting from the touchline. Players often become distracted and confused when hearing conflicting comments and instructions, and as a result their performance, confidence and enjoyment may suffer.
- We encourage positive support as opposed to criticism for mistakes. Young children do not respond well to negative feedback.
- Serious disciplinary Issues will be dealt with by the Club Committee
- The taking of pictures or the videoing of the children is strictly forbidden without prior permission of the club and the parents of ALL of the children involved.
- The principles of our code of conduct are applied to the Club social media sites. We will act to deal with any inappropriate postings.
- Failure to comply with this code may result in exclusion of individual Players, Parents, Coaches, Managers or Spectators from the club

Data Protection and Privacy Policy

As for any other organisation holding personal information about it's members we are required to meet the requirements of the General Data Protection Regulation.

Clarboston Road AFC is committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership or volunteering, Clarboston Road AFC is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

Details are of our Data Protection Policy and our Privacy Policy (referred to as a Fair Processing Notice) are held on our web site and can be viewed through the following link:

<http://www.clarbostonroadafc.co.uk/data-protection-policy.html>

Training arrangements and ground rules

Much of our training takes place at the STP Astro-turf pitch in Haverfordwest. Please speak to individual coaches to confirm times and any other alternative arrangements. Training sessions cost £3 each to cover the cost of hiring the facilities and floodlights and will be collected at the gate on entry. In the event of cancellation due to adverse weather, we will endeavour to post a notice on our Facebook page.

Directions to our pitches and facilities in Clarboston Road can be found on our web site (www.clarbostonroadafc.co.uk/how-to-find-us.html)

We have a few sensible ground rules to help things run smoothly;

1. Players must wear the correct kit for the playing surface at all times eg. suitable football boots, or astro trainers and shin pads. Kit appropriate to the weather conditions should also be worn, including waterproof tops during wet weather and water bottles should be provided, particularly in warm weather.
2. No litter is to be left on the playing fields or surrounding areas
3. Strictly no sweets/chewing gum etc are allowed during training or playing
4. Players who disrupt the training for others will be reported to their parent/guardian and may be asked to leave the session if it persists.

5. Parents and guardians are requested to arrive in good time to drop off and pick up so that all children are ready to start training promptly at the assigned time for their age group. Parents are excluded from the caged training area.

6. Clarboston Road AFC cannot accept responsibility for the safety of children once they leave our facilities or supervision.

7. Please park considerately to allow safe access and exit from training facilities and pitches.

We have provided off road parking at our Pitch 3 site for both Pitches 2 and 3. There is a new safe pedestrian route within Pitch 3 with a crossing point to Pitch 2 for players and spectators. Please do not drop off players or park on the road as this creates both safety and congestion hazards. In the unlikely event that our Pitch 3 car park is full, there is normally space in the lay by in the village or at the Memorial Hall, only a short walk away.

We have also improved car parking at our Knock Field site (Pitch 1 and Junior/mini pitches). However, please park considerately to enable us to use the full capacity at the site and to avoid parking on the highway.

8. All injuries or medical conditions that may affect training or playing (including heavy colds, asthma or any history of concussion) **must** be reported to the Coach prior to the session. Any player deemed unfit to take part will be returned to their parent/guardian. The welfare of the child must be considered at all times.

Useful names, numbers and links

Role	Name	Contact details
President	Delwyn Lewis	01437 731313
Chairman	Steve Brown	07443 454952
Vice Chairman & Junior Secretary	Huw Bevan	01437 731358
Secretary	June Harries	01437 731574
Treasurer	Jenny Lewis	01437 731313
Disability lead	Daniel Jones	07800 905892
Fundraising Coordinator	Steve Stretch	07976 944430
Safeguarding Officer	Owen Roberts	07966 068729
Senior Men 1 st Team	Matthew Ellis	07519 659737
Senior Men 2 nd Team	Matthew Brown	07968 780682
Under 16s	Rebecca Chandler	07950 368383
Under 14s Girls	Steven Williams	01437 731295
Under 14s	Daniel Jones	07800 905892
Under 12s Girls	Adele Bevan	07557 553229
Under 12s	Lance Creese	07772 770105
Under 11s	Pam Vaughan-Thomas	07971 871762
Under 10s	Owen Roberts	07966 068729
Under 9s	Greg Jackson	07833 677878
Under 8s	Gareth Owens	07891 166835
Under 7s	Huw Bevan	01437 731358

Our web site address is www.clarbestonroadafc.co.uk

Our Facebook site is www.facebook.com/ClarbestonRoadAFC

Fundraising

It costs around of £35,000 each year to run our club, before we invest in any improvements. All of this cost has to be raised from sponsorship, training/match subs and fundraising. We would prefer not to charge a membership fee as we do not wish to exclude anyone on the basis of being unable to afford to take part. It is therefore really important that all of our members support our fundraising initiatives and events. There are a number of ways in which you can help:

If you have a business:

Please consider sponsoring an advertising board alongside our pitches. These are available at £100 per annum

If you are a member, parent or supporter:

Please consider entering our weekly Bonus Ball competition. It costs only £1 per week and you can win £25 if the number you are allocated is the Bonus Ball in the Saturday National Lottery draw. A form is enclosed if you wish to enter or you can pick this up directly from our web site on:

<http://www.clarbestonroadafc.co.uk/bonus-ball.html>

Also please consider taking part in organising or supporting a fundraising event to supplement the programme organised by the trustees. No experience is necessary but if you do have some fundraising experience or can spare a little time, we would be very grateful for your support. If you are interested in helping us please contact Steve Stretch on 07976 944430 or on steve.stretch@yahoo.co.uk

At the very least we hope our members and supporters can attend our fundraising events. These provide an important part of the social calendar for our part of Pembrokeshire and there should be something for everyone!

All of the funds we raise are invested back into providing football for the community. The more we can raise, then the more we can do to improve our facilities and the service we provide.

Our Sponsors

We are grateful for the generous support of the following current sponsors:

Bet Ed, Haverfordwest
Boot Lydstep Ltd Pitch Maintenance
Cross Inn, Clarboston Road
DJM Services (Pembs) Ltd
Dragon LNG
David Rees Fencing & Agricultural Services
E.P. Harries & Co.
Green Warmth
Gwilym J Morris & Son
J E Lawrence & Son Ltd
John Nicholas Insurance
Jolly Jumpers
JPS Consultancy
Longlands Farm Cottages and D.B & J Lewis (Builders)
NFU Mutual
Oak Veterinary Group
Potters Waste Management
Price & Son (Solicitors)
Pump on the Green, Spittal
RAM Plastics Supplies
Ray Rees & Son
Totally Welsh.
Vernon Morgan Joinery
Vincent Davies
Western Seeds

Our Stage 1 Ground Improvement Project was funded through the Welsh Government Rural Communities - Rural Development Programme 2014-2020, which is funded by the European Agricultural Fund for Rural Development and the Welsh Government. Match funding of 20% of the cost was provided through the Landfill Communities Fund (LCF). This is an innovative tax credit scheme enabling Landfill Operators (LOs) to contribute money to organisations enrolled with ENTRUST as Environmental Bodies (EBs). EBs use this funding for a wide range of community and environmental projects in the vicinity of landfill sites. We are grateful for the support of Potters Landfill for our LCF funding.

We are also grateful for generous contributions towards our developments from, Lamboro Farm Ltd., Welsh Water Communities Fund, Wiston Community Council and Total Building Control Ltd.

Clarbeston Road AFC Player Contact Details and Parental Consent Form: Under Age Group

Player personal details:

Full Name:			
Known as:			
Home Address:			
Postcode:			
Date of Birth:			
Parent/Guardian's Names:			
Parent/Guardian Home Number:		Parent/Guardian Mobile Number:	
Parent/Guardian Email Address:			
Emergency Contact Number(s):			
School and Year Group			

Please Provide Two Further Emergency Contact Numbers:

Name:	Relationship:	Tel. Number:
Name:	Relationship:	Tel. Number:

Player Medical Information and Consent for Photography:

Please provide details of ANY medical conditions/disability we should be aware of and any medication your child takes for this condition (eg asthma).	
Please indicate (YES or NO) and sign if you are content for photographs/videos featuring your child to be published in Club features	
Please confirm that you agree to abide by the FAW Code of Conduct for parents and spectators. (Please refer to our web site)	

Please complete this form and hand to your team coach. You will be registered as a member of the club. The details provided will not be shared elsewhere and will be used solely for contact purposes and to provide you with information about the club.

BONUS BALL COMPETITION STANDING ORDER MANDATE



CLARBESTON ROAD A. F. C.

F. A .W. TRUST – CLUB OF THE YEAR 2003 & 2008 – CHARITY NO 1163455

President: Mr. Delwyn Lewis, Longlands Farm, Wiston. SA62 4QB Tel No: 01437 731313
Chairman: Mr Steve Brown, 4, The Close, Spittal, SA62 4QH Tel No: 01437 741595
Secretary: Mrs June Harries, In Between, Walton East SA63 4SX Tel No: 01437 731574
Junior Secretary: Mr Huw Bevan, Glenroy, Clarboston Road SA63 4UN Tel No: 01437 731358
Treasurer: Mrs Jenny Lewis, Longlands Farm, Wiston SA62 4QB Tel No: 01437 731313
Life Presidents: Mrs Sheila Evans, Mr Mostyn Phillips, Mr John Lewis

STANDING ORDER MANDATE

PLEASE TICK RELEVANT BOX

<input type="checkbox"/>	NEW INSTRUCTION
<input type="checkbox"/>	AMEND PREVIOUS STANDING ORDER QUOTING REFERENCE/BENEFICIARY

<u>ACCOUNT TO BE DEBITED</u>	<u>BENEFICIARY DETAILS</u>
ACCOUNT NUMBER: SORT CODE: ACCOUNT NAME: BANK NAME: BANK BRANCH ADDRESS:	BANK: BARCLAYS BANK PLC. BRANCH: HAVERFORDWEST SORT CODE: 20-37-82 ACCOUNT NO. 80182664 BENEFICIARY NAME: CLARBESTON ROAD A.F.C.

<u>PAYMENT DETAILS</u>	
AMOUNT OF FIRST PAYMENT	£13 DATE OF FIRST PAYMENT:
AMOUNT OF USUAL PAYMENT	£13
AMOUNT OF USUAL PAYMENT IN WORD	THIRTEEN POUNDS ONLY
WHEN PAID	QUARTERLY
PLEASE CONTINUE PAYMENTS UNTIL FURTHER NOTICE	<input type="checkbox"/> YES (PLEASE TICK)
CUSTOMER SIGNATURE	<input type="text"/>
CUSTOMER CONTACT NUMBERS	<input type="text"/>
CUSTOMER NAME AND ADDRESS:	<input type="text"/>

DATE:

