

**Bureau County Emergency Telephone Board
Meeting Minutes
February 23, 2017**

Board members present: Keith Ackerman, Todd Buckman, Terry Himes, Jim Hoscheid, Randy Philhower, Don Prince, Dan Rabe, Jim Shipp, Rodger Bruyn, and Chuck Woolley.

Board members absent: Bob Hoscheid, Jon Davis, Tom Root, and Kevin Sangston.

Staff members present: Director Diana Stiles.

Call to order: 7 p.m.

Review of agenda: No changes.

Review of regular board meeting minutes of January 26, 2017.

- Motion to approve without change: R. Philhower; Second – Rodger Bruyn.
- **Motion carried.**

Visitors: None.

Treasurer's report: T. Himes

- Treasurer's report reviewed.
- Motion to approve Treasurer's report: C. Woolley; Second – K. Ackerman.
- **Motion carried.**

Reports:

Executive committee: J. Shipp.

- 9-1-1 financing – Working.
- Ad Hoc SOP committee for Law Dispatch – Working.

Chairman's Report – J. Shipp.

- BCSD Channel 2 license has been approved. The frequency may be installed by next month.

Director's Report – D. Stiles.

- NG 9-1-1 project – Working.
- CAD/RMS and LEADS project – Working.
- Additional staff hiring – Working.
- GEM Radio issues – Working.
- State surcharge proposed updates include an 18-cent increase from 87 cents to \$1.50. Four cents will go to PSAPS; five cents will be for grants; eight cents will be placed in a catch-up fund; and one cent will go to the Illinois State Police.
- A new pump has been installed on the water heater.
- Motion to purchase Mitell software for the administration phone system at \$333 per year for five years: R. Philhower; Second – D. Prince.
- **Motion carried.**
- Plans are being made for BuEComm backup to change from Mendota PD to Ogle County SD.
- Statistics report attached.

New business:

- Kendall Keutzer has resigned from the ETSB as of the January meeting.

Adjournment:

- Motion to adjourn: R. Philhower; Second - R. Bruyn.
- **Motion carried.**

Meeting adjourned at 7:34 p.m.

Submitted by Terry Himes,
ETSB Secretary/Treasurer