

Approved

## **Bolivar Planning Commission Meeting of April 27, 2020**

**Attending:** Barb Staats, Steve Paradis, Randall Hughes, Jacob Stettes, Deb Hale

Steve Paradis called the meeting to order at 7:00 pm

Due to not conducting a meeting in February & March, there were no minutes to approve. Randall will incorporate minutes for the January meeting at a later date.

### **Unfinished Business:**

1. **Highlight the ordinance revisions and definitions in Article 131, 133, Part 13 & 17:** Steve created an index in reference to the terms in order to show a frequency of how the terms appear in the document. This index lists the frequency as well as the location of the terms within the document. Steve sent a copy of this document to the BPC members. Barb Staats created a document comparing the definitions to other municipalities and sent that document to each BPC member for review. Randall will be sending a copy of the revamped version of the index that Steve created. Deb Hale will continue to work on definitions. Deb also reported that she is about 20% complete. Deb stated that there are terms that should be added to the index in comparison to the County documents. Barb also agreed that there are items that should be added to the definitions. Steve reviewed tasks for each BPC member regarding the definitions. Steve requested that all information be sent to him prior to the next meeting.

### **New Business:**

1. **Election of BPC officers:** Barb Staats nominated Steve Paradis as President of the Bolivar Planning Commission. Jacob Stettes seconded the motion. Motion carried.  
Deb Hale nominated Barb Staats as Vice President. Jacob Stettes 2<sup>nd</sup> the motion. Motion carried  
Barb Staats nominated Randall Hughes as secretary. Deb Hale seconded the motion. Motion carried.
2. **Setting of meeting schedule for calendar year:** Next BPC meeting will be held on May 26, 2020. Information will follow to members and residents regarding teleconference information or held at the Bolivar Community Center. Future meeting schedule will be discussed.

### **Attendee Concerns:**

None

### **Adjournment:**

Barb Staats made a motion to adjourn the meeting at 8:10 pm