

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #1-14

Adoption of Corrective Action Plan

WHEREAS, in accordance with the Single Audit Act, it is necessary for the Fire District to prepare a Corrective Action Plan as part of the annual audit process; and

WHEREAS, it is further required that all findings and recommendations contained in the audit report be addressed by the Chief Financial Officer of the Fire District by means of a Corrective Action Plan which will address the method of resolving any problems as set forth in the findings and recommendations of the audit report; and

WHEREAS, said Corrective Action Plan is to be submitted to the Division of Local Government Services and placed on file with the Clerk or Secretary of the Fire District within 60 days from the date the audit is received by the fire district.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

- (1) The Corrective Action Plan as attached is hereby adopted by the Fire District in accordance with applicable statutory laws or regulations.
- (2) A copy of same shall be forwarded to all appropriate parties.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on January 9, 2014.

Vincent Rubio
Secretary

The foregoing resolution was introduced by Commissioner Rubio and it was seconded by Commissioner J. Poppe.

RECORD OF VOTE

Members	BUNNELL	J. POPPE	RUBIO	SYMONS	WICKHAM
Yes		T	T	T	
No					
Not Voting					
Absent	T				T

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on January 9, 2014.

Vincent Rubio
Secretary

The foregoing resolution was introduced by Commissioner Rubio and it was seconded by Commissioner J. Poppe.

RECORD OF VOTE

Members	BUNNELL	J. POPPE	RUBIO	SYMONS	WICKHAM
Yes		T	T	T	
No					
Not Voting					
Absent	T				T

Resolution #2-14 - Adoption of 2014 Budget

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #3-14

**Closing of Meeting Pursuant to
Open Public Meetings Act**

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The meeting of January 9, 2014 is closed and will be reopened at such time as the discussion in executive session has been completed.

(2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on January 9, 2014.

Vincent Rubio
Secretary

The foregoing resolution was introduced by Commissioner Rubio and it was seconded by Commissioner J. Poppe.

RECORD OF VOTE

Members	BUNNELL	J. POPPE	RUBIO	SYMONS	WICKHAM
Yes		T	T	T	
No					
Not Voting					
Absent	T				T

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #4-14

**Closing of Meeting Pursuant to
Open Public Meetings Act**

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The meeting of February 13, 2014 is closed and will be reopened at such time as the discussion in executive session has been completed.

(2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on February 14, 2014.

Vincent Rubio
Secretary

The foregoing resolution was introduced by Commissioner J. Poppe and it was seconded by Commissioner Rubio.

RECORD OF VOTE

Members	BUNNELL	J. POPPE	RUBIO	SYMONS	WICKHAM
Yes		T	T	T	
No					
Not Voting					
Absent	T				T

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #14-14

**Closing of Meeting Pursuant to
Open Public Meetings Act**

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The meeting of April 10, 2014 is closed and will be reopened at such time as the discussion in executive session has been completed.

(2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Certification

I, Keith Wickham, Acting Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on April 10, 2014.

Keith Wickham,
Acting Secretary

The foregoing resolution was introduced by Commissioner J. Poppe and it was seconded by Commissioner Wickham.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T	T		T	T
No					
Not Voting					
Absent			T		

Jackson Township Fire District No. 2
2014 Resolutions

- 1-14 Adoption of Corrective Action Plan
- 2-14 Adoption of 2014 Budget
- 3-14 Closing of Meeting Pursuant to Open Public Meetings Act
- 4-14 Closing of Meeting Pursuant to Open Public Meetings Act
- 5-14 Authorizing Appointment of Accountant for the 2013-2014 Year
- 6-14 Authorizing Appointment of Attorney for the 2013-2014 Year
- 7-14 Authorizing Appointment of Auditor for the 2013-2014 Year
- 8-14 Adoption of Cash Management Plan
- 9-14 Authorizing Approval and Payment of Claims
- 10-14 Authorizing Regular Meeting Schedule for the 2013-2014 Year
- 11-14 Designation of Official Newspapers for Publications for the 2013-2014 Year
- 12-14 Designating Surety Bonding for Commissioners
- 13-14 Closing of Meeting Pursuant to Open Public Meetings Act
- 14-14 Closing of Meeting Pursuant to Open Public Meetings Act
- 15-14 Appointing Joseph Mergner on Permanent Basis to Position of Lieutenant
- 16-14 Closing of Meeting Pursuant to Open Public Meetings Act

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #15-14

Appointing Joseph Mergner on Permanent Basis to Position of Lieutenant

WHEREAS, Joseph Mergner was previously appointed on a provisional basis to the position of Lieutenant; and

WHEREAS, the Fire District has received notice from the Department of Personnel that this individual may now be appointed on a permanent basis.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) Joseph Mergner is hereby appointed to the position of Lieutenant on a permanent basis.

(2) All appropriate forms shall be filed with the Department of Personnel relative to this appointment.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on May 8, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner Rubio and it was seconded by Commissioner Wickham.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes		T	T	T	T
No					
Not Voting					
Absent	T				

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #16-14

**Closing of Meeting Pursuant to
Open Public Meetings Act**

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The meeting of May 8, 2014 is closed and will be reopened at such time as the discussion in executive session has been completed.

(2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on May 8, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner Rubio and it was seconded by Commissioner Wickham.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes		T	T	T	T
No					
Not Voting					
Absent	T				

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #17-14

Authorizing Disposal of Personal Property

WHEREAS, the fire district is the owner of a 2001 Ford Excursion vehicle which is no longer needed for public use and is of minimal value; and

WHEREAS, the Fire District wishes to dispose of the personal property in accordance with New Jersey statute; and

WHEREAS, the fire district is desirous of selling the vehicle to Jackson Fire District No. 1, in an “as-is” condition, without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2, in the Township of Jackson, County of Ocean as follows:

(1) This Resolution shall serve as the authority for the Fire District to sell the vehicle to Jackson Fire District No. 1 for \$1.00 pursuant to the terms and conditions as set forth above and further based upon the execution by the party receiving the property of a hold harmless and indemnification agreement.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on June 12, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner J. Poppe and it was seconded by Commissioner Rubio.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T	T	T	T	T
No					
Not Voting					
Absent					

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

Jackson Fire District No. 1 (hereinafter referred to as “the District”) hereby agrees to hold harmless and indemnify Jackson Fire District No. 2 and the Commissioners of Jackson Fire District No. 2 from any and all claims and liability concerning use of a 2001 Ford Excursion vehicle by the District or any third party. The District acknowledges same is sold to it in an “as-is” condition without express or implied warranties.

Jackson Fire District No. 1

By: _____

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #18-14

Authorizing Award of Contract to Architect

WHEREAS, the Fire District needs to replace the roof on the existing firehouse;
and

WHEREAS, the services of an architect are necessary in this regard; and

WHEREAS, the services to be provided by the architect are a professional service pursuant to New Jersey statute.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2, in the Township of Jackson, County of Ocean, as follows:

(1) An award of contract is hereby made to PDR Designs, LLC for the providing of architectural services concerning the roof replacement project.

(2) The services to be provided are in accordance with the proposal and agreement entered into with the architect which is attached hereto and made a part hereof.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on June 12, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner Rubio and it was seconded by Commissioner J. Poppe.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T	T	T	T	T
No					
Not Voting					
Absent					

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #19-14

**Closing of Meeting Pursuant to
Open Public Meetings Act**

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The meeting of June 12, 2014 is closed and will be reopened at such time as the discussion in executive session has been completed.

(2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on June 12, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner Rubio and it was seconded by Commissioner J. Poppe.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T	T	T	T	T
No					
Not Voting					
Absent					

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #20-14

Authorizing Disposal of Personal Property

WHEREAS, the Fire District is the owner of various wheels and tires; and,

WHEREAS, same is no longer needed for public use and is of minimal value.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2, in the Township of Jackson, County of Ocean as follows:

- (1) This Resolution shall serve as the authority for the Fire District to dispose of the property referenced in accordance with New Jersey statute. Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on July 7, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner J. Poppe and it was seconded by Commissioner Rubio.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T		T	T	
No					
Not Voting					
Absent		T			T

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #21-14

**Closing of Meeting Pursuant to
Open Public Meetings Act**

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The meeting of July 7, 2014 is closed and will be reopened at such time as the discussion in executive session has been completed.

(2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on July 7, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner J. Poppe and it was seconded by Commissioner Rubio.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T		T	T	
No					
Not Voting					
Absent		T			T

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF JACKSON, COUNTY OF OCEAN**

Resolution #22-14

**Authorizing Advertisement for Bids for the Providing of
Repair/Maintenance Services Relative to Various Firetrucks and Vehicles**

WHEREAS, the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean have approved the specifications for and have determined that they will advertise for sealed bids for the providing of repairs/maintenance services relative to various firetrucks and vehicles.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean as follows:

- (1) Specifications are hereby approved and incorporated herein by reference.
- (2) Bids to be submitted shall fully comply with the specifications.
- (3) The Commissioners shall advertise for the receipt of sealed bids for the above named purpose or project.
- (4) Each bid shall be submitted as a written proposal in the manner designated in the specifications and shall be signed by the bidder, the bid shall be enclosed in a sealed envelope bearing the name and address of the bidder on the outside, specifically denoting on said envelope the name of the job for which said bid is submitted and addressed to Commissioners of Jackson Fire District No. 2, Miller Avenue Firehouse, 785 Miller Avenue, Jackson, New Jersey 08527.
- (5) Specifications and form of bid may be inspected or obtained upon proper notice by prospective bidders during normal business hours at the office of the Commissioners' attorney Richard M. Braslow, Esquire, 516

Fielders Lane, Toms River, New Jersey 08755, (732) 341-7537.

- (6) Sealed bids shall be called for and shall be received, opened and read in public at the Miller Avenue Firehouse, 785 Miller Avenue, Jackson, New Jersey at 10:00 a.m., prevailing time, on Wednesday, October 1, 2014.
- (7) Said bids shall be hand-delivered at the time and place stated for the receipt of sealed bids or mailed prior thereto. All bids through the mail shall be forwarded to the Commissioners, Jackson Township Fire District No. 2, Miller Avenue Firehouse, 785 Miller Avenue, Jackson, New Jersey prior to the date and time for acceptance of said bids, it being understood that the bidder who submits his bid through the mail accepts full responsibility for said bid being received in compliance with the date and time requirements as set forth herein. NO BID SHALL BE DELIVERED OR ACCEPTED AFTER THE DATE OR HOUR AS DESIGNATED IN THIS PUBLIC NOTICE.
- (8) The bid quote shall be net to the Commissioners and shall be excluded from any state or federal taxes.
- (9) Each and every deviation from the specifications shall be clearly listed by the bidder. Failure to comply with the requirements shall be grounds for rejection of the bid.
- (10) The contract will be awarded to the lowest qualified, responsible bidder. The Commissioners reserve the right to reject any and all bids. The Commissioners also reserve the right to waive any insubstantial irregularities in any bid. The Commissioners further reserve the right to award individual contracts for each specific bid item as reflected in the proposal or to award one complete contract for all items.
- (11) A non-collusion affidavit in the usual form will be supplied with the specifications. It shall be executed by the person or corporate officers

submitting the bid. Said affidavit must be properly notarized. A non-collusion affidavit must accompany each bid. THIS REQUIREMENT WILL NOT BE WAIVED.

- (12) An owner's list in accordance with P.L. 1977, Ch. 33, approved March 8, 1977 will also be supplied with the specifications in the usual form. It shall be completed by the person or corporate officers submitting the bid. Said owner's list must accompany each bid. THIS REQUIREMENT WILL NOT BE WAIVED.
- (13) Bidders are required to comply with the requirements of P.L. 1975, Ch. 127 (N.J.S.A. 10:5-31 et seq.).
- (14) No bidder may withdraw his proposal for a period of 60 days after the opening of bids; all proposals being binding upon bidders for said 60 day period.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on September 11, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner Wickham and it was seconded by Commissioner Rubio.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T	T	T		T
No					
Not Voting					
Absent				T	

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #23-14

**Closing of Meeting Pursuant to
Open Public Meetings Act**

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The meeting of September 11, 2014 is closed and will be reopened at such time as the discussion in executive session has been completed.

(2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on September 11, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner Rubio and it was seconded by Commissioner Wickham.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T	T	T		T
No					
Not Voting					
Absent				T	

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #24-14

**Authorizing Advertisement for Bids for the Providing of
Repair/Maintenance Services Relative to Various Firetrucks and Vehicles**

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WHEREAS, the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean have approved the specifications for and have determined that they will advertise for sealed bids for the providing of repairs/maintenance services relative to various firetrucks and vehicles.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean as follows:

- (1) Specifications are hereby approved and incorporated herein by reference.
- (2) Bids to be submitted shall fully comply with the specifications.
- (3) The Commissioners shall advertise for the receipt of sealed bids for the above named purpose or project.
- (4) Each bid shall be submitted as a written proposal in the manner designated in the specifications and shall be signed by the bidder, the bid shall be enclosed in a sealed envelope bearing the name and address of the bidder on the outside, specifically denoting on said envelope the name of the job for which said bid is submitted and addressed to Commissioners of Jackson Fire District No. 2, Miller Avenue Firehouse, 785 Miller Avenue, Jackson, New Jersey 08527.
- (5) Specifications and form of bid may be inspected or obtained upon proper notice by prospective bidders during normal business hours at the office of the Commissioners' attorney Richard M. Braslow, Esquire, 516

Fielders Lane, Toms River, New Jersey 08755, (732) 341-7537.

- (6) Sealed bids shall be called for and shall be received, opened and read in public at the Miller Avenue Firehouse, 785 Miller Avenue, Jackson, New Jersey at 7:00 p.m., prevailing time, on Thursday, November 13, 2014.
- (7) Said bids shall be hand-delivered at the time and place stated for the receipt of sealed bids or mailed prior thereto. All bids through the mail shall be forwarded to the Commissioners, Jackson Township Fire District No. 2, Miller Avenue Firehouse, 785 Miller Avenue, Jackson, New Jersey prior to the date and time for acceptance of said bids, it being understood that the bidder who submits his bid through the mail accepts full responsibility for said bid being received in compliance with the date and time requirements as set forth herein. **NO BID SHALL BE DELIVERED OR ACCEPTED AFTER THE DATE OR HOUR AS DESIGNATED IN THIS PUBLIC NOTICE.**
- (8) The bid quote shall be net to the Commissioners and shall be excluded from any state or federal taxes.
- (9) Each and every deviation from the specifications shall be clearly listed by the bidder. Failure to comply with the requirements shall be grounds for rejection of the bid.
- (10) The contract will be awarded to the lowest qualified, responsible bidder. The Commissioners reserve the right to reject any and all bids. The Commissioners also reserve the right to waive any insubstantial irregularities in any bid. The Commissioners further reserve the right to award individual contracts for each specific bid item as reflected in the proposal or to award one complete contract for all items.
- (11) A non-collusion affidavit in the usual form will be supplied with the specifications. It shall be executed by the person or corporate officers

submitting the bid. Said affidavit must be properly notarized. A non-collusion affidavit must accompany each bid. THIS REQUIREMENT WILL NOT BE WAIVED.

- (12) An owner's list in accordance with P.L. 1977, Ch. 33, approved March 8, 1977 will also be supplied with the specifications in the usual form. It shall be completed by the person or corporate officers submitting the bid. Said owner's list must accompany each bid. THIS REQUIREMENT WILL NOT BE WAIVED.
- (13) Bidders are required to comply with the requirements of P.L. 1975, Ch. 127 (N.J.S.A. 10:5-31 et seq.).
- (14) No bidder may withdraw his proposal for a period of 60 days after the opening of bids; all proposals being binding upon bidders for said 60 day period.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on October 27, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner Rubio and it was seconded by Commissioner J. Poppe.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T		T	T	
No					
Not Voting					
Absent		T			T

**The Commissioners of Fire Districts Nos. 1, 2, and 3
in the Township of Jackson, County of Ocean**

Resolution #25-14

**Approving and Authorizing Execution of Joint Contract Relative
to Creation of Joint Meeting**

WHEREAS, the Fire Districts have determined it is appropriate and necessary to engage in various activities on a joint basis; and

WHEREAS, the Fire Districts believe that such activities will result in greater efficiency and cost savings to the public; and

WHEREAS, the New Jersey statutes authorize the creation of a Joint Meeting to allow for various joint activities to be engaged in by the Fire Districts.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire Districts Nos. 1, 2, and 3 in the Township of Jackson, County of Ocean, as follows:

(1) The Joint Contract attached hereto and made a part hereof is hereby approved and may be executed by the appropriate Commissioners.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on October 27, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner Rubio and it was seconded by Commissioner J. Poppe.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T		T	T	
No					
Not Voting					
Absent		T			T

JOINT CONTRACT

THIS JOINT CONTRACT, made this day of , 2014 by and between:

The Commissioners of Fire Districts No. 1, No. 2, and No. 3 in the Township of Jackson, County of Ocean (hereinafter referred to as the “Fire Districts”).

WITNESSETH:

In consideration of the mutual promises and covenants herein, the parties hereto

agree as follows:

1. This Joint Contract shall be known as the Jackson Township Joint Meeting Contract providing for the creation of a joint meeting for the joint operation of fire protection and such required emergency services in the Township of Jackson.
2. The parties hereto are the four autonomous Fire Districts of the Township of Jackson organized in accordance with Title 40A of the New Jersey Statutes and Statutes Antecedent thereto.
3. This Joint Contract is authorized by New Jersey Statute *N.J.S.A. 40A:65-14* and shall be effective for 10 years from date of approval and execution. The Joint Contract may be terminated upon the adoption of a resolution to that effect by the governing bodies of two-thirds of the local units then participating; except that if only two local units are then participating, adoption of a resolution by both units shall be required to terminate the contract. The termination shall not be made effective earlier than the end of the fiscal year next succeeding the fiscal year in which the last of the required number of local units adopts its termination resolution. In addition the Joint Contract may be amended by agreement of the parties in the same manner as the original Joint Contract was authorized and approved.
4. This Joint Contract shall become effective when authorized by appropriate resolutions adopted by each autonomous Fire District pursuant to N.J.S.A. Title 40A.
5. The parties acting jointly as to all matters included within the purview of this Joint Contract shall operate under the title Joint Board of Fire Commissioners of the Township of Jackson (hereinafter referred to as the "Joint Board").
6. A set of bylaws may be adopted in order to govern the operation of the Joint Board and the Management Committee. A current set of bylaws shall be maintained by the secretary of each Fire District.
7. Any approvals or authorizations requested or required by the Joint Board

regarding this Joint Contract shall become effective only upon two of the three Fire Districts voting and providing approval. The Management Committee shall consist of 3 members with each Fire District having one vote. Each Fire District shall appoint one member to the Management Committee. The Chairman of the Joint Board shall be one of the members on a rotating basis, beginning with District 1, and continuing in a numerical order. The Management Committee shall elect annually from among its members such other officers deemed appropriate. The Committee shall undertake such actions mandated by statute on behalf of the Joint Board. The Committee shall meet as necessary. Decisions of the Management Committee shall be binding on the parties to this Joint Contract.

8. Meetings of the Joint Board shall be held on the fourth Monday of every month unless otherwise set forth in the bylaws, provided that any meeting may be cancelled by a majority vote as aforesaid. Special meetings may be called by the same method.
9. A quorum of the Management Committee shall be 3 members with each of the Fire Districts present and voting.
10. The Joint Board shall have authority to undertake such activities permitted by law. Nothing herein shall be construed to give the Joint Board the authority to override, interfere with or assume control over the activities, duties or functions peculiar to each Fire District.
11. The Management Committee shall prepare an estimated list of costs required for the operation of this Joint Contract. The fiscal year of the Joint Board shall commence on January 1st of each year and shall run to December 31st. If there are additional monies due and owing based on the audited expenses, this additional sum shall be reflected and paid in the subsequent year's assessment in the third quarter assessment after the audit has been completed. Any payments due and not paid within 30 days after due date shall incur a 1 ½% interest per month penalty until paid.
12. Unless otherwise provided by statute or in the bylaws, the Joint Board shall act by resolution or by motion.

13. The Joint Board shall be authorized to retain an independent attorney and auditor as well as other professional staff which may reasonably be required.
14. The parties to this Joint Contract shall each contribute its share based on the ratables of each Fire District as determined by the Ocean County Board of Taxation.
15. Specific powers and authority set forth herein shall in no way exceed the powers set forth in the New Jersey enabling statutes.
16. Each Fire District shall provide its contribution or assessment as aforesaid immediately following receipt of each payment of tax revenues as received from the Township or as set forth in the bylaws.
17. Disputes concerning the terms and conditions of this Joint Contract are to be resolved by arbitration/mediation. Payment of monies due pursuant to the Joint Contract shall continue to be paid subject to any final determination in arbitration/mediation.
18. Any Fire District may become a party to this agreement by notifying the other parties of its intent to participate and the other parties formally approving the participation. Upon approval the agreement shall be amended only in respect to members voting, etc. Any monies to be paid pursuant to the agreement shall be based on the existing formula in the agreement and be pro-rated from date of participation.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals, or caused their corporate presents to be affixed on the day and year first written above.

ATTEST:

THE Commissioners of Fire District 1
In the Township of Jackson

Secretary

President

ATTEST:

THE Commissioners of Fire District 2
In the Township of Jackson

Secretary

President

ATTEST:

THE Commissioners of Fire District 3
In the Township of Jackson

Secretary

President

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #26-14

**Closing of Meeting Pursuant to
Open Public Meetings Act**

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The meeting of October 27, 2014 is closed and will be reopened at such time as the discussion in executive session has been completed.

(2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on October 27, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner Rubio and it was seconded by Commissioner J. Poppe.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T	T	T	T	
No					
Not Voting					
Absent					T

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #27-14

**Closing of Meeting Pursuant to
Open Public Meetings Act**

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The meeting of November 13, 2014 is closed and will be reopened at such time as the discussion in executive session has been completed.

(2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on November 13, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner J. Poppe and it was seconded by Commissioner Ryan.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T	T	T		T
No					
Not Voting					
Absent				T	

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #28-14

**Authorizing Preparation and Execution of Shared Services Agreement Relative to
Enforcement of Fire Safety Act in Fire Districts Nos. 1 and 2**

WHEREAS, the Fire Safety Act is currently enforced in Fire Districts Nos. 1 and 2 pursuant to an agreement with Fire District No. 3; and

WHEREAS, the Fire District has engaged in discussion with Fire District No. 1 concerning enforcement of the Fire Safety Act by means of a shared services agreement between Fire Districts Nos. 1 and 2; and

WHEREAS, such an arrangement would be in the best interest of the public.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The Fire District authorizes the preparation and execution of a shared services agreement to provide for enforcement of the Fire Safety Act in Fire Districts Nos. 1 and 2.

(2) Fire District No. 3 shall be formally notified of this modification being undertaken relative to enforcement.

(3) The Township and State shall be notified upon execution of the agreement in order that appropriate amendments be undertaken by the Township and

State to allow for such enforcement

4. A copy
of this resolution shall be provided to Fire District No. 1 upon adoption. Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on November 13, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner J. Poppe and it was seconded by Commissioner Ryan.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T	T	T		T
No					
Not Voting					
Absent				T	

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #29-14

Authorizing Consolidation of Fire Districts Nos. 1 and 2

WHEREAS, the Fire Districts have engaged in discussion relative to the consolidation of the Fire Districts; and

WHEREAS, the Fire Districts believe it would be in the best interest of the public if such a consolidation were enacted.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The Fire District formally endorses the consolidation of Fire Districts Nos. 1 and 2.

(2) The Fire District hereby authorizes such action deemed appropriate to facilitate the consolidation of the Fire Districts as referenced.

(3) A copy of this resolution shall be forwarded to Fire District No. 1 upon adoption. Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on November 13, 2014.

Vincent Rubio,

Secretary

The foregoing resolution was introduced by Commissioner J. Poppe and it was seconded by Commissioner Ryan.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T	T	T		T
No					
Not Voting					
Absent				T	

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #30-14

**Authorizing Electronic Fund Transfers
And Payment of Bills**

WHEREAS, DCA regulations address the above referenced; and

WHEREAS, payment of bills electronically shall be authorized pursuant to the regulations and procedures established by the Fire District.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

- (1) The above referenced authorization is hereby granted.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on November 13, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner J. Poppe and it was seconded by Commissioner Ryan.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHA M
Yes	T	T	T		T
No					
Not Voting					
Absent				T	

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #31-14

Adoption of Temporary Budget for 2015

WHEREAS, it has become necessary for the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2015, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 21, 2015.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

- (1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on November 13, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner J. Poppe and it was seconded by Commissioner Ryan.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T	T	T		T
No					
Not Voting					
Absent				T	

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #32-14

**Authorizing Budget Transfers and/or
Encumbrances Relative to 2014 Budget**

WHEREAS, the Commissioners are authorized to undertake various budget transfers and/or encumbrances by statute; and

WHEREAS, it is necessary to undertake certain transfers and/or encumbrances.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The budget transfers and/or encumbrances as reflected on Schedule A are hereby adopted.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on November 13, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner J. Poppe and it was seconded by Commissioner Ryan.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T	T	T		T
No					
Not Voting					
Absent				T	

**The Commissioners of Fire District No. 2
in the Township of Jackson, County of Ocean**

Resolution #33-14

**Closing of Meeting Pursuant to
Open Public Meetings Act**

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, as follows:

(1) The meeting of November 13, 2014 is closed and will be reopened at such time as the discussion in executive session has been completed.

(2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Certification

I, Vincent Rubio, Secretary of the Commissioners of Fire District No. 2 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on November 13, 2014.

Vincent Rubio,
Secretary

The foregoing resolution was introduced by Commissioner J. Poppe and it was seconded by Commissioner Ryan.

RECORD OF VOTE

Members	J. POPPE	RYAN	RUBIO	SYMONS	WICKHAM
Yes	T	T	T		T
No					
Not Voting					
Absent				T	

Jackson Township Fire District No. 2
2014 Resolutions

- 1-14 Adoption of Corrective Action Plan
- 2-14 Adoption of 2014 Budget
- 3-14 Closing of Meeting Pursuant to Open Public Meetings Act
- 4-14 Closing of Meeting Pursuant to Open Public Meetings Act
- 5-14 Authorizing Appointment of Accountant for the 2013-2014 Year
- 6-14 Authorizing Appointment of Attorney for the 2013-2014 Year
- 7-14 Authorizing Appointment of Auditor for the 2013-2014 Year
- 8-14 Adoption of Cash Management Plan
- 9-14 Authorizing Approval and Payment of Claims
- 10-14 Authorizing Regular Meeting Schedule for the 2013-2014 Year
- 11-14 Designation of Official Newspapers for Publications for the 2013-2014 Year
- 12-14 Designating Surety Bonding for Commissioners
- 13-14 Closing of Meeting Pursuant to Open Public Meetings Act
- 14-14 Closing of Meeting Pursuant to Open Public Meetings Act
- 15-14 Appointing Joseph Mergner on Permanent Basis to Position of Lieutenant
- 16-14 Closing of Meeting Pursuant to Open Public Meetings Act
- 17-14 Authorizing Disposal of Personal Property
- 18-14 Authorizing Award of Contract to Architect
- 19-14 Closing of Meeting Pursuant to Open Public Meetings Act
- 20-14 Authorizing Disposal of Personal Property

- 21-14 Closing of Meeting Pursuant to Open Public Meetings Act
- 22-14 Authorizing Advertisement for Bids for the Providing of Repair/Maintenance Services Relative to Various Firetrucks and Vehicles
- 23-14 Closing of Meeting Pursuant to Open Public Meetings Act
- 24-14 Authorizing Advertisement for Bids for the Providing of Repair/Maintenance Services Relative to Various Firetrucks and Vehicles
- 25-14 Approving and Authorizing Execution of Joint Contract Relative to Creation of Joint Meeting
- 26-14 Closing of Meeting Pursuant to Open Public Meetings Act
- 27-14 Closing of Meeting Pursuant to Open Public Meetings Act
- 28-14 Authorizing Preparation and Execution of Shared Services Agreement Relative to Enforcement of Fire Safety Act in Fire Districts Nos. 1 and 2
- 29-14 Authorizing Consolidation of Fire Districts Nos. 1 and 2
- 30-14 Authorizing Electronic Fund Transfers and Payment of Bills
- 31-14 Adoption of Temporary Budget for 2015
- 32-14 Authorizing Budget Transfers and/or Encumbrances Relative to 2014 Budget
- 33-14 Closing of Meeting Pursuant to Open Public Meetings Act