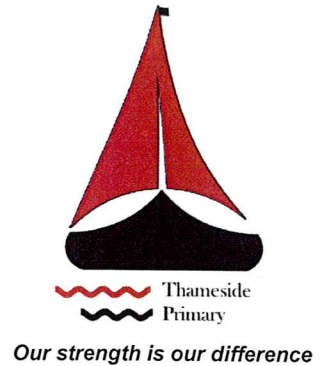


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Head Teacher: Mr J Fish



Tuesday 27th February

Dear Parent/Carers

### Breakfast Club

I recently wrote to advise we would be undertaking a review of our Breakfast and After School provision.

This review has now been completed, with the changes detailed below. The new arrangements that will start after the Easter school holiday (Monday 16<sup>th</sup> April). As you will appreciate this service has been in operation for many years with no increase to cost passed onto parents/carers. This is now not achievable if we want to continue to provide a good service for you and your child.

From Monday 16th April

### Times and Costs

Breakfast club will open from 7.45am.

To receive breakfast your child must arrive between 7.45am & 8.15am. The cost will increase to £2.00 a day.

Children will be able to select from cereals, toast, yogurts and fruit.

Pupils not requiring breakfast but early entry can arrive between 8.15am & 8.30am at a cost of £1.00 a day.

Entry to the breakfast club will close at 8.30am.

### Booking

Bookings to breakfast club will need to be made **48 hours** in advance, you will no longer be able to turn up on the day. Booking can be done online by visiting the school website and selecting the Parents Tab followed by Breakfast Club or you can book via the office.

This facility to book will be made live from Monday 9<sup>th</sup> April.



Working in Partnership with  
**St Clare's**  
Co-operative Academy Trust



St Clare's Co-operative Academy Trust is registered at  
Companies House, Cardiff  
**Registered Company No. 7703865**  
[www.stcleres.coop](http://www.stcleres.coop)

To ensure we can provide the best care for your child and to ensure we retain the correct ratio of adult to child a maximum number of children allowed will be capped at 35.

### **Behaviour Policy**

Children are expected to behave in the correct manner whilst attending Breakfast Club. Staff at the Breakfast Club will follow the school behaviour policy.

Should an issue arise you will be advised on the day. Your child will be given a warning and their behavior discussed with them. If their behaviour does not improve then they will be not be allowed to attend the Breakfast Club.

### **Entrance**

From Monday 16th April children attending Breakfast Club should enter directly via our Maple Hall entrance, upon arrival they will be marked onto the register by one of the team.

Our breakfast club remains very competitive in price against other facilities locally. I appreciate these are big changes hence wanting to advise you early.

Yours sincerely

Mr J Fish  
Head Teacher

A handwritten signature in black ink, appearing to read 'Mr J Fish', written in a cursive style.