


CRIMSON
INTERNAL MEDICINE
NANCY TACTUK, MD

INSTRUCTIONS FOR NEW PATIENT REGISTRATION FORMS

1. Notice of Privacy Practices – Please read, you may print out to keep for your record. You do not need to give this back to us. This is for your information only.
2. Receipt of Notice of Privacy Practices – Please complete and sign the first section only. This is a receipt for us saying that you received a copy of our Privacy Policy.
3. Consent – Please read, sign and date.
4. Patient Registration Form – Please fill in completely, sign and date
4. Patient Contact Information – Please fill in completely, sign and date.
5. Control Substance – Although you may not use any controlled substances, we ask all patients to read and sign.
6. Contact Info Update – Please fill in completely, this will help us to know the best way to contact you and also be able to send you appointment reminders if you would like to receive one.
7. Office Policies – This is just some information about us for you, you do not need to give this back to us.

When you complete all documents, you may mail them to us, email them or bring them in at your appointment time.

If you have been seeing another physician that has records that would benefit Dr. Tactuk in your plan of care, there is a Release of Medical Records on the website that you can print, sign and mail to that physician ahead of time so that we will already have those records available.

On the day of your first visit please be sure to bring the following:

1. Your registration forms if you have not already sent them to us.
2. Your Driver's License
3. All current medical insurance cards
4. All medications in the bottle that you are currently taking, including over the counter medications and Vitamins.
5. If you have a co-pay or deductible, you must pay this by check, cash or credit/debit card before seeing Dr. Tactuk, she will not be able to see you without this payment.

If you have any questions please call the office, we will be glad to help you. We hope that getting these things finished beforehand will help you to have an easier and faster first visit with us.

Thank you,

Crimson Internal Medicine, LLC

1015 Rice Valley Road North, Tuscaloosa, Alabama 35406

Phone: 205-349-1606 • Fax: 205-349-3263

www.crimsoninternalmed.com

email: adm@crimsoninternalmed.com