

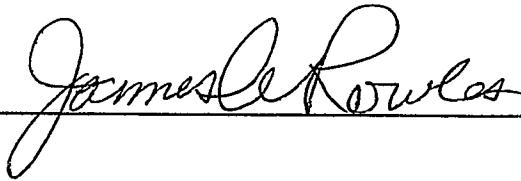
# **DIXIE DEER SPECIAL SERVICE DISTRICT ADMINISTRATIVE CONTROL BOARD MEETING MINUTES OF WEDNESDAY OCTOBER 16, 2019**

- 1. CALLED TO ORDER:** (Chairman) Jim Rowles led the Pledge of Allegiance to the Flag. Board Members in attendance (Chairman) Jim Rowles; (Vice Chair) Cathy Jorgenson; (Clerk) James Jorgenson; (Treasurer) Jan Hamilton; (Director Member) Ilene Despain. All five board members in attendance. Employees Present (Water Master) Wayne Gudgell; (Scribe) Susan Gudgell.
- 2. OPENED REGULAR MEETING:** Chairman Jim Rowles opened regular meeting noted all five board members present. (Administrative Assistant) Deena Ellis and Resident Guests June Rowles and Laraine Farnsworth.
- 3. CLERK'S REPORT:** Clerk, James Jorgenson began the Clerk's report by saying the financial reports looked good. James stated Cathy had gone over the Bank Statement and everything looked good there. Jim Rowles moved that the Clerk's Report be accepted, Ilene Despain seconded it. All in favor unanimous.
- 4. TREASURER'S REPORT:** Treasurer, Jan Hamilton began the Treasurer's report by saying the General account has \$87,952.22, the Rural Development account has \$5,229.00, P.T.I.F. accounts have \$135,454.35, for a grand total of \$209,484.32. Jim Rowles made a motion to accept the Treasurer's report, Cathy Jorgenson seconded it. All in favor unanimous.
- 5. PREVIOUS MONTH'S MINUTES:** Board members reviewed the minutes for September 18, 2019 board meeting. Jan Hamilton made a motion to accept the minutes, Ilene Despain seconded it. All in favor unanimous. Chairman Jim Rowles signed the minutes.
- 6. BOARD TO DISCUSS UPCOMING 2020 BUDGET:** Chairman, Jim Rowles began the discussion by saying he would like to see the budget for water usage increased for next year due to the increase in the number of new homes being built in the community. Jim went on to say that at the November board meeting there will be the public hearing for anyone who may be interested in the board's discussion on the upcoming budget for 2020. In December the budget for 2020 will be reviewed line by line until the board is satisfied with all line items. The board will then approve the 2020 budget. Jim will post the public hearing notice in the newsletter and in the Next Door Digest along with a reminder to winterize your home because it is getting colder.
- 7. OPEN MEETING TO ANY DISCUSSION ITEMS:** A resident came to the board meeting to ask the board to waive their late fees which had accumulated over several months. The board decided after they had discussed this that one of the late fees would be waived, but the

customer would have to pay the remaining late fees. The customer agreed to this. Board member voted to wave one late fee. All in favor 1 no and 4 yes's. The board also discussed some outstanding checks that have not cleared the bank. Deena said that Tyson would take care of these when he comes over. The board discussed having checks voided after 180 days. All in favor unanimous.

8. WATER MASTER REOPORT: Wayne reported that for the month of September we pumped 3,145,084 gallons of water and that averages out to be 104,836 gallons per day. Wayne stated he took his monthly water tests to St. George and it came back fine. Wayne said he had installed a water meter and had plans to install two more. He plans on reading meters on the 26th of October and will stuff envelopes on Wednesday the 30th, 2019. Water Master's report accepted by all 5 board members.
9. ADJOURN REGULAR MEETING. Meet adjourned at 7:35 P.M.

Signed



Date

11/20/2019