



## **Bylaws**

[Adopted 5/2/13]

### **1. Membership:**

- A. A member in good standing is a person who agrees with and supports our Mission Statement, whose nomination has been approved by a 2/3 vote of a quorum meeting of the Board of Directors, and whose membership dues are current.
- B. Members are expected to attend regularly scheduled meetings, be an active member of at least one (1) defined committee, and agree to participate in CFR projects and activities.
- C. Members may be removed from the CFR for noncompliance with CFR eligibility standards based on a 2/3 vote of a quorum meeting of the Board of Directors.
- D. Attendance: Unannounced absence without good cause from three or more meetings in one calendar year shall be justification for removal from membership
- E. Any member in good standing may recommend prospective new members for consideration by the Nominating Committee.
- F. Membership dues will be recommended annually by CFR's Treasurer, subject to 2/3 approval by a quorum meeting of the Board of Directors and ratified by majority consent of members, a quorum present, at an agendaized, regularly scheduled meeting.

### **2. Governance:**

- A. Board of Directors: A five-member Board shall be nominated annually by the Nominating Committee. The Nominating Committee Chairperson (or, if a candidate, another Committee member) will conduct the election process. Their slate of nominees will be distributed to the general membership along with the agenda for our Annual Meeting each year. Nominations will also be accepted from the floor. Upon closing nominations, Board members will be elected by majority consent of members at the Annual Meeting, a quorum present.
- B. Officers: The Board of Directors shall annually elect its officers: President, Vice President, Secretary, and Treasurer. The names of these officers shall be made known to the CFR membership no later than the first regularly scheduled meeting of the calendar year.
  - a) The President shall be the official signatory on all approved CFR documents and position papers, or may, subject to Board approval, appoint one or more delegates to represent CFR.
  - b) The Vice President shall support and assist the President as required, and shall assume the responsibilities of the President should he/she be unavailable.
  - c) The Secretary shall maintain accurate records and document action items for each Board and regular CFR meeting.
  - d) The Treasurer shall maintain a checking account, approve and reimburse all Board-approved expenditures, keep a current account of CFR finances, and prepare a statement for member review at least once annually, at the request of the Board of Directors, and upon leaving the post of Treasurer. Receipts will be required for and to substantiate any reimbursement.

C. Removal of a Director: Any Director may be removed from office for stated cause by a 2/3 quorum vote of the Board of Directors at a scheduled, agendaed Board meeting. Removal of that Director will require ratification by CFR members at the next regularly scheduled meeting. If more than half of the scheduled meetings remain in the current year, the Nominating Committee shall recommend a replacement for ratification by majority consent of CFR members at the next regularly scheduled meeting.

**3. Standing Committees:** Standing committees will meet as needed or as requested by the Board to discuss matters of concern to CFR. Committees will have two or more members and elect their own Chair. Each Standing Committee must include at least one, but not a numerical majority of Board Directors. CFR members in good standing may belong to more than one standing committee. Recommendations from standing committees shall be approved for consideration by 2/3 quorum vote of the Board and ratified by majority consent of the membership.

- A. Nominating Committee: Recommends candidates to the Board for CFR membership and a slate of candidates for annual election to the CFR Board of Directors.
- B. Public Safety Committee
- C. Urban Development & Infrastructure Committee
- D. Budget & Taxation Committee
- E. District Issues Committee
- F. Public Communications Committee: Website maintenance and content updates

**4. Ad Hoc Committees:** Temporary committees may be formed as needed and disbanded as appropriate by the Board of Directors.

**5. Meetings:**

- A. Frequency: The Board of Directors shall propose an annual bi-monthly CFR meeting schedule at the first annual meeting each year.
- B. Each meeting will be organized and facilitated by a meeting Chairperson. The Chair for each meeting will be rotated among the membership.
- C. Annual Meeting: The last regularly scheduled CFR membership meeting each calendar year shall be designated our Annual Meeting. The President will preside over the Annual Meeting. This meeting will include year-end reports from the outgoing President and Treasurer, a report of nominees by the Nominating Committee, and election of Board members.
- D. Special meetings may be called for stated purposes by a 2/3 vote of either the Board of Directors or the CFR membership.
- E. Notice: All meetings must be announced at least one week (7 calendar days) in advance along with an agenda of business to be undertaken. Unless added and approved as an emergency item by a 2/3 majority of members present, no business may be concluded on items that are not cited in the published agenda.
- F. Board Meeting Quorum: A quorum for any meeting of the Board shall require a minimum of three Board members.
- G. Unless specified otherwise in these Bylaws, a quorum present, agendaed items may be approved by a simple majority vote at Board meetings.
- H. Membership Meeting Quorum: A quorum for the purpose of taking formal action on CFR business shall be no fewer than 50% of members in good standing.
- I. Membership Meeting Votes: Unless specified otherwise in these Bylaws, a quorum present, agendaed items may be decided by majority consent of the members in attendance.

*Citizens for Fiscal Responsibility is dedicated to advocating a common sense approach to government that will achieve fiscal, economic, and environmental sustainability and an improved quality of life for current and future generations.*

## **6. Formal CFR Positions:**

- A. Initiation: Any member in good standing may request consideration of an issue by the CFR Board of Directors that is generally consistent with our approved Mission Statement. If approved for consideration by a 2/3 vote at a quorum Board meeting, such requests may, time allowing, be referred to a sub-committee for vetting. If time does not allow referral to a committee, the Board may, itself, draft a Formal CFR Position for member consideration.
- B. Approval: A Formal CFR Position must be approved by a 2/3 vote at a quorum Board meeting, then be approved by 2/3 vote, a quorum present, at the next agendaized, regularly scheduled CFR membership meeting.
- C. Articulation: Only the CFR President or his/her designee(s) may speak for the CFR on approved Formal Positions.

## **7. Amendment of these Bylaws:**

- A. Initiation: Any member in good standing may request an amendment to these Bylaws. If approved for consideration by a 2/3 vote at a quorum Board meeting, such requests may, time allowing, be referred to a sub-committee for vetting or the Board may, itself, recommend it for member consideration.
- B. Approval: A Bylaws change must be approved by a 2/3 vote at a quorum Board meeting, then be approved by 2/3 vote, a quorum present, at an agendaized, regularly scheduled CFR membership meeting.

***[End]***