

## CADDO DISTRICT PTA NOMINATION FORM

The following offices are up for election at the Caddo District PTA General Meeting on May 2, 2019:

### **2<sup>nd</sup> Vice President, Treasurer**

The following is a **brief** synopsis of the duties of each office. A detailed list of duties is listed in the Caddo District PTA Bylaws and may be obtained from the Chair of the Nominations Committee.

**2<sup>nd</sup> Vice President:** The 2<sup>nd</sup> VP acts as an aide to the president. They are delegated the responsibilities to emphasize the benefits of arts education and encourage participation in the Reflections, My Louisiana Essay and Safety Drawing programs as prescribed in the bylaws or authorized by action of the association.

**Treasurer:** The treasurer, as the authorized custodian of the PTA funds, receives and disburses all money as prescribed in the bylaws or authorized by action of the association.

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- Please make as many copies of this form as are needed.
  - Enter only one nominee suggestion on each form.
  - Complete all requested information to the best of your knowledge.
  - Send nominations to: Suzanne Phillips  
Nominating Committee Chair  
P.O. Box 18223  
Shreveport, LA 71138

**IMPORTANT:** *Please mark on outside of envelope "NOMINATIONS."* Nominations must be received by April 13, 2019.

**CADDO DISTRICT PTA NOMINATION FORM**

**Name of Office:** \_\_\_\_\_

**Name of Nominee:** \_\_\_\_\_

**Address of Nominee:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone #** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Unit Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

Why do you feel that this person is qualified to serve in this office?

Personal Comments:

*Note: This form will be destroyed after the election for these offices*

## QUALIFICATIONS STATEMENT

1. Local PTA Unit (Give positions and number of years served):
  
  
  
  
  
  
  
  
  
  
2. District PTA (Give positions and number of years served):
  
  
  
  
  
  
  
  
  
  
3. State Board of Directors (Give positions and number of years served):
  
  
  
  
  
  
  
  
  
  
4. Major accomplishments within PTA:
  
  
  
  
  
  
  
  
  
  
5. Why would you like to serve in this office?

**\*Each nominee should provide the above information along with a short resume.**

**\*The person making the nomination shall be responsible for ensuring that the person they nominate gets this form and returns it to the Nominating Committee chair.**

**Note: Use an additional sheet of paper is necessary**

- **Please send nominations to: Suzanne Phillips  
Nominating Committee Chair  
P.O. Box 18223  
Shreveport, LA 71138**

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