

Approved 3/20/18

Minutes of the November 27, 2017 Bolivar Planning Commission Meeting

Attending: Mike Lowrey, Deb Hale, Steve Paradis, Randall Hughes, Danny Chiotos, John Garza

Absent: Barb Staats

Steve Paradis called the November 27, 2017 meeting to order at 7:00 pm.

Deb Hale made a motion to approve the minutes of the October meeting. Randall Hughes seconded the motion. Motion carried.

Unfinished Business:

1. **Update of Jesse Richardson-David Hammer discussion-** After speaking with Jesse Richardson, David Hammer reviewed the state code regarding roles and responsibilities that may apply to the Bolivar Planning Commission. Mr. Hammer contacted Steve Paradis concerning his findings. After further review, the BPC should no longer be processing permit applications. This role should be delegated to the zoning administrator. Mr. Hammer advised Steve that he will be discussing this issue with the town council at their next meeting in December. More information and updates will follow after the town council meeting. The BPC members are also waiting to hear more information from Jesse Richardson.

New Business:

1. **Board of Zoning Appeals Actions-**update on Davis status for Ashland Village S/D-Laura gave the BPC members an update of the variance hearing that was held on November 14, 2017 by the Board of Zoning Appeals regarding Jamie Davis. Mr. Davis submitted a variance request for two deck permits located in Ashland Village S/D. (lot #15 & lot #16) The variance requests for the decks were approved by the BZA.
2. **Permit for addition to 131 Taylor-**owners Jacob Stettes & Breck Reitter-Jacob Stettes & Breck Reitter were in attendance for the Bolivar Planning Commission meeting to apply for a permit for an addition to their structure located at 131 Taylor Street. John Garza presented a completed permit packet to the members as well as a set of plans. After further review, John Garza recommended that the permit be denied based on the fact that the addition to the structure would not meet the setback requirements. Randall Hughes made a motion to deny the permit request based on the setback issues. Deb Hale seconded the motion. Motion carried. Property owners will contact Laura to schedule a variance hearing with the BZA.

Attendee Concerns:

None

Adjournment:

Steve Paradis made a motion to adjourn the meeting at 7:45 pm. Randall Hughes seconded the motion. Motion carried.
