

Town of Orangeville
Organizational and Board Meeting
3529 Route 20 A, Warsaw, New York 14569
January 13, 2022

The Town Board of Orangeville met on January 13, 2022 to hold the Organizational Meeting. to audit the town accounts and transact other such business as is necessary at this time.

Present were Town Board Members:

- Susan May Supervisor
- Hans Boxler, Jr. Councilman
- Andrew Flint Councilman
- James Herman Councilman
- Joseph Ahl Councilman

Others Present:

- Rosann A. Lowder, RMC-Town Clerk
- Lisa Perez, Bookkeeper
- Wade Roggow, Highway Superintendent

Guests:

Name	Town of Residence	Name	Town of Residence

Supervisor May called the board meeting to order at 7:00 p.m. at the town hall located at 3529 Rt. 20A, Warsaw, New York.

Supervisor May opened with the Pledge of Allegiance; all were thanked for attending the meeting. [There were no questions or comments from the audience.]

Supervisor May: I hereby appoint Hans Boxler, Jr as Deputy Supervisor, he continues to do a wonderful job. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Laura Kirsch and Laury Lakas as Town Court Clerks. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Rosann A Lowder, RMC, as Registrar of Vital Statistics for two years. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May and Registered Municipal Clerk, Rosann A. Lowder, requested a motion to appoint Cherie Glosser and Stella Glosser, as Deputy Town Clerk's. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Rosann A Lowder, RMC, as Marriage Officer. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Mr. Thomas Suto as the Town's Zoning Officer. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Laury as the Town Historian. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Maureen Gardner as Orangeville Youth Director. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Ms. Lisa Perez as Town Book keeper. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May and the Highway Superintendent requested to appoint Roger (Bug) Tozier as Deputy Highway Superintendent, receiving \$2.00 / Hour when acting. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Michael Hoffmeister as ZBA member through 12/2026. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to reappoint Jordyn Zuzze as Planning Board Secretary and member through 12/2026. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Establishment of regularly scheduled board meetings for 2022. [2021 BOARD MEETINGS -SCHEDULE – 7:00pm / January 13 – Organizational & Board / February 10 / March 10 / April 14 / May 12 / June 9 / July 14 / August 12 / September 8 / October 4 – Budget Meeting / October 13 / November 3 / December 89 / January 12, 2023 Organizational Meeting & Board] . A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Designation of the “The Batavia Daily” as the official Town newspaper. . A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Designation of the Bank of Castile, Five Star Bank and Steuben Trust Company as official depositories of Town funds. . A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Establish methods of payment by voucher for the Planning, Zoning and Assessment Board of Review members; to continue with the establish method of payment per meeting or yearly depending on the committee. A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: 5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Requested a motion to establish mileage reimbursement rates and designate Town officials and employees who qualify for reimbursement, \$0.585. The Town Officials would be the Supervisor, Town Councilman, Zoning Officer, Planning Board and Zoning Board Chairman and Planning Board and Zoning Board members, cleaner and the Town Clerk. . A motion was made by Mr. Boxler, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Establish the standard work day hours for Judges and Court Clerks, 6 hour days. A motion was made by Mr. Herman, seconded by Mr. Ahl. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Establish the hourly rate for part time employee and seasonal workers - \$16.00. A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Requested a motion to have the Town Clerk to publish a notice of the Supervisor’s final report when it is completed. A motion was made by

Mr. Herman, seconded by Mr. Boxler. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Authorize the Supervisor to withdraw or invest monies for the Town of Orangeville in her discretion. A motion was made by Mr. Herman, seconded by Mr. Boxler. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Authorize the Supervisor to contract with the Law Offices of David Di Matteo to provide legal services to the Town as necessary. A motion was made by Mr. Boxler, seconded by Mr. Herman. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May: Establish the amount to be spent for small tools at \$2,000. A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Review of Town’s Policies: Will be completed in February’s Meeting.

Supervisor May requested a motion to adjourn the Organizational Meeting. On a motion by Mr. Flint, seconded by Mr. Herman the Organizational Meeting was adjourned at 7:14pm. Ayes: [5] May Boxler Flint Herman Ahl Noes: [0] Carried

Supervisor May requested a motion to approve the meeting minutes from December 9, 2021. On a motion from Mr. Flint, seconded by Mr. Herman, to approve the previous meeting minutes. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

There was discussion regarding the Traffic safety board regarding a light on route 98 and 20A, by the salt barn. It is very dangerous when it is foggy and you can not see the intersection. Supervisor May will discuss with appropriate people.

Supervisor May requested a resolution from The Board to made a standard work day 8 hours and parttime to be 6 hours. On a motion by Mr. Ahl, seconded by Mr. Herman, to approve the stand work day. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

Supervisor May requested a resolution from The Board to make a reporting of the record of activity, for employees. On a motion by Mr. Ahl, seconded by Mr. Herman, to approve the stand work day. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

NYS has closed the audit on the Bookkeeper part by the comptroller's office.

Supervisor May requested a motion to approve the following transfers:

General

- Clerk Contractual – Move \$243.08 from A1990 to A1410.1
- Clerk Contractual - Move \$573.18 from A1990.4 to A1410.4
- Personal – Move \$662.50 from A1990.4 to A1430.1
- Garage move \$586.24 from A1990.4 to A5132.
- Social Security move \$916.49 from A1990.4 to A9030.8
- Disability – move \$75.00 from A1990.4 to A9055.8

Highway

- Machinery – move \$2,129.89 from DA5110.4 to Da5130.4

Supervisor May requested a motion to approve the Supervisors Report. A motion was made by Mr. Boxler, seconded by Mr. Flint to approve the Supervisor Report. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried [Highway 3 lines are different]

Zoning Officer Report: We have one new zoning permit for the year already.

Highway Superintendent Report: .

Put new lights in the shop, total of nine new lights – had a NYSERTA grant. Cost \$2075 for installation, saving on efficiency.

Open the Bid: for Plow equipment, only received one bid. Tenco Cyncon.
\$134, 324. [\$20,507 for plow and wing]

On a motion by MR. Flint, seconded by Mr. Herman to accept the bid for the truck. Ayes [5] May Boxler Flint Herman Ahl. Noes [0]

The Vinyl sign did a great job on fixing the sign. We had the fire inspection completed. We have been plowing, working in the shop, the county has been mowing.

Town Clerk Report: Our Town website visits for December 2021 were 834, total for the year 12,784. The Towns total revenue for the month of December 2021 was \$258.00, \$153.00 for dog licenses, \$ 5.00 for DEC, and \$100.00 for Zoning. We had 2 new dog and 13 renewal licenses. To the general fund, \$149.28, Dogs were \$49.00, and \$0.28 for DEC. We disbursed \$85.00 to Wyoming County, \$19.00 to Ag and Markets for dogs. amd \$4.72 to DEC

Correspondence received from Wyoming County cooperative extention, the NYS Court System and the Tri-county seniors.

Supervisor May requested a motion to approve the 2021 Highway Fund Bills: Abstract #13 Vouchers #214 through #230 totaling \$25,171.95. A motion was made by Mr. Ahl, seconded by Mr. Herman to approve the payment of the Highway Fund bills. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

Supervisor May requested a motion to approve the 2021 General Funds bills: Abstract #13 Vouchers #235 through #258, totaling \$25,824.84. A motion was made by Mr. Herman, seconded by Mr. Flint to approve the payment of the General Fund bills. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

Supervisor May requested a motion to approve the 2022 Highway Fund Bills: Abstract #1 Vouchers #01 through #06 totaling \$60,389.35. A motion was made by Mr. Ahl, seconded by Mr. Herman to approve the payment of the Highway Fund bills. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

Supervisor May requested a motion to approve the 2022 General Funds bills: Abstract #1 Vouchers #01 to #10, totaling \$18,320.26.. A motion was made by Mr. Herman seconded by Mr. Flint to approve the payment of the General Fund bills. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

The meeting was adjourned at 8:45pm on a motion by Mr. Flint, seconded by Mr. Herman to adjourn. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

Respectfully submitted

Rosann A. Lowder, RMC

Rosann A. Lowder, Registered Municipal Clerk
Town of Orangeville