



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING MAY 14, 2019

The regular meeting of the Mokena Fire Protection District was held on Tuesday, May 14, 2019 at Mokena Fire Station #1 at 7:00 PM.

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Ken Lenz, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Absent: Trustee Craig Warning

Visitors: Friends and family of Dan Reimer; James Howard with Governmental Accounting, Inc.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Lenz made a motion, seconded by Ken Blank, to approve the minutes of the April 9, 2019 Trustee meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Ken Lenz, to accept the Monthly Statement as presented. Motion passed with all ayes.

Ken Lenz made a motion, seconded by Ken Blank, to pay the monthly bills in the amount of \$138,322.23 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Tonight is Trustee Lenz's last meeting as a Board of Trustee member after 20 years of service. All the Trustees present thanked him for his service and expressed their appreciation and pleasure of working alongside him for all these years.

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

Trustee Lenz stated that he has been blessed to be here for 20 years. Mokena FPD was a great organization when he first become a Trustee and continues to be a great organization.

Chief Stephens showed the Trustees a plaque with names and dates of all those who have served as Trustees.

CALENDAR AND CHECKLIST

The approval of the tentative budget is an agenda item later in the meeting. If approved, it will be posted and published. The hearing for the budget will be held at a later date.

SWEAR-IN FIREFIGHTER DANIEL REIMER

A ceremony was held for FF/PM Dan Reimer, who has completed his one year of probation with the Mokena FPD. The Pledge of Allegiance was recited and Pastor Tom Newton opened in prayer. Chief Stephens read the Oath of Office and Lindsey Reimer, Dan's wife, pinned the badge on him.

A 10 minute recess was taken for refreshments.

REVIEW AND APPROVAL OF FY 2020 TENTATIVE BUDGET

James Howard, CPA with Governmental Accounting, Inc. did an overview of the FY2020 budget. Some of the funds for this fiscal year will be segregated to better track expenses and disbursements.

A/C Cirelli went over each line item in the tentative budget.

Bob Hennessy made a motion, seconded by Ken Blank, to approve the FY2020 tentative budget as presented. Motion passed with a roll call vote as follows: William Haas aye, Ken Blank aye, Robert Hennessy aye, Ken Lenz aye.

ASSISTANT CHIEF CAMPBELL'S REPORT

Engine 91 fire pump mounting bracket bolts cracked due to the normal flex of the frame rails while driving. Alexis Fire replaced the mounting brackets and bolts with a different style bracket; this was under warranty.

Silver Cross EMS System is holding their annual outstanding awards presentation this month. The following will be acknowledged for an outstanding call: Erik Moeller, Adam Shefcik, Dan Reimer. Mark Sickles will be recognized for 30 years as a paramedic; Howard Stephens and Mike Kavanagh for 25 years as a paramedic and Ed Peppler for 20 years of service as a paramedic.

April 13 Moken FPD responded to a four-unit apartment fire on First Street. The fire was contained to one unit and is still under investigation by the State Fire Marshal's Office. Joe Cirelli gave an Effective Response Force (ERF) on this incident.

The May training calendar was reviewed by the Board.

The Board reviewed the POC ride-along report for the month of April.

ASSISTANT CHIEF CIRELLI'S REPORT

We have remained active and committed to supporting Laraway Dispatch in improving their provided service levels. Any issues that we have experienced have been reported to LCC through their notification procedure.

Laraway Dispatch experienced an outage on April 30 that impacted the seven-digit emergency numbers, administrative lines, CAD, and radio communications. While services were degraded, the field units had the ability to communicate with the dispatch center through a back-up radio system. The cause of this outage was identified as a scheduled maintenance from Comcast.

On April 30, during a scheduled CAD maintenance, the CAD system experienced a 10-minute outage followed by a 20-minute period where the speed of the CAD was so slow that it rendered the CAD unusable. This was the result of maintenance performed by Motorola.

We are working with Laraway Dispatch and Will County 9-1-1 to lobby for preventative maintenance and testing of back-up circuits and redundant systems, which will reduce the likelihood of outages.

Joe Cirelli attended the May Homer Glen Public Services and Safety committee.

With the support and backing of the Will County Fire Chiefs Association, in conjunction with the D/C of Northwest Homer and Captain Jamrok of Homer Township Fire, we have created an Information Technology Committee. This committee is currently meeting monthly to exchange best practices and resource sharing of IT related issues.

We currently have three employees out on reported duty-related injuries.

The Trustees reviewed the April code enforcement reports and public education surveys.

The spring Senior's Luncheon was held on May 13. The program was well received and attendees received information on fall prevention.

Family Fun Day will be held on June 8.

CHIEF'S REPORT

The FY2019 ambulance billing data was reviewed.

After 20 years of service as a Trustee for the Mokena FPD, this will be Mr. Ken Lenz's last meeting. The Mokena FPD thanks Mr. Lenz and wishes him and his family well.

Trustee Burkhardt met with the Fire District administrative staff for a general overview and orientation on May 8.

A completed request for financial assistance has been submitted from a non-resident; they are requesting the balance of \$349.50 to be forgiven. This request has all appropriate documentation and completed forms.

Letters received this month:

- A thank you letter was received from a resident thanking Adam Shefcik and Dan Reimer for their assistance on an ambulance call.
- A thank you letter was sent to Kathy Ferraro for her assistance in promoting Mokena Spring Clean-Up Day.

The Trustees reviewed the monthly alarm reports for March.

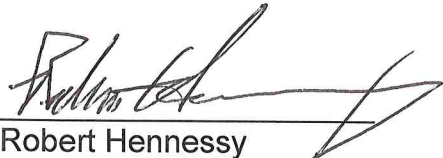
Seven Customer Satisfaction Surveys received in the past two months were shared with the Board.

WORKERS COMPENSATION GAP INSURANCE RENEWAL

Robert Hennessy made a motion, seconded by Ken Lenz, to approve the 2019 Worker's Compensation GAP insurance renewal of \$19,240.00, which is a 25% increase from the last fiscal year.

ADJOURNMENT

Meeting was adjourned at 8:32 PM after a motion by Ken Lenz.

A handwritten signature in black ink, appearing to read "Robert Hennessy", written over a horizontal line.

Robert Hennessy
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel