**SOUTHERN MINNESOTA EDUCATION CONSORTIUM #6083 BOARD**

**Regular Meeting**

**Wednesday, December 11th, 2019, 6PM**

**Southland MS/HS, 203 2nd Street NW, Adams, MN 55909**

The regular meeting of the board of Southern Minnesota Education Consortium #6083, was called to order by Michelle Nelsen on Wednesday, December 11th, 2019 at 6:05PM. The meeting opened with roll call to determine a quorum. Board members present were: Jon Oehlke (Grand Meadow), Jerry Sampson (Lyle), Tricia Linn (Alden-Conger), and Michelle Nelsen (Southland). Members absent were: Steve Heideman (Glenville-Emmons), Leah Stier (Kingsland), and Teresa Frazer (Leroy-Ostrander). Administration and staff in attendance were: Executive Director Dan Armagost and Director Denise Kennedy.

***Approval of Agenda:***

A motion to approve the agenda was made by Tricia Linn, seconded by Jon Oehlke. Motion carried.

***Public Recognition:***

None

***Approval of Consent Agenda:***

A motion to approve the consent agenda was made by Jerry Sampson, seconded by on Jon Oehlke. Motion carried. Items approved on consent agenda included minutes from the May 29th, 2019 regular meeting.

***New Business Matters:***

1. Designation of an Identified Official with Authority for Education Identity Access Management: Motion to approve Dan Armagost as IA for EDIAM was made by Jon Oehlke, seconded by Tricia Linn. Motion carried.
2. Resolution for Minnesota Department of Human Services: A motion was made by Jon Oehlke, seconded by Tricia Linn to approve Dan Armagost as IA for entering into contractual agreements on behalf of SMEC with the Minnesota Department of Human Services. Motion carried.
3. Approval of audit: A motion to approve the audit was made by Jon Oehlke, seconded by Jerry Sampson. Motion carried.

***No Old Business Matters:***

None

***Reports:***

1. Business Manager: no update
2. Director: calling for proposals and coming to districts for SMEC Academy
3. Executive Director: Communication process at SMEC: Denise sends out monthly memos to staff, Dan sends monthly communication to Board; building update: things on track and looking to take ownership on or around December 20th, SMEC office will be in Southland until December 18th, January 6th taking first level IV students at the new building; information on working with Riverland for programming for Early Middle College for ALC students

***Board Comments***:

None

***Next Meeting Date/Time:***

To be determined

***Adjourn:***

A motion to adjourn was made by Tricia Linn, seconded by Jerry Sampson. Motion carried. Meeting adjourned at 7:34PM.

*Unofficial minutes submitted by Tiffany Lewison, Admin Assistant for SMEC on December 17th, 2019.*

*Minutes approved by the Board on February 26th, 2020.*