

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: April 11, 2016

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Greg Iiams, present; Chairperson, Ms. Pat Cochenour, present.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dale Albert, Contracted License Holder
Mr. Dave Wallace, Council Member

Minutes: March 28, 2016 Meeting

Mr. Greg Iiams moved to approve the March 28, 2016 minutes as submitted.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Mr. Greg Iiams moved to approve the bills that were paid for the board.*

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. TTHM/HAA5 Report – Running Annual Average

March Water Loss Report

The board was provided a copy of the recent results of the two reports.

B. Reduction in Usage

Since a leak was repaired on Main Street there has been a noticeable decrease in water production by approximately 50,000 gallons per day.

ADJUSTMENTS: None

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS:

OLD BUSINESS:

A. Sump Pit Repairs

The fabrication of the new stainless steel pit is complete. Once received, Reichert Excavating will be doing the installation.

B. Iron Filtration Repairs

The plumbing under the filtration material is in the process of being fabricated and installed. The new filtration media has been staged for shipment to the plant. The installation of the new plumbing is expected to take one day with an additional day to install the filtration media.

C. Folder/Inserter Machine

Mr. Weidner informed the board that the Village of Lakeview has approved the joint purchase of the machine.

D. Water Meter Removal, 47 Fun Drive, Russells Point

Discussion continued from the prior meeting regarding the removal of the water meter. In accordance with the water rules & regulations, the meter can only be removed after a structure has been razed. Since the structure is still intact, the following motion was made:

Mr. Greg Iiams made a motion to decline the request to remove the water meter until such time the structure is removed. The motion was seconded by Ms. Pat Cochenour.

The vote: Mr. Greg Iiams, yea; Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.

Motion to deny the requested passed: 3 yeas – 0 nays.

E. Storm Water Ordinance

A revised copy of the storm water ordinance with some of the suggested changes was presented to the board for review. The board felt that the criminal penalty paragraph should be removed. Mr. Weidner will inform the solicitor of the suggested changes.

F. Job Duties & Expectations of Employees

The board was provided a copy of the drafted letter (dated April 1, 2016) to all street/water laborers addressing the job duties and expectations of their positions.

Mr. Greg Iiams made a motion to accept the letter as written, and that a copy to be placed in the permanent record book of the BPA. The motion was seconded by Ms. Pat Cochenour.

The vote: Mr. Greg Iiams, yea; Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.

Motion to deny the requested passed: 3 yeas – 0 nays.

The letter is to be signed by all employees as addressed on the letter. A meeting was scheduled for Thursday, April 14, 2016 at 10:00 a.m. with Mayor Reames and BPA Chairperson, Pat Cochenour, to answer any questions employees may have.

NEW BUSINESS:

A. Water & Storm Water Rate Resolution

The Fiscal Officer provided the board with a copy of the revisions for the water/storm water rate structure resolution for their review.

B. Rules and Regulations

Solicitor Eshenbaugh is working on drafting the rules and regulations for the new storm water utility.

Mr. Greg Iiams moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays.

The Meeting was adjourned at 6:55 p.m.

Next Meeting Date: **Monday, April 18, 2016**

Next Resolution No.: **16-18**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____