

MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONER'S MEETING
EPWORTH IA
June 5, 2018

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 5:54 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on June 5, 2018. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Melvin Wilgenbusch, Charles McCullough, Dave Ruden, Jerry Ostwinkle & Dave Ruden.

Adopt Agenda: With the addition of the following the agenda was approved as presented:

Guest Speaker Chris Hiher

18-54 Motion made by Ruden to approve the agenda. Motion seconded by Ostwinkle. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the May 1, 2018 meeting minutes.

18-55 Motion made by McCullough to approve the meeting minutes. Motion seconded by Schmitt. Motion carried unanimously.

Presentation of Father Norman White Memorial Scholarship: Kara Hutter was present to accept her \$1,000 scholarship.

Guest Speaker – Chris Hiher: Siefken read a letter of funding request from Jamie Cook, Iowa State Coordinator for Pheasants Forever, Inc & Quail Forever. Discussion was held regarding a donation.

18-56 Motion made by Ruden to donate \$1,000. Motion seconded by Schmitt. Motion carried unanimously.

FY '19 Cost Share: Siefken addressed the board regarding upcoming projects. There is a desire to be eligible for supplemental state cost share while insuring staff are spending their time on projects that will be funded. It was noted that the District's cost share guidelines need to be clarified when it comes to grade stabilization structures and waterway expenses. Discussion followed.

18-57 Motion made by Schmitt to cap grade stabilization structures at 50% cost share, not to exceed \$25,000 per applicant. Motion seconded by Ruden. Motion carried unanimously.

18-58 Motion made by Schmitt to cap grassed waterways at 50% cost share, not to exceed \$10,000 per applicant. Motion seconded by Ruden. Motion carried unanimously. Weiss & Overton will discuss need for Erosion Control Blanket (ECB) and board will consider ECB cost share at the July Meeting.

FARMS Program Summary: Current FARMS '18 Account information:

Program	Balance	Program	Balance
REAPP	\$ 584.59	REAPF/NG	\$ 0.00
Cost Share	\$ 18,865.59		

Cost Share Applications:

IFIP

David Klein, #68459, 1 water & sediment control structure, \$1,087 cost share
Joseph McQuillen, #68237, .8 ac grassed waterway, \$4,410.94 cost share

REAP

None

WQI

42 Cover Crop applications received to date. No funds to approve applications at this time.

18-59 Motion made by Ruden to approve the cost share applications. Motion seconded by Ostwinkle. Motion carried unanimously.

Cost Share Amendments:

David Klein, #66733, obligated funds increased from \$5,000.00 to \$11,154.00. Estimated Costs increased from \$10,000.00 to \$22,308.00.

18-60 Motion made by Ostwinkle to approve the amendment. Motion seconded by Schmitt. Motion carried unanimously.

Cost Share Certifications:

Gary Burkle, #62690, \$1,600.00 cost share
Robert Zauche, #62133, \$1,600.00 cost share
Paul Decker, #67772, \$475.00 cost share

18-61 Motion made by Schmitt to approve the Certifications. Motion seconded by Ruden. Motion carried unanimously.

Cost Share Maintenance Agreements:

Gary Burkle, #62690, 160 acres no-till
Robert Zauche, #62133, 160 acres no-till
Paul Decker, #67772, 47.5 acres no-till

18-62 Motion made by Ruden to approve the Maintenance Agreements. Motion seconded by McCullough. Motion carried unanimously.

1M/Finance:

- \$350 supplemental funding received.
- \$2,520 Intern funds received from DSC
- May Bank Statements & Quicken corresponding report was available for review.
- Checks Written –
 - #2996 – void
 - #2997 – Jerry Ostwinkle - \$4.68, 1m Travel
 - #2998 – Jeffrey Schmitt - \$113.49, 1M Travel
 - #2999 – Melvin Wilgenbusch - \$58.50, 1M Travel
 - #3000 – Dave Ruden - \$168.29, 1M Travel
 - #3001 – Charles McCullough - \$21.84, 1M Travel
 - #3002 – Eric Schmechel - \$2.99 icloud
 - #3003 – CBI Systems, Ltd - \$8,650.00, MS4web software
 - #3004 – UW Platteville & Kara Hutter - \$1,000.00 FNW Scholarship

18-63 Motion made by Ostwinkle to approve the above expenses. Motion seconded by Ruden. Motion carried unanimously.

Correspondence Received:

- Women, Land & Legacy will be sponsoring Steven Bohr on June 26th at the Farley Memorial Hall, Farley IA from 9:30 – 11:30. Steven will be presenting on Farm Transitioning. No charge to attend.
- General Election paperwork for the Commissioner seats are available. Filing period is August 6th – 29th.

Personnel Updates:

- Board reviewed a monthly update from Stacy regarding experiences in her first month as the new NACD Technician.
- Eric presented a travel request to attend the One Water Summit in Minneapolis, MN on July 10-12th. Estimated expenses are \$1,415 for registration, hotel and travel.

18-64 Motion made by Ruden to approve the travel request. Motion seconded by Ostwinkle. Motion carried unanimously.

Meeting Updates: CCWMA is meeting on Wednesday June 6th.

NRCS Updates: 4 CSP contracts will be submitted for consideration of funding. CRP accepting limited applications. Courtney's last day will be July 9th?

CRP Conservation Plans & Revisions/Conservation Plans:

- 3

18-65 Motion made by Ruden to approve the plans. Motion seconded by Ostwinkle. Motion carried unanimously.

Jeff Schmitt left the meeting at 7:30.

Treasurer's Report:

District Savings.....	\$ 19,562.99
'18 1M	\$ -226.71
Women, Land & Legacy.....	\$ 842.27
District Payroll S18.....	\$ 53,675.77
District Checking	\$ 3,006.39
INTERN	\$ -864.17 (Within Checking)
Payroll - SWCD	\$ 43,702.62
NACD Payroll.....	\$ 7,485.52 (Within Payroll – SWCD)

18-66 Motion made by Ostwinkle to approve the Treasurer's Report. Motion seconded by Ruden. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

18-67 Motion made by Ruden to adjourn. Motion seconded by McCullough. Motion carried unanimously.

The meeting adjourned at 7:43 p.m.

The next meeting will be held on July 10, 2018 at 7:00 p.m. at the Swiss Valley Nature Center, Peosta, Iowa.

Melvin Wilgenbusch 07/08/2018
 Chairperson Date

William Tulpen 6/7/18
 Secretary Date