

AGENDA

Church Ditch Water Authority
March 11, 2019
Church Ditch Water Authority Offices
14025 W. 82nd Avenue
Arvada, CO 80005
8:30 a.m.

- 1. Call to Order
- 2. Roll Call
- 3. Approval of Minutes of the February 11, 2019 meeting
- 4. Additions or Deletions
- 5. Public Participation 5 minutes per speaker.
- 6. Legal Issues
- 7. Ditch Maintenance/CIP Update

8. Miscellaneous

- □ Financial Update January financials included
- □ 12345 W. 80th Avenue Bridge
- Northglenn Board Representative Sophie Porcelli
- Election of Officers

9. Resolutions

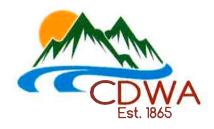
 Resolution 10-2019: A RESOLUTION APPROVING THE TRADE CONTRACTOR AGREEMENT BETWEENJL MELTON CONSTRUCTION, INC. AND THE CHURCH DITCH WATER AUTHORITY, IN THE AMOUNT NOT TO EXCEED \$52,475.00.

10. Approvals

- Approval of updated Financial Policy Chapter 10: Federal Grant Management Procedures
- Approval of Authority Code of Ethics

11. Setting Next Meeting April 8, 2019, 8:30 AM – Church Ditch Offices

12. Adjournment



CHURCH DITCH WATER AUTHORITY

BOARD OF DIRECTORS' MEETING MINUTES MARCH 11, 2019

CALL TO ORDER The Church Ditch Water Authority Board of Directors' Meeting was called

to order at 8:34 a.m. on March 11, 2019, at the Church Ditch Offices,

located at 14025 W. 82nd Avenue, Arvada, Colorado 80005.

ROLL CALL Present were Director Moon, Director Borgers, Director Porcelli, Nathan

McCoy General Manager, Hilary Graham Attorney, Nate Pacheco

Superintendent, Ken Schuler Ditch Rider.

QUORUM

ESTABLISHED A guorum was determined to be present.

APPROVAL OF

MINUTES

02/11/2019 Ms. Porcelli MOVED and Ms. Borgers SECONDED the motion to approve

the minutes of February 11, 2019. All in favor, Motion PASSED.

CHANGES TO

AGENDA None

PUBLIC

PARTICIPATION None

LEGAL ISSUES None

DITCH

MAINTENANCE/CIP

UPDATE

General

Maintenance Staff will begin backfilling headgate projects as weather allows and time is

available from the Area 15 project.

Projects Update The weather continues to create delays, however, completion is still

expected by April 15 on Area 15. Liner is placed in reach 1 and 2. Reach 3 excavation is nearly complete. Staff continues to assist with dirt removal

and filtering dirt for fill to be returned.

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Headgate 47 installation received one bid from JL Melton.

Denver Water will delay the crossing of the ditch until the fall of 2019.

MISCELLANEOUS

Financial Update Ms. Moon provided an overview of the current Balance sheet, Profit & Loss

Reports, Check Detail and Bank Statements through February 28, 2019.

12345 W. 80th

Avenue Bridge Construction is complete and the old bridge will be removed March 11th.

The Board and Staff had a short discussion about replacement options for

primary residential ditch crossings.

Northglenn Board

The Northglenn City Manager provided a letter designating Sophie Porcelli Representative

as the new director for City of Northglenn.

Election of

Officers Ms. Graham will review current by-laws and officers will be named at the

April meeting.

RESOLUTIONS

10-2019

Resolution Ms. Borgers MOVED and Ms. Porcelli SECONDED the motion to approve

> A resolution approving the Trade Contractor Resolution 10-2019. Agreement between JL Melton Construction, Inc. and the Church Ditch Water Authority, in the amount not to exceed \$52,475.00. All in favor,

Motion PASSED.

APPROVALS

Financial Policy

Chapter 10 Ms. Porcelli MOVED and Ms. Borgers SECONDED the motion to approve

> updating the current Financial Policy to include the addition of Chapter 10 - Federal Grant Management Procedures. All in favor, Motion PASSED.

Code of Ethics Ms. Borgers MOVED and Ms. Porcelli SECONDED the motion to approve

an update to the Church Ditch Water Authority Code of Ethics. All in favor,

Motion PASSED.

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NEXT MEETING

March 14, 2019 at 6:00 PM. Annual Meeting – Apex Recreational Center

April 8, 2019 at 8:30 AM. Church Ditch Water Authority Offices

ADJOURNMENT

The meeting was adjourned at 9:24 a.m.

Tamara Moon, President