

The Moran City Council met in regular session on Monday, January 7, 2019. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

	Elected Officials Present:	
<u>Mayor</u>	<u>Council Members Present</u>	<u>Council Members Absent</u>
Phillip L. Merkel	Bill C. Bigelow	Chad A. Lawson
	Corliss E. Lynes	
	Kris R. Smith	
	Jerry D. Wallis	

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Lori Evans, City Clerk

Visitors Present: Lee Roberts, Lori McAloon, and Richard Luken

CONSENT AGENDA

Council member Bigelow moved to approve the December 2018 consent agenda as follows:

- December 2018 Minutes
- December 2018 Petty Cash Reimbursement Report
- January 2019 Pay Ordinance with payables \$75,605.54 and transfers \$91,700
- December 2018 Utility Audit Trail Report
- December 2018 Certificate of Deposit Report

Lawson seconded the motion, motion passed with all approving.

VISITORS

Lee Roberts and Richard Luken were present as visitors. Lori McAloon was present representing the Moran Public Library.

OLD BUSINESS

Security Camera Request for Moran Public Library – Lori McAloon informed the Council that the Library Board was researching types of security cameras and options. Ms. McAloon asked the Council if they thought the Library needed a security camera and if so, would the City be willing to pay for the camera system. Discussion followed with the Council asking Ms. McAloon to get pricing for the camera system they would like and to return to the Council with information and pricing. Topic was tabled until the February meeting.

Moran Museum – Mayor Merkel called for suggestions from the Council. Topic was tabled until the February meeting.

Kansas Department of Transportation (KDOT) Letter RE: Highway Project – Attorney Heim said he has not received a response from the KDOT and plans to reach out to the lola office regarding the matter. Topic tabled until the February meeting.

Utility Truck Replacement Bids – Superintendent Stodgell had no bids to present to the Council. Topic tabled until the February meeting.

NEW BUSINESS

2018 Budgeted Transfers – Council member Wallis moved to make all transfers as budgeted. Bigelow seconded the motion, motion passed with all approving.

Moran Pride Resolution 2019-01 – Council member Smith moved the City adopt and Mayor Merkel sign Resolution 2019-01 supporting the Moran Pride Group. Lynes seconded the motion, motion passed with all approving.

IRS 2019 Mileage Rates – Council member Bigelow moved to set the City's mileage reimbursement rate to match the IRS approved rate of .58 cents per mile. Smith seconded the motion, motion passed with all approving.

2019 Dog Tag Clinic – Council member Wallis moved the City sponsor a pet vaccination clinic in March as they have done in years past. Bigelow seconded the motion, motion passed with all approving.

Utility Bill Inserts – The Council reviewed Marmaton Market's request to include a monthly sale add with the City's utility bills. Discussion followed with the Council agreeing they could not approve the request.

Library Improvement Fees – Clerk Evans asked the Council if the Moran Municipal Court should continue to assess a \$5.00 Library improvement fee for each citation, as the new Library remodel was complete. The Council agreed to continue assessing the fee for each citation with fees remitted to Library board.

Copier/Printer Maintenance Agreement – Council member Lynes moved to renew the copier/printer maintenance agreement with Modern Copy System. Wallis seconded the motion, motion passed with Lynes, Wallis and Smith approving. Bigelow abstained from the vote.

Cereal Malt Beverage License Changes in 2019 – Clerk Evans reminded the Council that Cereal Malt Beverage (CMB) sales of 3.2% will change to Enhanced CMB sales of 6% effective April 1st. Attorney Heim said he would draft an ordinance adopting these changes once the League of Kansas Municipalities completes their review of the Statutes regulating sales. Topic was tabled until a later date.

DEPARTMENTAL REPORTS

Fire Chief – Chief Merkel reported the new truck is in service. He also noted the Department has a quiet month in December.

Police Chief – Chief Smith asked Council approval to attend an 8-hour Mental Health First Aid class sponsored by the Kansas Law Enforcement Training Center in

Parsons on February 13th. Council member Bigelow moved to approve the training request. Smith seconded the motion, motion passed with all approving.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of December 2018:

- Replaced ballast & lights at 54 Fitness Center
- Primary electric leads on 3 phase arching behind City Hall-Repaired
- Changed out electric meter at 211 N. Pine
- Replaced ballast 3-2T8 bulbs at 54 Fitness
- Changed out bulbs in the office and lobby at City Hall
- Replaced light at the front door at 54 Fitness
- Restocked bucket trucks
- Winterized the pressure washer
- 3033R John Deere- Changed oil filter, removed deck & put loader and blade on
- Moved electric trucks out for inspection
- Inspected a treadmill at 54 Fitness
- Cleaned front shop area
- Replaced 8 blubs in the back shop
- Cleaned out #2 bucket truck & removed inspection plates
- Replaced hoses on #2 bucket truck
- Cleaned up back shop, power washed #2 truck and cleaned up oil
- Replaced upper cylinder on #2 Truck- O'Malleys put seal kit on
- Changed out water meter at 211 N Pine
- Repaired water service line at 412 N Birch
- Kansas Gas hit water line
- Shut R12 off 4" helped with water leak supplies
- Spread ice melt on sidewalks & cleared ice at City Hall, 54 Fitness
- Checked lights on City Christmas decorations & hung them
- Picked up limbs at Troxel Park, Library and City Park
- Talked with the Gas Company on settling holes, they will repaired them
- Cleaned curb from Walmart to Oak on Cedar
- Anderson Plumbing locates at Moran Manor for setting basin
- #2 Lift Station clean out problem
- School in Chanute
- Covered the new score board at ballfield #2

Superintendent Stodgell brought up a problem with paper towel usage at the Park bathrooms. Stodgell asked the Council if there would be a problem if he ordered a commercial paper towel dispenser for the two bathrooms. The Council suggested hand dryers might be an economical alternative to paper towels. Superintendent Stodgell will get pricing for dispensers and dryers for discussion at the February meeting.

Stodgell informed the Council that there are mechanical issues with the 2007 GMC utility truck and that repair parts have been ordered for the truck.

Clerk Evans presented invoices for the Kansas Mayor Association for an annual membership for Mayor Merkel and from the Kansas City Attorney Association for Attorney Heim's annual membership. The Council declined memberships as Merkel and Heim said they did not want to join/renew the memberships.

Stodgell requested approval for he and Asst. Superintendent Miller to attend the Kansas Rural Water Association in Wichita March 26-28. Stodgell noted they would drive daily to and from the training and they may only need to attend two days to get the training hours needed for their State certificates. Bigelow moved to approve the training request, Smith seconded the motion. Motion passed with all approving.

City Clerk – Clerk Evans reported income for the month of December as follows:

General Fund		Water Fund	
Charges For Services	9.39	Sales To Customers	11,258.32
Refuse	1,684.00	Water Protection Fee	27.54
Court Fines	1,126.00	Penalties	498.82
Donation-MFD	2,000.00	Water Tower Fee	50.00
KS Sales Tax	10,766.72	Electric Fund	
54 Fitness Fee/Fobs/Ovpd	1,150.00	Sales To Customers	41,666.11
Interest Earned Checking/CD's	125.54	Reimbursed Expense	40.20
Dog Pickup Fee	20.00	Connect Fee	73.71
Dog Tag	6.00	Overpaid	1,328.16
Sales Tax		Debt Collection Fee	12.53
Sales Tax Receipts	1,156.42	Fuel Adjustment	971.58
Sewer Fund		Light Rent	168.00
Sales To Customers	6,748.04	Gross Sales	80,887.08
		<i>Add: Interest to CD 44526614</i>	<i>10.64</i>
		Adjusted Gross Receipts	80,897.72
		<i>Less: LIEAP Credit</i>	<i>271.48</i>
		<i>Utility Credits</i>	<i>583.48</i>
		<i>Recreation Fee Credit</i>	<i>80.00</i>
		Net Receipts	79,962.76

There being no further business to discuss, Council member Bigelow moved, seconded by Smith, to recess the regular meeting at 8:10 PM and to resume the meeting at 6:30 PM on Monday, January 14. Motion passed with unanimous approval.

Mayor Merkel, Bill Bigelow, and Clerk Lori Evans met at the Council chambers at 6:30 PM on Monday, January 14. Meeting was not held due to a lack of quorum. Mayor Merkel called for the Council to meet on Monday, January 21, 2019 at 7:00 PM.

The Council meeting resumed at 7:00 PM on Monday, January 21, 2019. Mayor Merkel, Council members Lynes, Wallis, Smith, and Bigelow were present. Council member Lawson was absent from the meeting. Also present was Clerk Lori Evans.

Mayor Merkel gave the Oath of Office to Council members Bill Bigelow, Kris Smith, and Jerry Wallis and they resumed their seats at the table.

State Capitol Area Firefighters Association (SCAFFA) Conference March 20-24 – Council member Wallis moved to send up to four volunteer firefighters to training in Topeka. Expenses will include two rooms for three nights, meals and mileage. Lynes seconded the motion. Motion passed with all approving.

US Hwy 54 Overpass East of Moran - Council member Wallis moved Superintendent Stodgell meet with the Kansas Department of Transportation on January 22nd to hear plans regarding the reconstruction of the overpass. Bigelow seconded the motion, motion passed with all approving. Assistant Superintendent Miller and Chief Shane Smith were encouraged to attend the meeting with Stodgell if they were available.

Council member Bigelow moved the meeting adjourn at 7:15 PM. Smith seconded the motion, motion passed with all approving.

Approval Date:
February 4, 2019