

CENTRAL CALIFORNIA ATHLETIC ALLIANCE

Constitution and By-Laws

Adopted as of April 2014

TABLE of CONTENTS

ARTICLES

- I. Name and Purpose
- II. Membership
- III. Representation
- IV. Meetings
- V. League Officers
- VI. Duties of League Officers
- VII. League Dues
- VIII. Registration of Athletes
- IX. Conditions of a Contest
- X. Penalties
- XI. Amendments

RULES, REGULATIONS, and POLICIES

- 1. Ties for First Place
- 2. Schedule Games
- 3. Officials / Officials Fees
- 4. League Sports
- 5. Scheduling
- 6. Admission Prices
- 7. Playoffs
- 8. Sportsmanship
- 10. Awards/Notification
- 11. All League
- 12. Academic All-League
- 13. League Appellate Procedures
- 14. Reimbursement of Expenses

Central California Athletic Alliance

ARTICLE I.

Name and Purpose

Section 1. Name:

The name of the athletic league shall be the Central California Athletic Alliance (CCAA). The Central California Athletic Alliance is a member of the Sac-Joaquin Section of the California Interscholastic Federation (C.I.F.).

Section 2. Purpose:

- a. To govern competitive sports among member's schools. This shall be done in accordance with the C.I.F. and Central California Athletic Alliance's Constitution and By-laws.
- b. To provide a well-balanced program of interscholastic athletic competition for the benefit of students.
- c. To foster high standards of scholarship and sportsmanship.

ARTICLE II.

Membership

Section 1. Membership:

- a. Membership in this league shall be composed of the secondary schools in this area, which are assigned to it by the Board of Managers of the Sac-Joaquin Section of the California Interscholastic Federation.
- b. CIF member schools seeking to join the CCAA may be added provided:
 1. Program compatibility – the school seeking admission must offer three of the four major varsity women's sports and three of the four major varsity men's sports:
 - Women's soccer, volleyball, basketball, softball.
 - Men's soccer, basketball, baseball, golf
 2. The school must show to the league that they are attempting to meet all National Federation rules governing competition for a particular sport. (Fields, uniform regulations...)
 3. Schools seeking admission, other than by CIF alignment, will be put on a one-year probationary status and will be scheduled accordingly. Schools may be accepted as one of the following:
 - A. As a full League Member.
 - B. As an Associate League Member (League Championships, All-League selection and Play-Offs do not apply).
 4. Upon completion of a one-year probationary status the league will review and make its recommendations as to the League admission.
 5. A two-thirds (2/3) majority vote of the league schools is necessary for admission.

ARTICLE III.

Representation

Section 1. Representation

- a. Voting shall be done by member schools. Each school shall have one vote.

**ARTICLE IV.
Meetings**

Section 1. Meetings

- a. There shall be regular meetings of the league in August, October, January and April. These meetings normally will be held prior to the Board of manager's meetings.
- b. Athletic directors will meet periodically between the joint meetings.
- c. Special meetings shall convene upon the request of the president, who may call one at his/her discretion, or if the principals of three member schools request one. Notices shall be sent out no later than seven days prior to the date of the meeting.
- d. Any matter of business that does not appear on the adopted agenda may not be acted upon.
- e. A majority of the member schools shall constitute a quorum.

**ARTICLE V.
League Officers**

Section 1. Election of Officers

- a. Elected league officers are as follows:
President, Secretary, Treasurer, Board of Managers Rep., and League Commissioner.
- b. Officers shall be elected to hold office for two years.
- c. Officers may be re-elected to an office.
- d. All elections will be by a majority vote.

**ARTICLE VI.
Duties of League Officers**

Section 1. Duties of League Officers

- a. President – he/she will perform the duties commonly assigned under Parliamentary Law as given in Robert's Rules of Order. He/she will be responsible for:
 - 1. Preparing an agenda for each meeting and presiding over it.
 - 2. Updating the constitution prior to the end of each school year.
 - 3. Arranging for the end-of-season all-league meetings for each sport and distributing all-league certificates.
- b. Treasurer – he/she shall keep an accurate account of all monies received and spent. He/she will submit a financial report at each regular meeting.
 - 1. In the absence of the president the treasurer will chair meetings.
- c. Secretary – he/she shall keep, print, and distribute the minutes of each meeting within a one-week time frame and will maintain an ongoing record of constitutional changes for spring revisions.
- d. Board of Managers Representative – he/she shall attend all meetings of the C.I.F. board and Section board, represent the CCAA, and keep the league informed on Board of Manager's proceedings and actions.
- e. League Commissioner – he/she shall attend all required Section meetings.
 - 1. Presenting the season schedule for each sport for approval.
 - 2. Preside and rule on all appeals.
 - 3. Selects the Dale Lackey Scholarship winners
 - 4. Receives a \$3000 stipend to be evaluated in the April meeting.

**ARTICLE VII.
League Dues**

Section 1. League Dues:

- a. To be a member in good standing of the Central California Athletic Alliance a school must have paid its CCAA assessment, which will be determined at the league's fall meeting, and have paid the C.I.F. Section dues.
 - 1. Dues may be waived by the league.

**ARTICLE VIII.
Registration of Athletes**

Section 1. Registration of Athletes

- a. All students who compete in any scrimmage, game, match or meet held in this League must comply with the eligibility rules of the Sac-Joaquin Section of the C.I.F.
- b. *A copy of all finalized CIF/SJS Transfer Eligibility paperwork shall be League Commissioner to be kept on file.*

**ARTICLE IX
Conditions to be Fulfilled at the Time of a Contest**

Section 1. Conditions to be fulfilled at the time of a Contest

- a. Competitors must be registered as indicated in Article VIII, Section 1a, above.
- b. Each competitor must be an amateur athlete as defined by the constitution of the C.I.F.
- c. Each competitor must be satisfactory to his/her principal regarding deportment and attention to his/her school duties.

**ARTICLE X.
Penalties**

Section 1. Penalties

- a. The league may institute penalties for infractions of the provisions of this constitution by a two-thirds' vote of its membership.
- b. All schools that are placed in the CCAA schedules must declare:
 - a. Fall sports on April 1st.
 - b. Winter Sports on August 15th.
 - c. Spring sports on November 15th.
- c. If a school commits to field a sport for a season, but then does not fulfill that commitment they must pay the CCAA a fine of \$400.00
- d. Payment must be received by the last league meeting to be eligible for placement in the following years' schedule of all sports.
- e. If a school does not declare prior to the season but would like to field a team at the start of the season they may do so on an "Associate Member" basis if scheduling allows, but will not be eligible for league title, play-offs or all-league representation. (Article II, Section1, b, 3B).

ARTICLE XI.
Amendments

Section 1. Amendments

- a. This constitution may be amended at any regular or special meeting of the league in compliance with Article IV, Section 1c of the constitution, by a two-thirds' vote of all member schools.
- b. Rules, Regulations, and Policies may be changed by a simple majority vote of all member schools.

Rules, Regulations, and Policies

1. Ties for First Place:

Ties for the championship shall remain in football, track, and cross country. Ties for the championship shall remain if no tiebreaker game is necessary for playoff seeding. If a tiebreaker game is needed for playoff seeding then the winner of the playoff game shall be declared the League Champion.

2. Scheduled Games:

A school must field a team for a scheduled game or forfeit the game, except by mutual agreement of the teams involved to reschedule the game.

3. Officials / Officials Fees:

- a. In the event that game officials fail to show up for a sanctioned event coaches will be allowed to decide whether or not to play with volunteer officiating (a parent or coach). Upon agreeing the results of the game will stand.
 - i. Both coaches must agree.
 - ii. Game will not be a forfeit if one coach does not agree. At that point the game must be rescheduled.
- b. The home team is responsible for officials.

4. League Sports:

All league sports must be approved by the voting members of the CCAA.

5. Scheduling:

All schedules shall be adopted on a yearly basis.

6. Admission Prices:

The admission price for all sports for the Central California Athletic Alliance

Athletic contests are – Adults \$5.00, Students \$3.00, Senior

Citizens \$3.00 and children 5 and under are free.

Football prices are: Adults \$7.00, Students \$3.00, Senior Citizens \$3.00, children 5 and under are free.

7. Playoffs:

The following procedures will be used by the league to determine playoff representatives in case of a tie.

- a. All two-way ties (two CCAA teams advancing) will be broken accordingly:
 2. Football Only
 - a. Head to Head
 - b. League Point Differential with a maximum of 30 points per game
 3. Volleyball, Soccer, Basketball, Baseball, Softball
 - a. Only schedule 26 contacts to have one to use for a playoff game in case of a tie to be played before the last contest date at a neutral site if possible.

- b. All three way ties (two or three CCAA teams advancing) will be broken accordingly:
 - i) Football Only
 - (1) Head to Head
 - (2) League point differential with a maximum of 30 points per game to eliminate one team.
 - (3) Then back to head to head
 - (4) If no team eliminated then league point differential with a maximum of 30 points per game.
 - 1. Volleyball Only
 - a. Head to Head to eliminate a team. If none is eliminated then
 - b. League differential based on game losses. Lowest number of losses wins the tie.
 - c. Back to head to head
 - d. No winner than go to playoff game
 - 2. Soccer, Basketball, baseball, softball
 - a. Head to Head to eliminate a team. If none is eliminated then:
 - b. Point, run, goal differential to eliminate a team. The team with the fewest is eliminated
 - c. Back to head to head
 - d. No winner than go to playoff game

Playoff games will be played at a neutral site to be set up by the league commissioner. If the playoff game is for the #1 and #2 seeding the winner of the playoff game will be declared the league champion. Football will have Co-Championships as they will not have a playoff game. The home team will be determined by point differential.

8. Sportsmanship /League Philosophy:

Central California Athletic Alliance recognizes and endorses the 16 principals of the California Interscholastic Federations “Pursuing Victory With Honor”.

- a. The CCAA recognizes and respects the sincerely held convictions of the schools in this league and will make every effort reasonable to honor those convictions and cause no unnecessary offense.

9. All-League:

General Guidelines

- a. The selection process for All-League teams will be decided by the league. Coaches will adhere to these selection policies and not divert from them.
- b. The All-League meeting will be determined by the League Commissioner to be run by the Sports Representative.
- c. The Athletic Director of each member school shall be notified of the selection date by the League Sport Representative by the school's AD.
- d. All-League Nominations shall be sent to the CCAA Sports Rep. one (1) week prior to the meeting date.
- e. The League Sport Representative shall be in charge of the meeting as follows:
 - i. Only printed stats from the League designated statistical clearinghouse may be used for the selection process. Each coach or designee must have enough copies for the whole selection committee. Verbal accolades may not be given.
 - ii. MVP will be voted on first (1st), a maximum of one (1) nomination. A Co-MVP will only be allowed if the tie breaking process does not settle the tie.
 - iii. The tie breaking process is as follows – those in the tie shall be ranked by the coaches and only one named to complete the approved total.
 - iv. One ballot voting will be used to determine both 1st and 2nd Team.
 - v. The Coach of the Year will be determined by using the adopted Coach of the Year **Rubric**. The rubric will be provided by the sports rep. at the all-league meeting.
- f. Coaches may nominate players for First and Second Team All-League in according to the place they finished in league competition. Unused nominations may not be re-distributed among other teams. See the sport specific guidelines for each sport.
 - i. To honor a Second Team All-League, 5 or more league schools must participate.
 - ii. Each school is allowed one (1) Honorable Mention. If less than 5 league teams participate in a sport -two (2) Honorable Mentions will be selected.
 - iii. The total number of selections is as follows (MVP is included in these numbers):

Sport	1 st Team	2 nd Team
Football	26	26
Golf	6	6
Volleyball	6	6
Basketball	5	5
Baseball	9	9
Softball	9	9
Soccer	11	11
- g. Awards will be given as follows:
 - i. 1st team All-League: Certificates and patches
 - ii. 2nd team All-League: Certificates only
 - iii. Honorable mention: Certificates only
 - iv. MVP- Certificate and Patch
- h. No All-League team shall be selected below the varsity level.
- i. Coaches may not vote for their own players in any of the voting processes. (No Exceptions)

- j. The Sports Representative must forward the meeting results to each school with in one week following the meeting.
- k. If a coach or representative is not in attendance their players may not be nominated for all league honors.
- l. If a sport does not have enough nominations to field a full 2nd team all-league those remaining spots shall not be filled.

All- League Selection Process by Sport

a. Soccer:

- i. Coaches may nominate players for First and Second Team All-League in accordance to the place they finished in league competition. Unused nominations may not be re-distributed among other teams.
- ii. To honor a Second Team All-League, 5 or more league schools must participate.
- iii. If less than 5 league teams participate in a sport –two (2) Honorable Mentions will be selected.
- iv. The number of nominations is as follows:

<u>Place</u>	<u>1st team</u>	<u>Honorable Mention</u>
1 st	6	
2 nd	5	
3 rd	4	
4 th	3	
5 th	2	
6 th and below	2	

- v. Voting process:
 - a) Only printed stats may be used for the selection process. Each coach or designee must have enough copies for the whole selection committee. Verbal accolades may not be given.
- vi. Coaches nominate their player for MVP and then the coaches will rank players nominated from the other teams in order of relative strength. Those players nominated for MVP who are not selected can be re-nominated in one of the other categories, but a team may not go over the number of allowed nominations.
- vii. Then players will be nominated for Offensive First Team. Coaches will rank players based on the number of nominations and the TOP 5 will be offensive all league. The next 5 (if 5 or more schools participate) will be Offensive Second Team.
- viii. Each school will select one of their own players to make up the Defensive First team.
- ix. Then players will be nominated for Goalkeeper First Team. Coaches will rank players based on the number of nominations and the Top player will be Goalkeeper first team and the second place vote receiver will be Goalkeeper Second Team.
- x. In the case of a tie in any of the categories for the final All-league spot or MVP, those involved in the tie shall be ranked by the coaches and only one named to complete the approved total.

b. Volleyball

- i. Coaches may nominate players for First and Second Team All-League in accordance to the place they finished in league competition. Unused nominations may not be re-distributed among other teams.
- ii. To honor a Second Team All-League, 5 or more league schools must participate.
- iii. If less than 5 league teams participate in a sport –two (2) Honorable Mentions will be selected.

iv. The number of nominations is as follows:

<u>Place</u>	<u>1st team</u>	<u>Honorable Mention</u>
1 st	4	1
2 nd	3	1
3 rd	2	1
4 th	2	1
5 th	1	1
6 th and below	1	1

- v. Voting process:
 - a) Only printed stats may be used for the selection process. Each coach or designee must have enough copies for the whole selection committee. Verbal accolades may not be given.
- vi. Coaches nominate their player for MVP and then the coaches will rank players nominated from the other teams in order of relative strength. Those players nominated for MVP who are not selected can be re-nominated in one of the other categories, but a team may not go over the number of allowed nominations.
- vii. In the case of a tie in any of the categories for the final All-league spot or MVP, those involved in the tie shall be ranked by the coaches and only one named to complete the approved total.

c. Basketball

- i. Coaches may nominate players for First and Second Team All-League in accordance to the place they finished in league competition. Unused nominations may not be re-distributed among other teams.
- ii. To honor a Second Team All-League, 5 or more league schools must participate.
- iii. If less than 5 league teams participate in a sport – two (2) Honorable Mentions will be selected.

<u>Place</u>	<u>1st team</u>	<u>Honorable Mention</u>
1 st	4	1
2 nd	3	1
3 rd	2	1
4 th	2	1
5 th and below	1	1

- iv. Voting process:
 - a) Only printed stats may be used for the selection process. Each coach or designee must have enough copies for the whole selection committee. Verbal accolades may not be given.
- v. Coaches nominate their player for MVP and then the coaches will rank players nominated from the other teams in order of relative strength. Those players nominated for MVP who are not selected can be re-nominated in one of the other categories, but a team may not go over the number of allowed nominations.
- vi. In the case of a tie in any of the categories for the final All-league spot or MVP, those involved in the tie shall be ranked by the coaches and only one named to complete the approved total.

d. Baseball/Softball

- i. Coaches may nominate players for First and Second Team All-League in accordance to the place they finished in league competition. Unused nominations may not be re-distributed among other teams.
- ii. To honor a Second Team All-League, 5 or more league schools must participate.
- iii. If less than 5 league teams participate in a sport – two (2) Honorable Mentions will be selected.

- iv. The number of nominations is as follows:

<u>Place</u>	<u>1st team</u>	<u>Honorable Mention</u>
1 st	6	1
2 nd	5	1
3 rd	4	1
4 th	4	1
5 th	2	1
6 th and below	1	1

- v. Voting process:
 - a) Only printed stats may be used for the selection process. Each coach or designee must have enough copies for the whole selection committee. Verbal accolades may not be given.
- vi. Coaches nominate their player for MVP and then the coaches will rank players nominated from the other teams in order of relative strength.

- vii. Coaches nominate their player for PITCHER of the YEAR and then the coaches will rank players nominated from the other teams in order of relative strength.
 - viii. Coaches nominate their player for Batter of the YEAR and then the coaches will rank players nominated from the other teams in order of relative strength.
 - ix. In the case of a tie in any of the categories for the final All-league spot or MVP, those involved in the tie shall be ranked by the coaches and only one named to complete the approved total.
- e. Track and Field
 - i. Patches and certificates for the first place finishers in each event.
 - f. Cross County
 - i. Patches and Certificates for the top 6 males and top 6 females at the league championship.
 - g. Golf
 - i. To honor a Second Team All-League, 5 or more league schools must participate.
 - ii. If less than 5 league teams participate in a sport – two (2) Honorable Mentions will be selected.
 - iii. Top 6 overall golfers are determined by their overall best actual stroke average **after dropping their highest score** for league matches for first team.
 - a) Second 6 golfers determined by their overall best actual stroke average **after dropping their highest score** for league matches for second team.

h. Football

- i. The selection process for All-League teams will be decided by the CCAA. The total number of selections is as follows (MVP is included in these numbers):

<u>1st Team Offense</u>	<u>1st Defense</u>
1 Offensive MVP	1 Defensive MVP
1 Quarterback	4 Defensive Linemen
2 Running Backs	3 Linebackers
2 Wide Receivers	4 Defensive Backs
6 Offensive Linemen	1 Kicker / Punter
1 Tight End	

1 Honorable Mention

- ii. To honor a Second Team All-League, 5 or more league schools must participate.
- iii. If less than 5 league teams participate in a sport – two (2) Honorable Mentions will be selected.
- iv. Coaches may nominate players for First and Second Team All-League in accordance to the place they finished in league competition.
- a) 1st place team receives 13 nominations (by position)
 - b) 2nd place team receives 11 nominations (by position)
 - c) 3rd place team receives 9 nominations (by position)
 - d) 4th place team receives 8 nominations (by position)
 - e) 5th place team receives 6 nominations (by position)
 - f) 6th place team receives 5 nominations (by position)
- v. Nominations are to be sent to the League Rep. the Wednesday following the LAST LEAGUE game, *completely by positions*. The League Rep. will compile and organize the information and return it back to each school/coach by the second Monday after the last league game. It is the responsibility of the coach to research the provided nominations list prior to the All-League meeting to vote.

10. Academic All-League

The Central California Athletic Alliance Academic All-League has been established to encourage and promote higher standards of academics for athletic participants. It is hoped that the member schools will graduate on to colleges and universities student athletes who will be highly successful not only in their athletic pursuits but also in their academics.

- a. Qualifications:
 - i. 3.50 or above G.P.A. in each of the first three quarters of the year.
 - ii. Must have lettered in at least one varsity sport.
- b. Selection Process:
- c. Each school will bring its list of scholar/athletes to the league president for the April meeting.
- d. Awards:
 - i. Patches will be provided by the league and each member school will be billed for them.

11. League Appellate Procedures:

A school official may bring an appeal to the Commissioner of the league as follows: (unless the appeal is coming from the school of the Commissioner in which case the appeal would go to the President rather than the Commissioner).

- a. The Commissioner will phone the involved officials and affected schools. If necessary, the Commissioner may contact the principals of the league schools for assistance.
 - i. The Commissioner shall make his/her decision within a two-day time period.
 - ii. A report will be sent to the Section Commissioner by League Commissioner.

12. Reimbursement of Expenses

If a school fails to notify another school by 12 noon on the day of the event which is forfeited for any reason, that school will incur the associated costs of officials (home game) or travel (away game).