Drapery Hardware Order Form

61 Mattatuck Heights Road Waterbury, CT 06705 Web: www.porterpreston.com
Phone: (866) 753-1113 Fax: (203) 597-8828 E-mail: customerservice@porterpreston.com

Acct #: _____ PO #: _____ Sidemark: _____

Bill To: _____ Ship To: _____

_____ (if different) _____

_____ _____

Purchaser: _____ Fax #: _____

Product: (select one): ☐ **Kirsch** ☐ **The Finial Company** ☐ **Paris Texas** ☐ **Iron Art by Orion** ☐ **Magnolia** ☐ **Select**

	Qty.	Unit	Part Number	Finish	Description
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Last Updated: 6/27/13

Architrac®/Cut-to-Measure Order Form

Customer Information

First Name | Last Name | Date

Address | Account Number

City | State | Zip | Purchase Order Number

Phone Number | Sidemark

Drop Ship Address (If different from above)

Name or Company | Address: | City: | State: | Zip:

Instructions: Please completely fill out order form and shade in product options. *Shade boxes like this, -->* ■ *not like this -->* ☒ ☑

See back cover for phone and fax number information.

Line 1

❶ Qty | ❷ Rod Number | ❸ Finish | ❹ Length ___' ___" or ___ / ___" | ❺ Return ___"

❻ Draw: 1-Way - Left; 1-Way - Right; 2-Way; Cord - Left; Cord - Right; Multiple - MA; Multiple - MB; Multiple - MC

❼ Cord Length ___'(STD 8') or ___"

❽ Curved/Bent Rod: Style 1; Style 2; Style 3; Style 4; Style 5

❾ Drapery Style: Standard; Accordia - Overlap; Accordia - Butt; Ripplefold - Overlap; Ripplefold - Butt

❿ Installation: Wall; Ceiling

⓫ Fullness: 120%; 100%; 80%; 60%

Comments:

Cost	
Special Charges	
Bends	
Curving	
Crating	
Multiple Draw	
Total	$

Line 2

❶ Qty | ❷ Rod Number | ❸ Finish | ❹ Length ___' ___" or ___ / ___" | ❺ Return ___"

❻ Draw: 1-Way - Left; 1-Way - Right; 2-Way; Cord - Left; Cord - Right; Multiple - MA; Multiple - MB; Multiple - MC

❼ Cord Length ___'(STD 8') or ___"

❽ Curved/Bent Rod: Style 1; Style 2; Style 3; Style 4; Style 5

❾ Drapery Style: Standard; Accordia - Overlap; Accordia - Butt; Ripplefold - Overlap; Ripplefold - Butt

❿ Installation: Wall; Ceiling

⓫ Fullness: 120%; 100%; 80%; 60%

Comments:

Cost	
Special Charges	
Bends	
Curving	
Crating	
Multiple Draw	
Total	$

Multiple Draw - Only available in 94001 Rod

MA = Multiple Masters, Single Cord - $7.00

MB = Multiple Masters, Multiple Cords - $9.50

MC = Single Master, Multiple Cords - $9.50

For curved or bent rods fill in dimensions for corresponding line on reverse side.

Bending: $7.00 each • Curving: $1.50 per foot, Minimum $10.00.

Crating: Approximately 30% of curved/bent rod order. Minimum $20.00. Maximum $37.00.

Kirsch

Architrac®/Cut-to-Measure Order Form

Invoice _____
Customer Code _____
Page Number _____

IMPORTANT: PLEASE READ BEFORE PLACING ORDER.

Dimensions are shown from top view of rod.
Illustrations are of various wall designs.
Select the design that fits your room.
Provide all the measurements requested.
Indicate degree measurements of all angles (protractor, order SP2)
The definition of return is the distance from the wall to the front side of the rod.
On double rod sets, provide return measurements for both rods.
For styles other than those shown below, you must provide a drawing with necessary measurements plus a full size pattern of the wall area to which the rod is to be mounted. Be sure to locate each end of the rod on your pattern.
Give style track and set number.
Unless stated, measurements given are wall measurements and the factory will make allowances.
Special Instructions: _____

Line 1

Style _____
A _____
B _____
C _____
D _____
E _____
F _____
G _____
H _____

Degree of bend

AB _____
BC _____
CD _____
DE _____

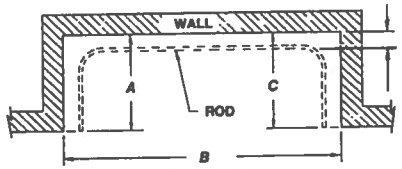
Line 2

Style _____
A _____
B _____
C _____
D _____
E _____
F _____
G _____
H _____

Degree of bend

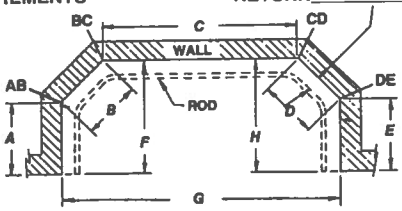
AB _____
BC _____
CD _____
DE _____

STYLE 1 Track or Set No._____
MEASUREMENTS RETURN_____



FOR PRICING ADD A, B, & C

STYLE 2 Track or Set No._____
MEASUREMENTS RETURN_____



FOR PRICING ADD A, B, C, D, & E

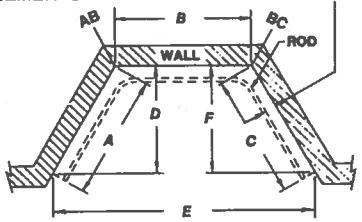
WALL OR ROD MEASUREMENT

☐ WALL MEASUREMENT

☐ ROD MEASUREMENT

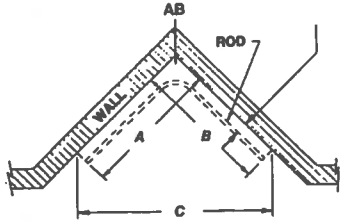
"ALL ORDERS MUST INCLUDE RETURNS"

STYLE 3 Track or Set No._____
MEASUREMENTS RETURN_____



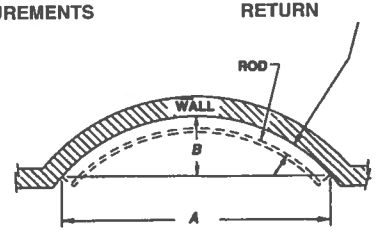
FOR PRICING ADD A, B, & C

STYLE 4 Track or Set No._____
MEASU _____



FOR PRICING ADD A & B

STYLE 5 Track or Set No._____
MEASUREMENTS RETURN _____



FOR PRICING ADD A & B