



## SWIM & TENNIS CLUB PICNIC RESERVATION FORM

### Picnic Area Reservation Rules

1. Only one event per day allowed in the picnic area 4 hour max.
2. Members may schedule no more than 2 events per season.
3. Lifeguards will check the calendar and then schedule the event.
4. Events should be scheduled at least 5 days in advance.
5. Parties may not be scheduled on holidays.
6. Maximum of 20 guests (whether they are swimming or not), 1 adult must be present for every 5 children.
7. All guest policies apply, see full pool rules for more details.
8. Member must pay for all guests who are swimming – guest passes must be purchased prior to the event by contacting [cmiller@sequoiamgmt.com](mailto:cmiller@sequoiamgmt.com).
9. Up to 2 tables can be reserved for the event.
10. The large umbrella may not be reserved; other pool patrons will be allowed into the picnic area.
11. The BBQ grill can not be reserved and must be shared.
12. The tables may not be moved.
13. Event host must clean up after the event and leave the picnic area clean of trash, food or other debris. (Pizza boxes can not be placed in recycle bin)

Name \_\_\_\_\_ Member # \_\_\_\_\_

Phone #/Email \_\_\_\_\_

Date of Event \_\_\_\_\_ Time of Event \_\_\_\_\_ to \_\_\_\_\_  
(4 Hour Max)

Purpose of Event \_\_\_\_\_ Number of Guests \_\_\_\_\_  
(Max of 20)

I understand and agree to follow the rules above and I understand that I am responsible for the actions of my guests while they are at the pool.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

#### OFFICE USE:

Name of Guard booking reservation: \_\_\_\_\_

Date Reservation was made & form sent to management to confirm booking : \_\_\_\_\_

Event put on guard station calendar Y \_\_\_ N \_\_\_

**Check the calendar, no more than 2 events per season may be scheduled by any member.**

Other comments: