

MUENSTER HOSPITAL DISTRICT

Board Meeting Minutes

Regular Meeting- August 26, 2020 - 7:00 p.m.
Board Room, Muenster Memorial Hospital

Call to Order- 7:12 PM. Present were Ronnie Weinzapfel, Don Richardson, Aaron Hess and Beverly Fuhrmann. CEO Brian Roland and CFO Marion Willimon (via teleconference) also present. TJ Walterscheid and Lisa Schilling not present.

Invocation in memory of past board members that have passed away led by Ronnie Weinzapfel.
Public Comments- none

COVID 19 Update- Roland discussed visitation policy and the continued monitoring of personal protective equipment.

Motion to approve board minutes of regular meeting of July 2020 by Don Richardson, seconded by Ronnie Weinzapfel, approved by Beverly Fuhrmann with Aaron Hess abstaining.

CFO Willimon went through the financial packet for the month of July 2020. For July 2020 the district had total gross revenues of \$759,742. After deductions and other revenue, which included \$207,000 in stimulus money, the district had total operating revenue of \$1,052,281. The expenses for the month were \$891,462. After tax money the district had a positive bottom line of \$160,819; without tax money the district had a positive bottom line of \$48,944.

The hospital had total gross revenue of \$711,840. After other revenue and deductions, total operating revenue was \$884,911. Total expenses for the hospital were \$692,154.

The clinic reported total revenue in July of \$47,901. Revenue was down due to the clinic being closed for a period of time due to COVID issues. After expenses of \$87,180, the clinic showed a loss of \$40,663.

Retail pharmacy had total operating revenue of \$120,852, total expenses of \$112,127, and a positive bottom line for the month of \$8724.

The Benchmark log showed that of our total census, 74% was Medicare. Our AR days for the hospital were at 42.87, Clinic 54.97. Days in AP were 2.64 and days cash on hand were 38.96. There was some discussion of the amount of bad debt written off. On the money management report we showed total revenues of \$731,494 after collections and other money, no tax money being used and no stimulus money. There was a net negative cash of \$79,547.25 for the month. Motion to approve financial packet for July 2020 made by Don Richardson, seconded by Ronnie Weinzapfel, approved by all.

Roland went through and discussed 2020 2nd QTR QA Focus Performance Measures. Motion to approve 2020 2nd QTR QA Focus Performance Measures by Beverly Fuhrmann, seconded by Don Richardson, approved by all.

The following providers are up for credentialing:

Dr Eric Hellman, MD	Family Medicine	New Appointment
Cody Cure, CRNA	Anesthesia	Re-Appointment
Nathan Schafer	Anesthesia	Re-Appointment
Elaine Schilling	DDS	Re-Appointment
Babu Makkena, MD	Cardiology	Re-Appointment
Terry Mitchell, MD	Emergency Medicine	Re-Appointment
Timothy McIntyre, MD	Emergency Medicine	Re-Appointment

Motion to approve by Beverly Fuhrmann, seconded by Ronnie Weinzapfel, approved by all.

There were no Policies and Procedures to approve.

This month the board set the proposed tax rate for the district. Roland explained that the valuations dropped by about 28 million for the district. He then gave the board some options for tax rates: If the tax levy stays at .1975, tax proceeds would be \$1,305,952.00, \$58,017.85 less than prior year. If the tax levy increased to .1999, tax proceeds would be \$1,321,821.00, \$42,148.00 less than prior year. The tax levy would have to be set at .2060 to keep the tax proceeds the same as prior year. After discussing the options, the board felt raising the tax rate at this time during the pandemic and economic hardships is not something they wanted to do. Motion made by Ronnie Weinzapfel to set proposed tax rate at .1975, the same as last year; seconded by Don Richardson, approved by all.

Consider and approve Items from Project list:

Option of upgrading current CT machine: As discussed a few meetings ago, the end of life is coming up on current CT. Roland explained that our current CT warranty was costing \$5932.00 per month. With the upgrade to a new CT, overall costs would run approximately \$7613.00 a month after first year and the new machine would allow hospital to increase tests performed in Radiology. After a brief discussion, motion to move forward with new CT option made by Don Richardson, seconded by Ronnie Weinzapfel, approved by all.

Roland explained that the **retail pharmacy PC's and system** were out of date and a quote was obtained by Computer-RX for \$6,790.00 to upgrade server, monitors. Motion to accept quote and move forward made by Aaron Hess, seconded by Don Richardson, approved by all.

Roland discussed a **project list of items that needed updating or added with the COVID 19 pandemic**. There was discussion on the current Telemetry Machine and Medical PC upgrade (PC's that are waterproof so they can be washed and sanitized). Roland also discussed current projects underway such as the isolation rooms that are being created and the UV-C cleaning lights that were purchased. Roland also discussed the option of upgrading the Electronic Health Record system, explaining the benefits to a single district-wide system. Also discussed was the upgrade to the oxygen and suction system. After a brief review, it was determined that the district would move forward with the Telemetry upgrade and Medical PC upgrade. Once the hospital receives more clarification on the expectations on the federal monies from HHS, further discussion on the other items will take place. Motion to approve \$165,000 for the purchase of the Telemetry and Medical PC upgrade made by Ronnie Weinzapfel, seconded by Don Richardson, approved by all.

Roland distributed the paperwork for the district's approval of the Cooke County Appraisal Budget-Motion to approve by Aaron Hess, seconded by Ronnie Weinzapfel, approved by all.

Roland reminded board members of upcoming meetings: September - 9/23/2020; October - 10/28/2020; and November-11/18/2020.

Motion made at 8:29 pm to move into closed session made by Ronnie Weinzapfel, seconded by Don Richardson, approved by all.

Board came out of closed session at 8:57 pm on a motion by Ronnie Weinzapfel, seconded by Aaron Hess, approved by all.

No action taken.

Motion to adjourn at 9 p.m., made by Aaron Hess and seconded by Don Richardson, approved by all.

Ronnie Weinzapfel, Board President

Aaron Hess, V/P, Secretary

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