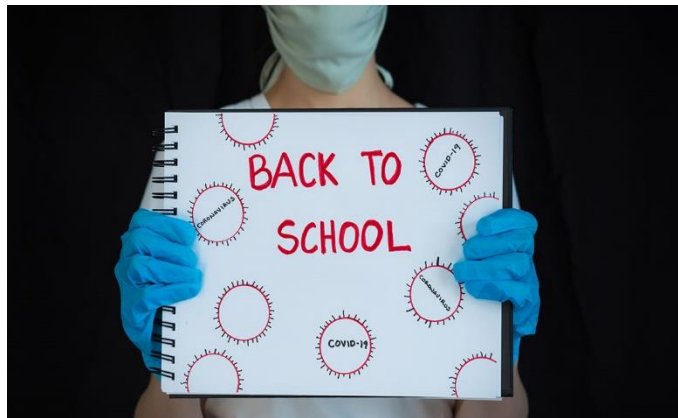


# FIRST CHRISTIAN DAY SCHOOL

## School Reentry Protocol



School Year 2021-2022

## Introduction

The Reentry Protocol for First Christian Day School (FCDS) facilities is a well-developed plan to provide an efficient manner for the return of students, parents and teachers/staff. Primary consideration has been given to the health, safety and well-being of all individuals, therefore, the protocols, procedures and guidelines included in this document shall be implemented campus wide. The School Reentry Protocol contains recommendations and guidance for school reopening and operations that have been provided by the Centers for Disease Control and Prevention (CDC), the Texas Education Agency (TEA), the Texas Health and Human Services (THHS), the Department of Family and Protective Service – Child Care Licensing (DFPS-CCL) and state and local health officials (CHS).

The protocols contained in this document center around current best practices and proactive strategies that First Christian Day School has implemented to mitigate the spread of COVID-19. This plan has been approved by the School Director and contains school reentry guidance that is intended to best protect students, parents, teachers/staff and the community and to provide clarity and consistency of operations as the school prepares for reentry. The School Director has designated campus level individuals in charge of implementation, training, response and compliance monitoring.

As health experts learn more about COVID-19, this document may evolve to provide updated protocols and additional guidance to the school community as required. As adjustments become necessary throughout the coming school year, all school community members will be informed of changes and updates. The FCDS website will always provide members with the most up-to-date information. First Christian Day School looks forward to welcoming students back to school for the 2021-2022 school year despite the challenges with COVID-19. School Year 21/22 may include in-person; remote; and/or hybrid learning environments.

**\*Many school districts had planned on only offering in-person learning this fall, hoping for a more normal school year with fewer pandemic concerns after a tumultuous year of remote and hybrid learning. But the spread of the highly contagious Delta variant has forced some to reconsider those plans. While young children are still less likely to get seriously ill from the virus, recent studies have shown that there is a higher chance of transmission, as well as serious illness amongst school aged children and young adults.**

## School Reentry

Health and safety guidance cannot predict every unique situation. As a result, First Christian Day School will continue to monitor federal, state and local agency recommendations on information deemed relevant to the situation. The school will comply with all applicable federal and state employment and disability laws, workplace safety standards and accessibility standards to address individual needs. Knowing this is an ever-changing situation, the school may need to update protocols at any time to address specific needs and circumstances in order to protect the health and safety of students, parents, teachers/staff and the community.

**NOTICE:** The virus that causes COVID-19 can be spread by infected persons who have few or no symptoms. Even if an infected person shows no symptoms or is only mildly ill, the people they spread it to may become seriously or fatally ill, especially persons 65 years of age or older with pre-existing health conditions. Because of the hidden nature of this threat and in accordance with state and local government orders, FCDS expects all students, parents and teachers/staff to rigorously follow these protocols.

### Preparation for Reentry

First Christian Day School will ensure all teacher/staff, resources and supplies are prepared and available for school reentry, including but not limited to assigning sufficient staff to ensure proper training, carry out required protocols and maintain inventory stock of necessary supplies, such as personal protective equipment (PPE) and disinfecting equipment.

The Centers for Disease Control and Prevention (CDC), County Health Services (CHS) and Region 10 provide guidance, recommendations and resources to assist with plans and protocols for health and safety. Before school reentry, FCDS will implement health and safety plans that include:

- Cleaning with products approved by governing authorities and per guidelines from the Environmental Protection Agency
- Providing communication of procedures and expectations upon entering facilities and throughout buildings
- Ensuring compliance with CDC, Health and Human Services, the Texas Education Agency and other jurisdictional policies
- Ensuring adequate supply inventory (e.g., PPE, cleaning supplies, hand sanitizer, etc.)

**NOTICE:** To the extent possible, school reentry protocol application will be guided by what is feasible and practical. Adjustments to meet unique needs and circumstances will be considered on a case by case basis and determined in collaboration with state and local health officials.

## Record of Changes

The record of changes verifies that the school reentry protocol has been reviewed and captures changes, updates and revisions made as well.

<b>Change #</b>	<b>Date of Change</b>	<b>Change Entered By</b>	<b>Change Notes</b>	<b>Location/Section of Change</b>
Example	XX/XX/XXXX	John Staff	Updated Reentry Protocol	Section XVI
1.	08/16/2021	Safety/Security	Updated Protocols	All Sections
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

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First Christian Day School does not discriminate on the basis of race, religion, color, national origin, gender, sex, disability, age, or any other basis prohibited by law, in providing education services, activities, and programs, including CTE programs. All programs, activities and services are conducted consistent with applicable federal, state and local laws, regulations and orders. For inquiries regarding additional policies, please consult the school handbook, contact the main office at (972-937-1952) or visit [www.fcswaxahachie.org](http://www.fcswaxahachie.org). First Christian Day School is located at 1109 Brown Street, Waxahachie, Texas 75165.

## I. Training

On the first day a student attends school on campus, the school shall provide instruction on appropriate hygiene and other practices adopted by the school to mitigate the spread of COVID-19. Training will include the practice of covering coughs and sneezes, proper tissue disposal, wearing of face coverings, practicing social distancing, hand washing or sanitizing requirements and other implemented health and safety protocols and procedures.

### Health and Safety Training for Protocols & Procedures

#### Teachers/Staff

- Teachers/Staff must attend training and develop classroom/campus procedures consistent with FCDS, TEA and CDC guidance.
- Teachers/Staff will deliver classroom/campus training/lessons/reminders on health and safety protocols to students.
- Teachers/Staff will be trained on COVID screening, identification of symptoms, prevention of spread and sanitation of work areas.
- Teachers/Staff will monitor all students for symptoms and will notify the nurse if a student is exhibiting symptoms.

#### Students

- Students will receive and participate in training specific to newly adopted health and safety protocols.
- Students will be trained on information about COVID-19 screening, identification of symptoms, the prevention of spread and work area sanitation.
- If a student is experiencing symptoms they must immediately notify teacher/staff or campus nurse.

#### Parents

- Parents are asked to read all school communication regarding health and safety protocols. Parents will acknowledge and sign COVID-19 statement forms.
- Parents are asked to talk to their students about COVID-19 symptoms and prevention strategies.
- Parents are asked to check their child for temperature and COVID-19 symptoms prior to sending them to school each day. If a child is displaying symptoms, please do not send the child to school. Notify the school nurse or front office.

## II. Social Distancing

Social distancing, is simply the act of keeping people separated with the goal of limiting the spread of the virus between individuals and is fundamental to lowering the spread of COVID-19. Students, parents and staff will be required to comply with the CDC recommendation of 6 ft. distancing at all times. Classroom spacing seating/desks settings will be 6-feet apart *when feasible*. Meetings between staff-staff or staff-parent should take place virtually if possible. Parents/Visitors/Volunteers will, in general, be

discouraged from entering school buildings. Students, parents and staff will be discouraged from congregating in any area of the school inside or outside regardless of the activity. Additional strategies to increase adult-adult social distancing will be implemented as necessary. The plan does not list specific measures for social distancing other than 6ft, however, distancing practices and requirements are included in all reentry protocols and health and safety efforts as required.

### **III. Face Coverings**

Mask mandates are currently being litigated as the Governor has strictly forbidden mask requirements in Texas schools. FCDS students, staff and all visitors are highly encouraged to wear face coverings during school hours. However, FCDS will not require the wearing of face coverings by any individual at this time. This is a difficult and personal decision for individual families to decide what is best for them.

- Students under 10 will not be required to wear face coverings but are encouraged to wear one if a parent/guardian so wishes.
- Students over the age of 10 will not be required to wear face coverings but are encouraged to do so at their own preference.
- Teachers/Staff are encouraged to wear face coverings at all times.
- Parents/Visitors/Volunteers are encouraged to wear face coverings at all times.
- Students should not wear face coverings while eating, however proper distancing will be practiced.
- It may not be feasible for students to wear masks while participating in some activities, such as recess or PE class.
- Parents are responsible for providing their child with face coverings, if so desired. The school will not provide replacements should the one provided by the parent become lost or unusable during the school day.
- Individual needs regarding face coverings will be addressed on a case-by-case basis. Requests for accommodations should be submitted to the School Director.
- Teachers/staff may be provided with reusable face coverings by the school, if desired.
- Protective equipment is highly recommended to be worn by any staff dealing with bodily fluid clean up.

### **IV. Washing and Sanitizing Hands**

Washing and the sanitization of hands will ensure health and wellness of students and staff. It is recommended that all individuals wash their hands with soap and water for at least 20 seconds and as frequently as possible or use hand sanitizer consisting of at least 60% alcohol.

#### **Washing and Sanitizing Expectations**

- Hand sanitizer will be available at the main entry to the campus, in each classroom, in the gymnasium and in all common areas throughout the campuses.
- Paper towels will be provided near all handwashing areas.

- Staff and students will be expected to frequently wash or sanitize their hands.

### **Washing and Sanitizing Requirements:**

#### **Pre-K, Elementary & Middle**

- Hand sanitizer should be used upon entry and exit of campus buildings, classrooms and common areas.
- Frequent, habitual and thorough hand washing or sanitizing must be reinforced, before eating, following restroom breaks, after recess and after use of high-touch items.
- Teachers/Staff shall provide periodic hand washing reminders during the school day.

## **V. Campus Cleaning and Disinfecting**

Frequent cleaning and proper disinfection following CDC recommendations will support a healthy learning and work environment for students and staff.

### **Daily Campus Cleaning and Disinfecting**

- Restrooms, hallways, high-touch, common and general assembly areas and will be cleaned and disinfected throughout the day.
- Custodians are encouraged to wear PPE (masks and gloves) during work hours.
- Teachers/Staff will have access to disinfectant solutions for use on high touch working surfaces and shared objects (such as light switches, handrails and doorknobs/handles).
- The use of shared supplies should be limited when possible.
- Teachers/Staff should contact the custodian or office if their classroom requires additional cleaning or disinfecting.

### **Restrooms**

- Increased cleaning and disinfecting will occur throughout the school day by school custodial staff.
- High-touch surfaces will receive frequent disinfecting per CDC guidance.
- Soap and hand sanitizing solution shall be frequently refilled as is necessary throughout the school day.
- Custodial staff should be contacted if a restroom needs additional cleaning or disinfecting.

### **Lab-Confirmed COVID-19 Case**

- Affected classroom/area will be closed-off immediately and entry sealed for a specified time period. Upon expiration of sealed time period, classroom will be thoroughly cleaned and disinfected.
- Affected classroom/area will not be available for use until a minimum of 24 hours has passed *after cleaning/disinfecting has taken place*.
- Custodial staff will use electrostatic misting sprayers in addition to wiping down all surfaces to complete cleaning/disinfecting of the affected classroom/area.



- Custodial staff will use CDC recommended disinfectant for use on the virus that causes COVID-19.

## VI. Screening, Quarantine and Lab-Confirmed

All students and staff will be screened for COVID-19 symptoms daily. Screenings will be conducted to identify, track and exclude from school those who are experiencing symptoms or may have been exposed to COVID. Anyone who either does not complete or does not pass required screening will not be allowed to enter the campus. Individuals who are excluded may not enter school facilities until “Return to School” conditions are met as indicated below.

### Screening

- Staff will be required to complete a self-screening process prior to entering FCDS facilities and the school may require further screening of employees at any time based on current state and federal guidelines. Staff are expected to sign in as directed whenever accessing the campus.
- Parents/Guardians are required to screen their children for COVID-19 symptoms each day prior to sending them to school. Parents are encouraged to take their child’s temperature prior to arrival. Additional student screenings may be conducted during the school day.
- Parents must ensure they do not send a child to school if the child is currently displaying ANY COVID-19 symptoms or is lab-confirmed with COVID-19. Parents should opt to receive remote instruction until the “Return to School” conditions are met.
- Teachers/staff will monitor students throughout the school day and refer students with symptoms to the nurse.
- Staff, students and parents should not enter a campus building or district facility if any of the following apply. The individual is:
  - ***Sick or has been sick in the past 10 days. Symptoms to watch for: fever (100.4°F or higher), sore throat, new uncontrolled cough, shortness of breath/difficulty breathing, diarrhea, vomiting, abdominal pain, new onset of severe headache (especially with a fever). Symptoms may also include: nausea, congestion or runny nose, chills, muscle or body aches, fatigue, new loss of taste or smell.***
  - ***Has a confirmed case of COVID-19 or has been in close contact with a person with a confirmed case of COVID-19. These individuals should follow all quarantine and exclusion guidelines from the school, local health authority and/or their physician.***
  - ***Has a household member who is awaiting COVID-19 test results or who is awaiting their own test results.***
  - ***Has traveled internationally or on a cruise in the past 14 days.***

**Note:** Self-reporting of (**Symptoms**); (**Exposure - close contact to a person who is lab-confirmed**) or (**Lab-Confirmed positive test for COVID**) to school administration is mandatory.

**Quarantine** \* (symptomatic/exposed)

- For students displaying symptoms or are feeling feverish, the school nurse will provide an assessment to determine if the student needs to be quarantined and sent home.
- Students who are ill will be separated from other individuals and must be picked up within 30 minutes and no later than 1 hour from the time the campus has contacted the parent/guardian.
- The quarantined student's classroom/area will be closed-off so that cleaning and disinfecting can take place. Teacher and classmates will be required to move to an alternate location.
- Staff members displaying symptoms will follow district protocols including quarantining from students and other staff members and exclusion from school.

**\* Teacher/Staff/Student quarantined/excluded from school because of exhibiting Symptoms should contact their health care provider to discuss testing and medical care. Teacher/Staff/Student should follow local health department guidance concerning COVID-19.**

**\* Teacher/Staff/Student quarantined/excluded from school because of Exposure should contact their health care provider, self-isolate and avoid public spaces for 10 days. Teacher/Staff/Student should monitor for symptoms and contact their health care provider if symptoms develop.**

**Note:** *Exposure to COVID-19 means a person had prolonged close contact with an individual who is lab-confirmed to have the virus. Close Contact includes: living in the same household; caring for a sick person with the virus; being within 6 feet of a sick person with the virus for at least 15 continuous minutes without the use of a face covering; or being in direct contact with secretions from a sick person.*

**Lab-Confirmed** (tested positive)

- All areas that were heavily used by an individual who is now lab-confirmed positive for COVID-19 (teacher/staff/student) will be closed off for a minimum of 24 hours after the area is properly sanitized and disinfected.
- District communication will be provided to school staff and students and their parents who were in close contact with an individual who is now lab-confirmed positive for COVID-19.

**Note:** *The School will report all known COVID-19 cases to the local health department, in accordance with applicable federal, state and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).*

## Return to School

Based on medical professionals' understanding of how long an individual is infectious after fever and other symptoms disappear, individuals who were **quarantined** (symptomatic/exposed) or **lab-confirmed** (tested positive for COVID) can return to school when they meet: *ALL three (3) of the following:*

- **Over 24 hours fever-free without using fever-reducing medication;**
- **Improved symptoms; and**
- **10 days have passed since symptoms first appeared.**

**AND** *one (1) of the following:*

- **obtain an acute infection test at an approved testing location that comes back with a confirmed negative result for COVID-19.**
- **a doctor's note certifying fitness for duty (for staff only).**
- **a doctor's note indicating symptoms of illness are (non COVID) related.**

## **VII. School Arrival & Dismissal**

**Arrival:** The school will employ entry procedures that reduce large grouping (of students and/or adults) in close proximity. When possible, separate entrances should be utilized for students and/or entrances can be separated by grades or age groups. Staff utilized for duty will be posted at each entrance for student screening purposes. Duty staff must also maintain a line of sight in hallways and enforce safe foot traffic and social distancing measures. Students must proceed directly to their designated area set by the campus. ***Parents will not be allowed to eat lunch with their child on campus. Parents will not be allowed to enter their child's classroom without consent from School Director.***

**Dismissal:** The school will employ exit procedures if required for safety and health purposes. If applicable, separate exits should be utilized for students and/or entrances can be separated by grades or age groups. Duty staff shall ensure safe foot traffic and social distancing measures in hallways. Students must exit the campus immediately after dismissal. Sibling connections should be done outside the building when possible. ***Parents needing to pick-up a student during the day should call ahead so that the parent isn't required to remain in the building for an extended time period.***

### **Arrival and Dismissal**

#### **Teachers/Staff**

- Upon entry, teachers/staff are required to complete temperature screenings in the front office.
- Teachers/Staff are encouraged to have a face covering on when they enter the building in the mornings. The school will provide reusable face coverings for teachers/staff if necessary.
- Teachers/Staff may be required to perform arrival/drop-off/morning or dismissal/pick-up afternoon duties to help supervise students as they come and go from school.

- Teacher/Staff must always ensure that students are wearing face coverings and maintaining social distancing, inside and outside the school buildings.
- To limit the number of students in the hallways during dismissal, teachers will be required to release their students utilizing a staggered color card method. Check with the office for requirements.

### **Students**

- It is recommended that students wear face coverings and social distance.
- Students should wash/sanitize hands upon arrival to school and before dismissal.
- K-8<sup>th</sup> students will be dismissed through the carline outside the gymnasium.
- Students will be assigned to report to a specific area and will be expected to adhere to schedules for morning arrival.
- Students can utilize the restroom but must observe posted occupancy limits (no more than 2 students at one time). Students should also maintain social distancing while in the restroom.
- Students must wash hands before leaving the restroom.

### **Parents**

- Parents are encouraged to talk with their child about the health benefits of wearing a face covering, maintaining social distancing and washing/sanitizing their hands while at school.
- Parents may provide face coverings for their child if they so choose. The school will not be responsible for providing a replacement should the students become lost or unusable during the school day.
- The school has installed hand sanitizing stations throughout the campus.

### **Car Drop-off / Pick-up**

#### **Teachers/Staff**

- Assigned staff supervises student arrival/drop-off and dismissal/pick-up and ensures that students are moving safely into/out of the buildings while maintaining social distancing.
- Teachers/staff will assist younger students in opening/closing car doors and assisting students that need help into vehicles.

#### **Students**

- As students enter or exit their car, they will be expected to proceed promptly into/out of the building and maintain social distancing when walking in or out of campus buildings.
- Students are discouraged from congregating in large groups with other students on the campus after being dropped-off in the mornings or while waiting to be picked-up at the end of the day.

#### **Parents**

- Parents should follow all campus drop-off and pick-up procedures.

- Parents are encouraged to talk with their child about the health benefits of wearing a face covering, maintaining social distancing, and washing/sanitizing their hands while at school.
- Parents should remain inside of the car. At this time, school staff will be providing assistance to students that require it.
- Parents are asked to not congregate in large groups with other parents after dropping-off or while waiting to pick-up their child.

## **VIII. Classroom Procedures**

Classroom procedures include expectations of wearing a face covering if so desired, maintaining social distancing and washing/sanitizing hands while at school. Teachers will limit sharing of school supplies, group work and ensure that high-touch areas in the classroom are wiped down as needed and in between classes. Each classroom will be equipped with disinfectant to sanitize working surfaces. Each classroom will include the following:

- Refillable alcohol-based hand sanitizer stations.
- Visual reminders of distancing requirements.
- 6 ft. separation of student desks when feasible.
- Cohort or (consistent grouping) of students to minimize the spread of the virus.
- Technology should be utilized when students are involved in collaborative work.
- Consideration for more outdoor space learning when possible.

### **Classroom Arrival In General**

#### **Teachers/Staff**

- Teachers should prop doors open to allow for additional ventilation during class and in between recess/PE transitions so students don't touch doors or handles.
- Teachers will enforce school protocols consistent with CDC guidelines.
- Hand sanitizer, tissues and trash cans should be maintained and available.
- Consistent with TEA guidance, all student desks should face the same direction.
- Teachers will create systems to minimize the touching of high-touch areas and the sharing of items such as school supplies.
- Teachers should create assigned seating arrangements for cohorting purposes.
- Teachers should clean frequently used supplies/materials during the class period.
- Teachers should limit student movement within the classroom such as turning in assignments, materials being passed out, etc. when possible.

#### **Students**

- Students will be expected to adhere to safe school protocols concerning maintaining social distancing and wearing optional face coverings.
- Hand sanitizer should be used at the beginning of class and periodically during class as needed.

- Students will immediately sit down in their assigned seat and avoid moving around the class as much as possible.
- Students should avoid touching high-touch areas, when possible, and sharing school supplies. Shared items should be sanitized after each use.

## **IX. Transitions / Hallways**

If applicable: Traffic patterns should be established throughout the campus that separate individuals to the greatest extent possible.

### **Pre-K, Elementary & Middle**

- Students are encouraged to maintain social distancing while observing hallway traffic flow patterns.
- Students and staff are encouraged to wear face coverings in the halls and avoid gathering in large groups during transitioning.
- In two-way halls students are expected to stay to the far right and left when transitioning.
- Students will be permitted to bring backpacks to class.
- Students will remain in their class until ready for transition with teacher. Exceptions are visits to the restroom, nurse and/or office.

## **X. Cafeteria - Lunch**

At this time and until further notice, the cafeteria will not be used for eating lunch as students will eat lunch with their cohort in their assigned classrooms. Hot lunches will not be provided by the school. Parents are expected to send their child to school daily with a properly packed lunch including utensils that does not require the use of heating in a microwave. Students will be properly distanced during lunchtime and the sharing of food or drink will be prohibited. Parents are not allowed to eat lunch with their student(s) and are limited to bringing outside/delivery food to no more than once per week.

## **XI. Common Areas and Meetings**

Common areas include spaces that are used for gatherings, meetings, and collaboration. This includes computer labs, conference/meeting rooms and flexible spaces.

- The school will develop schedules and follow protocols for the use of common areas, including how to sanitize the space between uses. When needed, students will bring personal supplies from the classroom.
- All students and staff are encouraged to wear face coverings.
- All students and staff are encouraged to use hand sanitizer when entering and exiting common areas.
- Number of students in a common area will be based upon maintaining appropriate social distancing.

- Visual reminders will be displayed for social distancing throughout common areas.
- There will be procedures for students to sanitize their spaces before and after usage.
- Meetings can be held virtually if needed. However, if meeting in person is required, large meeting spaces should be utilized.
- Parents attending in-person meetings for conferences with any staff members are encouraged to maintain social distancing and wear a face covering.
- If a meeting must be held in person, all health and safety protocols are recommended to be maintained which include the following:
  - **Face coverings (if desired)**
  - **6 ft. social distancing when feasible**
  - **Hand washing/sanitizing requirements**
  - **Limiting sharing of materials/supplies**

## **XII. Recess / Playgrounds**

The school shall provide training for staff on guidelines and procedures associated with student outdoor play activities. Teachers will supervise students to ensure health and safety guidelines are followed. The school may consider limiting the number of students per recess group, staggering schedules or utilizing cohorts (allow small groups of students to play together). Structured games should take into account social distancing protocols, when feasible.

### **Guidelines for Outdoor Play**

- Students are encouraged to maintain social distancing during outdoor activities and while lining up to go outside and returning to class.
- It is not recommended that students wear face coverings during outdoor activities unless social distancing measures cannot be maintained.
- All students and staff will be encouraged to wash their hands or use alcohol-based hand sanitizer before entering and upon exiting the playground.

## **XIII. Restroom Visits / Occupancy Limits**

- Teachers/Staff should supervise and limit the number of students that enter a restroom at any one time to comply with health agency recommendations (no more than 2 students are recommended in restroom at one time).
- The scheduling of whole class restroom breaks (every 2 hours) is recommended to eliminate co-mingling of students across various classes and to ensure teacher monitoring of occupancy limits, hand washing/sanitizing and social distancing guidelines.
- Prior to exiting the restroom, students must wash hands with soap and water for at least 20 seconds or use hand sanitizer.
- Proper handwashing techniques will be taught to all students and consistently reinforced.

## **XIV. Specialized Classrooms / Extracurricular**

### **Elementary & Middle**

#### **Physical Education**

- If possible, physical education classes may be held outside to allow for maximum social distancing between students.
- Activities should be avoided that bring students into close physical contact or require multiple students to touch or handle the same equipment.
- PE equipment will be disinfected and wiped down, when possible. Some equipment may need to be disinfected after each use.
- Students should avoid touching their face as much as possible.
- Access to hand washing/sanitizing will be provided.

#### **Art**

- Students will use their own art supplies and avoid sharing equipment, utensils and supplies as much as possible.
- Students should complete cleaning protocols and sanitize their areas before and after use.
- Art equipment will be sanitized and wiped down, when possible. Some equipment may need to be sanitized after each use.

#### **Library**

- Visual reminders will be added, and furniture rearranged to help students maintain social distancing. Occupancy may be limited at times.
- Students and staff should wash/sanitize hands upon entering and before leaving the library.
- High-touch surfaces (e.g., tabletops, chairs, door handles, etc.) will be disinfected regularly.

#### **Chapel Services**

- Until further notice, Chapel Services will be suspended at this time and provided in cohort classrooms to avoid congregation of students.

### **Elementary & Middle**

All extracurricular practices and contests will be conducted following health and safety protocols provided by County Health Services (CHS), State and local leadership and TEA guidelines. This will include COVID-19 screenings, group sizes, etc. Students will be permitted to participate in on-campus extracurricular activities when applicable unless decisions from Texas Education Agency (TEA) are communicated that restrict participation.



## XV. Campus Visitors / Volunteers

All visitors who enter a FCDS school building are highly encouraged to wear a face covering and observe social distancing measures at all times. Campus visitors and school volunteers will follow all health, safety and specific campus protocol guidelines while on campus.

- At this time, due to COVID-19, visitors are discouraged from entering school facilities and will not be allowed beyond the front office area.
- Non-essential volunteers will not be allowed to enter school facilities at this time (including guest speakers, etc.). Volunteers should check with School Administration before proceeding on campus.
- Visitors/Volunteers will stand behind designated area at reception desks at all times until allowed to other locations after approval by an administrator.
- All visitors/volunteers will be subject to screening by way of temperature check before entering FCDS facilities.
- If visitors/volunteers have COVID-19 symptoms or are lab-confirmed positive for COVID-19, they must remain off campus until they meet the re-entry criteria listed on *page 11* of this document.

## XVI. School Events & Activities (on and off campus)

### Guidelines for School Events/Activities

- ***Until further notice:*** The school will refrain from planning large attendance events such as all-school assemblies, parties, socials, pep rallies, etc. that bring large groups together at one time, pending approval of school director.
- School wide events deemed necessary to take place will adhere to requirements outlined by FCDS, TEA and the State of Texas. (Examples: parties, parent events, assemblies, performances, etc.)
- To limit larger gatherings, all campus meetings are currently discouraged. If meeting in person is required, groups should utilize larger meeting spaces or multiple meeting opportunities should be provided.
- Campus Administration will follow all CDC and CHS guidelines in regard to events, activities, etc.
- Social distancing measures should be observed, whenever possible.
- Back to school and transitional events that must take place, will be planned in a manner that minimizes large congregation of people in one location.

### On-Campus Events/Activities

- In-person events/activities will be limited in the fall.
- Extracurricular event information is pending.
- Meet the teacher, open house, parent conferences, etc. will be held by staggered appointments when possible.
- Class parties, performances and other events/activities will only take place when approved by school director.

- Campuses will limit students from leaving campus after school prior to an on-campus event/activity.

### **Off-Campus Events/Activities**

- Student participation in clubs, special academic programs, etc. will not be taking place at this time. If and when approved to resume, these events will only be attended if specific guidance is provided by an authorized entity (e.g. Host site, FCDS, etc.).
- Campuses will limit students from leaving campus after school prior to travel for an off-campus event/activity.

### **Other Campus Events/Activities**

- Any school wide event/activity that is approved to be held on campus should adhere to recommended social distancing requirements outlined by CDC, CHS. (Examples: festivals, assemblies, performances, etc.)

### **Field Trips**

- ***Until further notice:*** All fall *physical* field trips are pending.
- ***Until further notice:*** All spring *physical* field trips are pending.

## **XVII. School Emergencies & Drills**

First Christian Day School will continue to follow the Standard Response Protocol (SRP) included in its Emergency Response Plan (ERP) for all emergency actions and procedures that include: **Evacuate, Shelter, Lockout and Lockdown.**

Campus ERP Leaders will provide instruction prior to emergency drills, notifying staff and students that a drill is commencing. Classrooms and campus buildings should be exited in a safe and orderly manner with all individuals observing safety measures and maintaining social distancing as is practical.

All individuals will proceed to the campus designated safe area while continuing to observing safety measures and maintaining social distancing, when possible. All individuals will be required to follow staff instructions and maintain social distancing while assembled in a safe area. At the conclusion of the drill, classes should be released using a staggered method for their re-entry into buildings to maintain social distancing, when possible.

**Note:** *This process should be implemented for all campus emergency drills. After each emergency drill, students and staff will be reminded that in an “Actual Emergency” (such as fire, lockdown, shelter for dangerous weather, evacuation, etc.) they must exit/evacuate without delay and that proper social distancing measures and/or other measures **will not** be required or expected. Immediate preservation of life takes precedence in an actual emergency situation.*

### **XIII. Reusable Water Bottles and Drinking Fountains**

#### **Teachers/Staff**

- Encourage students to use water bottles, as physical drinking from water fountains is currently restricted. Water bottles will be refilled by a staff member from the water fountain when needed.
- Monitor that students take water bottles home to be cleaned regularly.

#### **Students**

- Students should bring their own reusable water bottle.
- Water bottles must be clearly marked with student's name.
- Sharing of water will not be allowed.
- Students are expected to take water bottles home to be cleaned on a daily basis.

#### **Parents**

- Parents are asked to secure a reusable water bottle for their child to bring to school on a daily basis.
- Parents are asked to assist students, as needed, to clean water bottles on a daily basis.

**Drinking Fountain Usage** - The school will mitigate the use of all drinking fountains by students until further notice. In order for students to be able to fill their water bottles, teachers/staff will be the only individuals allowed physical access to water fountains.