

## Minutes of the meeting of Belbroughton and Fairfield Parish Council Finance Committee held on 18<sup>th</sup> July 2016 in the Fairfield First School.

**Present:** Councillors: J Bradley, A Hood, A Mabbett, P Margetts, R Morgan, S Nock and, C Scurrill.  
In attendance: John Farrell (Clerk). 1 member of the public.

**230/16 Apologies** - Apologies were received and accepted from Cllrs. Parsons and Roberts.

**231/16 Declarations of interest:** Cllr. Bradley declared an 'Other Disclosable Interest' on agenda item 7 which would include consideration of a minor grant application from an organisation which Mrs S Bradley was involved with.

**232/16 Dispensations.** The Committee agreed a requested dispensation for Cllr. Bradley to remain in the meeting and to speak regarding agenda item 7 but not to take part in any vote that may be taken in respect of the specific interest he had declared.

### 233/16 Minutes of previous meeting

The minutes of the meeting on 20<sup>th</sup> June 2016 were approved after the Committee agreed an addition to minute 207/16 – "The surveying engineer's commissioned report would be requested to assess all future options for the site". The Chairman then signed the minute book.

### 234/16 Bank reconciliation

The bank reconciliation for the Council's operational bank account was agreed by Cllr. Bradley prior to the meeting and he duly signed the bank statements and the 'Quickbooks' reconciliation prints. The Committee agreed that Cllr. Morgan would carry out the next reconciliation processes at the September Finance Committee meeting.

### 235/16 Accounts for Payment

The clerk circulated the list of items for payment in July totalling £7,860 and detailed the transactions involved. These included the return of the rent deposit of £1,740 to the former tenant of the Parish Room, Belbroughton and the payment of £1,500 to the planning consultants assisting the Council with its letter of objection to the Veolia planning application.

The payments were authorised by the Committee and Cllrs. Scurrill and Mabbett signed the cheques. The Committee agreed that 'business as usual' payments due in August would be prepared by the clerk and 2 of 3 Cllrs. Bradley, Morgan and Roberts are authorised to approve these and sign the cheques notwithstanding that there would be no Committee meeting during August.

### 236/16 Annual Grants

The Committee noted the assessments of the 'Working Group' and made the following recommendations to the full Council:

#### Capital Grants

Organisation		Amount Requested	(Total cost)	Purpose
Belbroughton First Steps Nursery	£2,000	£7k		Redevelop gardens / play area.
Friends of Breach House	£1,000	£7-8k		Mobility/Disabled use vehicle
Fairfield Village Hall	£1,670	£3.34k		Replacement lighting
Belbroughton Recreation Centre	£ Open	£13k - £30k		Basketball Court
Belbroughton Cricket club	£ Open	£10k+		Refurbishment of pavilion
(Belbroughton School *)	£7,500	£15k		Improvements to school grounds)

*\*Declined under 'policy' – A W.C.C. funded entity.*

£1000 is recommended for each of the first five applications. The budget is £4,500 thus the Committee recommends taking £500 from the 'underspend' in 2015/16. : **Total £5,000**

<b>Minor Grants Apps.</b>	<b>Amount Requested</b>	<b>Purpose</b>	<b>Recommended</b>
Fairfield Welcome Club	£ open	Entertainment and trips out.	£250
Fairfield Community Association	£350.00	Publicity – Floral Fairfield initiative.	£200
Belbroughton History Society	£150.00	Archiving project	£150
Fairfield Social Club	£ open	Entertainments	£200

The budget is £1,000 and thus there remain funds to consider for future allocation.  
: **Total £800**

Cllr. Nock left the meeting due to a prior commitment.

### **237/16 Bell Heath Planters**

The Committee agreed that the installation and costs of planters at three 'gateway' entrances to Bell Heath be investigated. These would be similar to those recently placed in Fairfield.

**Action:** Cllr. Hood to progress and refer costs back to council for consideration.

It further noted that all major road entrances to villages across the parish should be assessed for potential traffic calming initiatives to reduce vehicle speeds.

**Action:** Cllrs. Hood and Mabbett to progress.

### **238/16 Risk Management and Assessment Schedules**

The Committee noted the revised schedules recommended by the 'Working Group' and agreed their adoption by the Council.

### **239/16 Other Finance Business**

Cllr. Bradley suggested that a parish project should be commenced to produce a range of walks through the parish area and that these should then be promoted via the website.

**Action:** Cllrs. Margetts and Bradley would progress and involve the footpath wardens.

**The Meeting closed at 9.10 p.m.**

Signed.....Chairman