



## **Position: Director of Christian Education**

St. Paul Lutheran Church – Cumberland, WI 54829

Part-time 20hrs/week, \$16,000 - \$18,000/year, no benefits.

Supervision; the Director of Christian Education (DCE) serves under the supervision of the Board of Christian Education (BCE)

## **Summary**

St. Paul Lutheran Church LCMS (Lutheran Church Missouri Synod) is searching for a leader to coordinate Christian Education at St. Paul Lutheran in Cumberland Wisconsin. This leader would be responsible for organizing course curriculum for; VBS, Wednesday School, Sunday School, and the yearly Christmas program. The ideal individual would have the ability to inspire the children to embrace the teachings of the Bible and turn to Jesus for answers in their daily lives.

## **Primary Responsibilities**

1. Execute the goals of the Board of Christian Education and reports on the challenges faced.
2. Plan, direct, lead and focus the VBS, Wednesday School, Sunday School, and Christmas program
3. Recruit teachers for Sunday school, Wednesday School, and Vacation Bible School.
4. Attends council meetings and reports on the vision and progress of St. Paul's Christian Education.
5. Conduct outreach events to the St. Paul Preschool.
6. Assist parents to spiritually nurture their children.
7. Should the need arise, be part of the disciplinary process for children attending Christian programming.
8. Serves as a resource to provide Christian resources to children and families.
9. Promotes children events and other Christian events in the surrounding area.
10. Sits on the board of education and attends the board meetings.
11. Conducts oneself in a professional manner knowing that at all times they are a reflection of the congregation.

## **Personal Qualifications**

1. Embraces the same beliefs as the LCMS: <https://www.lcms.org/about/beliefs/doctrine/brief-statement-of-lcms-doctrinal-position>
2. Self-driven individual who exhibits great communication and organizational skills.
3. Embraces social media and digital technologies to enhance God's work and the ministry at St. Paul.
4. Sympathizes and empathizes with parents and youth when facing daily family struggles.
5. Demonstrates exceptional skills in planning, organizing, and team building.
6. Commands the attention of small children in large groups.
7. While employed at St. Paul Lutheran the DCE must be a member of the church.

## **Education and Experience**

1. Two year degree or equivalent experience preferred