



# APPLICATION FOR EMPLOYMENT

Downtown Food Pantry, Inc.

Complete and mail with a cover letter and resume to:  
Sammy Player  
4115 Oleander  
Paris, TX 75462

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
First M.I. Last

Address: \_\_\_\_\_  
Street City State ZIP

Contact: ( ) - ( ) - \_\_\_\_\_  
Home Phone Mobile Phone

Email: \_\_\_\_\_

Position Desired: \_\_\_\_\_ Date Available: \_\_\_\_\_

Desired salary range: \_\_\_\_\_ Are you willing to travel: Yes  No

Currently Employed: Yes  No  May we contact your present employer: Yes  No

## Education

### ***Undergraduate:***

Name and location of school: \_\_\_\_\_  
Dates attended: \_\_\_\_\_  
Date graduated: \_\_\_\_\_  
Type of diploma or degree: \_\_\_\_\_  
Field of study: \_\_\_\_\_

### ***Graduate/Professional:***

Name and location of school: \_\_\_\_\_  
Dates attended: \_\_\_\_\_  
Date graduated: \_\_\_\_\_  
Type of diploma or degree: \_\_\_\_\_  
Field of study: \_\_\_\_\_

### ***Other (specify):***

Name and location of school: \_\_\_\_\_  
Dates attended: \_\_\_\_\_  
Date graduated: \_\_\_\_\_  
Type of diploma or degree: \_\_\_\_\_  
Field of study: \_\_\_\_\_



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## Employment Experience (start with present or last job)

Company: \_\_\_\_\_ Job Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Work performed: \_\_\_\_\_

Company: \_\_\_\_\_ Job Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Work performed: \_\_\_\_\_

Company: \_\_\_\_\_ Job Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Work performed: \_\_\_\_\_

## Specialized Skills (check skills possessed)

PC/MAC  Word Processing  Spreadsheet  QuickBooks  Other (list): \_\_\_\_\_

Describe any special job-related skills, qualifications or training that apply to this job:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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## References

|       |             |        |
|-------|-------------|--------|
| Name: | Occupation: | Phone: |
| Name: | Occupation: | Phone: |
| Name: | Occupation: | Phone: |

## Additional Information (state any additional information you feel may be helpful to us in considering your application)

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I certify that answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 30 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge employee at any time with or without cause.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date