

SUMMER VILLAGE OF YELLOWSTONE
ORGANIZATIONAL COUNCIL MEETING MINUTES
FRIDAY, AUGUST 17TH, 2018
YELLOWSTONE SUMMER VILLAGE SHOP

PRESENT: CouncillorDon Bauer
CouncillorRuss Purdy
CouncillorBrenda Shewaga

Chief Administrative OfficerWendy Wildman
Assistant CAOHeather Luhtala

Public at Large1

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chief Administrative Officer, Wendy Wildman.

2. NOMINATIONS - MAYOR

Wendy Wildman called for nominations for the position of Mayor.

Councillor Shewaga nominated Councillor Purdy for Mayor.

Wendy Wildman called for nominations for the position of Mayor a second time.

Wendy Wildman called for nominations for the position of Mayor a third time.

Motion #138-18

MOVED by Councillor Bauer that nominations cease.

CARRIED

Councillor Purdy was declared Mayor, was administered the Oath of Office for the position of Mayor and assumed the Chair.

3. NOMINATIONS – DEPUTY MAYOR

Mayor Purdy called for nominations for Deputy Mayor.

Councillor Bauer nominated Councillor Shewaga for Deputy Mayor.

Mayor Purdy called for nominations a second time.

Mayor Purdy called for nominations a third time.

Motion #139-18

MOVED by Councillor Shewaga that nominations cease.

CARRIED

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Councillor Shewaga was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.

Motion #140-18

4. CONFIRMATION OF COUNCIL MEETING DATE & TIME

MOVED by Councillor Bauer that regular Council meetings be scheduled for the 3rd Friday of the months of January, March, April, June, July, August, September, October and November at 9:00 a.m., all meetings to take place at the Summer Village Shop located at 500-Morin Drive in Yellowstone, Alberta.

CARRIED

Motion #141-18

5. CONFIRMATION OF SIGNING AUTHORITY

MOVED by Deputy Mayor Shewaga that the Signing Authorities be confirmed as all three Council members being Mayor Russ Purdy, Deputy Mayor Brenda Shewaga or Councillor Don Bauer in conjunction with the Chief Administrative Officer, Wendy Wildman or the Assistant Chief Administrative Officer, Heather Luhtala AND THAT two signatures are required being one elected official and one administration.

CARRIED

Motion #142-18

6. CONFIRMATION OF BANKING AUTHORITY

MOVED by Mayor Purdy that the Banking Authority be confirmed as ATB Financial.

CARRIED

Motion #143-18

7. CONFIRMATION OF CHIEF ADMINISTRATIVE OFFICER APPOINTMENT

MOVED by Deputy Mayor Shewaga that the Chief Administrative Officer Appointment be confirmed as Wendy Wildman of Wildwillow Enterprises Inc.

CARRIED

Motion #144-18

8. CONFIRMATION OF AUDITOR APPOINTMENT

MOVED by Councillor Bauer that the Auditor Appointment be confirmed as Seniuk & Company.

CARRIED

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Motion #145-18

9. **CONFIRMATION OF SOLICITOR APPOINTMENT**

MOVED by Deputy Mayor Shewaga that the Solicitor Appointment be confirmed as Patriot Law Group.

CARRIED

Motion #146-18

10. **CONFIRMATION OF ASSESSOR APPOINTMENT**

MOVED by Councillor Bauer that the Assessor Appointment be confirmed as Dan Kanuka of Municipal Assessment Services Group.

CARRIED

Motion #147-18

11. **CONFIRMATION OF DEVELOPMENT AUTHORITY**

MOVED by Mayor Purdy that the Development Officer be confirmed as Diane Burtnick.

CARRIED

Motion #148-18

12. **CONFIRMATION OF SUBDIVISION & DEVELOPMENT APPEAL BOARD AUTHORITY**

MOVED by Deputy Mayor Shewaga that the Subdivision & Development Appeal Board – Joint Subdivision and Development Appeal Board remain appointed (Bylaw No. 144).

CARRIED

Motion #149-18

13. **CONFIRMATION OF SUBDIVISION AUTHORITY**

MOVED by Councillor Bauer that the Subdivision Authority be confirmed as Municipal Planning Services, Jane Dauphinee.

CARRIED

Motion #150-18

14. **CONFIRMATION OF MUNICIPAL PLANNING COMMISSION**

MOVED by Councillor Bauer that the Municipal Planning Commission be confirmed as all of Council.

CARRIED

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Motion #151-18

15. **CONFIRMATION OF FOIP COORDINATOR**

MOVED by Deputy Mayor Shewaga that the FOIP Coordinator be confirmed as the Chief Administrative Officer, Wendy Wildman.

CARRIED

Motion #152-18

16. **COMMUNITY PEACE OFFICER/BYLAW ENFORCEMENT OFFICER**

MOVED by Councillor Bauer that the Community Peace Officer/Bylaw Enforcement Officer be confirmed as Town of Mayerthorpe Peace Officer Services Agreement, Community Peace Officer, Dwight Dawn.

CARRIED

Motion #153-18

17. **CONFIRMATION OF COMMITTEE APPOINTMENTS**

MOVED by Deputy Mayor Shewaga that the Committee Appointments be confirmed as follows:

- Fire Commissioner – **Don Bauer** representative with Russ Purdy as alternate
- Highway 43 East Waste Commission – **Don Bauer** representative with Russ Purdy and Brenda Shewaga as alternates
- Lac Ste. Anne Foundation – **Brenda Shewaga** representative with Don Bauer as alternate
- Municipal Emergency Management & Regional Emergency Services – **all members of Council** (one rep to vote)
- North 43 Lagoon Commission – **Russ Purdy** representative with Brenda Shewaga and Don Bauer as alternates
- West Inter-Lake District Regional Water Services Commission – **Russ Purdy** representative with Don Bauer as alternate
- Family & Community Support Services – **Brenda Shewaga** representative with Russ Purdy as alternate
- Yellowhead Regional Library – **Brenda Shewaga** representative with Don Bauer as alternate
- Summer Villages of Lac Ste. Anne County East – **all members of Council** to attend (one rep to vote)
- Darwell Regional Waste Water Line - **Russ Purdy** representative with Don Bauer as alternate

CARRIED

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Motion #154-18

18. **COUNCIL REMUNERATION & MILEAGE RATE**

MOVED by Deputy Mayor Shewaga that the Council remuneration and the mileage rates be set as follows:

-MAYOR ANNUAL HONORARIUM – \$2,600.00

-DEPUTY MAYOR/COUNCILLOR ANNUAL HONORARIUM – \$2,400.00

-MONTHLY INCURRED EXPENSE REIMBURSEMENT – \$75.00/MONTH

-MONTHLY ELECTRONIC EXPENSE REIMBURSEMENT – \$100.00/MONTH

-MEETING FEES 4 HOURS OR UNDER (NOT INCLUDING COUNCIL MEETINGS) – \$75.00/MEETING

-MEETING FEES OVER 4 HOURS (NOT INCLUDING COUNCIL MEETINGS) – \$125.00/MEETING

-MILEAGE RATE – \$0.50/KM

CARRIED

Motion #155-18

19. **MUNICIPAL OFFICE LOCATION**

MOVED by Mayor Purdy that the named Municipal Office Location be 4808-51 Street, Onoway, Alberta, Canada.

CARRIED

20. **ADJOURNMENT**

Mayor Purdy declared the meeting adjourned at 9:10 a.m.

Mayor

Chief Administrative Officer