

**May 4, 2019**

**3<sup>rd</sup> Annual Spring Fest**

**Indian Trail United Methodist Women**

Indian Trail Methodist Church

113 Indian Trail Rd, Indian Trail, NC 28079

We are looking for Vendors again this year. Please put us on your calendar to attend our event. We are going to change a few things this year hoping to bring in more customers for you.

\$25.00 =10' X 10' space.

1 chair will be provided (if not needed please advise.)

\$2.00 each additional chair and tables available for \$10.00 each while supplies last.

Setup: 7:30 AM to 9 AM

Beginning Time 9 AM Ending time 2 PM

Continental breakfast for vendors and staff will be served from 8 AM to 10 AM.

Food Trucks will arrive at 11 AM.

Entertainment is planned to help bring in participants.

Each vendor will be required to have a give away from their booth. Tickets will be given to each vendor to display next to their giveaway. Participants will have tickets to match vendors half for the giveaway.

All payments must be received ASAP. Form of payment will be checks or money order made out to ITUMW. PLEASE REMIT TO: ITUMW C/O June Neigum, 417 Southfork Rd., Indian Trail, NC. 28079

Any questions please Txt 803-242-6893 or email [itumcspringfest@gmail.com](mailto:itumcspringfest@gmail.com)

If you have a friend or know another vendor that might be interested in our event Please forward this on or have them go to [itumc.org](http://itumc.org) and click on Spring Fest.

Please see attached Vendor Form and Rules and Regulations.

## **Rule and Information sheet**

**Spring Fest May 4, 2019**

**9AM-2 PM**

Indian Trail United Methodist Church

113 Indian Trail Rd South

Indian Trail, NC 28079

1. We strive to present the best show possible for both exhibitors and shoppers. Items that are deemed objectionable must be removed at the request of the Show Director or committee.
2. Please be prepared to keep your booth open the entire length of the show. Closing your booth early is **NOT PERMITTED.**
3. Each vendor is responsible for his/her own setup, take-down and tables. We provide one chair per booth. Available while supplies last: chairs \$2.00 each and tables \$10.00 each. (If you rented a 6 ft table from us, it will be in your booth when you arrive.) If you rent a table from us we strongly encourage you to bring table covering to protect the table.
4. No resale of items such as Dollar Tree toys or Flea market type items.
5. Each vendor is responsible for their own canopy or covering as this is an outdoor event and will take place rain or shine. Be prepared for wind as we have had strong wind other years.
6. No refund of vendor fee will be allowed if cancelled after April 20, 2019.
7. Please check in at designated station for your location. After unloading your items, we ask that you move your vehicle to the parking lot.
8. Continental Breakfast will be available for vendors and staff only. From 8-10.

Spring Fest Vendor Form

Saturday May 4, 2019

9 AM – 2 PM

SET UP TIME WILL BE FROM 7:30 AM TO 9 AM

Contact Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Type of items being sold \_\_\_\_\_

CHECK ALL THAT APPLY Outside \$25 \_\_\_\_\_

Table \$10 \_\_\_\_\_ Extra chair \$5 \_\_\_\_\_ Amount enclosed \_\_\_\_\_

**Vendor Release and Acknowledgement**

I hereby release and forever discharged Indian Trail United Methodist Women and Indian Trail United Methodist Church from any responsibility or liability for loss, claims, damage, theft, injury, or accident. By signing below, I hereby make application to become a vendor of the Spring Fest. Hosted by the Indian Trail United Methodist Women in which I agree to abide by their rules.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Please send check or money order to reserve your Vendor Space to: ITUMW c/o June Neigum, 417 Southfork Rd. Indian Trail, NC 28079. Thank You for your support**

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**OFFICE USE ONLY**

**APP. ARRIVED** \_\_\_\_\_

**SPACE ASSIGNED** \_\_\_\_\_