

NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
ANNUAL MEETING MINUTES of May 23, 2019; 9:00 am
 Ascension St. Clare's Hospital - Weston, WI

Members Present: Ashley Arendt, Michelle Armstrong, Kelly Bechel, Gina Brandl (phone), Dr. Michael Clark, Audrey Evans, Dr. Bruce Gordon, Krista Henderson (phone), Jim Herron (phone), Sarah Hofer, Del Horn, Jason Keffeler, Liz Kracht, Scott Langa, Ray Lemke, Emily Loertscher, Terry Nichols (phone), Jeff Nuernberger, April Pierzchalski, Penelope Radlinger, Dr. Jennifer Roberts (phone), Ted Ryan, Mark Schroeder, Sara Steen, Tina Stephanus, Jared Thompson, Carmen Viegut, Linda Vollmar, Shirley Wiesman

Chairperson: Corey Smith

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Corey Smith welcomed attendees.
March Meeting Minutes	Motion by Gordon to approve the March 28, 2019 meeting minutes as posted. Second by Steen. Unanimously approved.
Correspondence	Michael announced resignations of Tara Kolodzik from the Executive Council and Emily Loertscher as the chair of the Injury Prevention Committee.
Fiscal Report	<p>Michael announced that the NCRTAC will get an additional \$2,000 for the 2018-2019 contract. Michael reviewed current expenses and budget balance. Group discussed options for spend-down of remaining money.</p> <p>Motion by Gordon to allow up to \$4,500 to be spent for the purchase of 9th edition PHTLS textbooks and course manuals to be loaned to students in PHTLS courses, for 9th edition PHTLS textbooks and course manuals for current instructors and to reimburse current PHTLS for the 9th edition update. Second by Thompson. Unanimously approved.</p> <p>Group is asked to begin consideration for projects for next year's budget. Michael mentioned that the RTAC Coordinators have asked the State for a raise which, if granted, might mean a reduction in program money.</p> <p>Motion by Thompson to accept the fiscal report. Second by Gordon. Unanimously approved.</p>
Fiscal agent agreement	<p>Michael reported that the agreement with Anick & Associates/ Non Profit Helping Hand would continue unless discontinued by either party. Anick does not anticipate any change in fees this year.</p> <p>Motion by Gordon that the agreement does not need to be brought up for annual meeting review unless there is a change or issue. Second by Gordon. Unanimously approved.</p>
Election of Directors	Michael distributed the ballot and copies of the nomination forms of Dr. Michael Clark, Delmond Horn and Corey Smith received prior to the meeting. Floor nominations for Jason Keffeler, Kelly Bechel and Mark Schroeder were received.

	Motion by Gordon to close nominations and cast a unanimous ballot for Clark, Horn, Smith, Keffeler, Bechel and Schroeder. Second by Nuernberger. Unanimously approved.
EMS Representatives for the NCW HERC Board	Floor nominations received for Dr. Michael Clark, Jared Thompson, Sandy Johnson, & Del Horn. Show-of-hands vote called for by Smith. Thompson and Horn elected.
Trauma Representatives for the NCW HERC Board	Floor nominations received for Dr. Michael Clark, Audrey Evans and Jason Keffeler. Show-of-hands vote called for by Smith. Clark and Keffeler elected.
HERC Update	<ul style="list-style-type: none"> • Michael and Robbie are completing the opioid awareness training sessions around the region. The contractor was present for the NCRTAC Trauma Conference and conducted a session with a hands-on component there. • Robbie has been participating in several drills around the region. • HERC has ordered a supply of pop-up shelters to be available to hospitals and other healthcare organizations in the event of an evacuation or other incident where temporary shelters are needed. The 10' x10' shelters can be joined together to create a large enclosed area. Heat sources are available through emergency management or fire departments. • Robbie coordinated a release of measles information for healthcare providers.
State Trauma/ STAC	<ul style="list-style-type: none"> • DHS 118 has been returned to the Office of Legal Counsel. The statement of scope expires 2/2020. • The next STAC meeting is June 19th but not sure of a location. • Registry <ul style="list-style-type: none"> ○ Moved to a new server farm – hopefully this has increased performance and decreased errors. ○ Eric is pushing out some minor updates ○ If you have issues/errors it is helpful to get a screenshot to send Eric but please do not include any PHI. ○ A recording of the EMS Feedback/Outcomes tool training webinar conducted by Eric has been posted. ○ Upcoming webinar: Benchmarking and report writer, June 20 ○ Monthly user calls have had low attendance. May cancel unless interest increases. ○ Other recorded training are available at: https://www.dhs.wisconsin.gov/trauma/education.htm • CRC may facilitate some state-wide PI training originally developed in region 1
State EMS Update	<ul style="list-style-type: none"> • DHS is experiencing form delays with FAP. Hope to have them out soon. • EMS Advisory Board will be June 4 & 5 • EMS for Children had resources available to the EMS Pediatric Emergency Care Coordinators: https://www.chawisconsin.org/initiatives/emergency-care/resources-for-peccs/
RTAC Coordinator Report	<ul style="list-style-type: none"> • Stop the Bleed <ul style="list-style-type: none"> ○ Train the trainer held in Medford, One upcoming in Owen. ○ ACS released a new curriculum, seems much better

	<ul style="list-style-type: none"> ○ The military has approved new tourniquets for use by DoD forces. ● PHTLS <ul style="list-style-type: none"> ○ The new edition is being rolled out and instructor updated. ○ A provider course was completed at HYMC ○ A snowmobile helmet was donated for training ● Trauma Informed Care/ Invisible Trauma <ul style="list-style-type: none"> ○ Training was held 5/16 at Aspirus Wausau Hospital ● Participated as an evaluator for a bus crash MCI in Wittenberg ● Discussed the meeting schedule and a potential conflict with several of the DHS RTAC/HERC staff meetings. The meetings were generally the third weeks of the month so NCRTAC moved to the fourth weeks. Now DHS is holding some of the meetings on the fourth weeks. Group decided not to move NCRTAC meeting at this point.
Committee Reports	<p><u>Process Improvement</u></p> <ul style="list-style-type: none"> ● Reviewed projects. ● Purchased individual hemorrhage control kits to give away with StB classes ● Provided full scholarship to seven regional members to attend the TOPIC course in Appleton <p><u>Definitive Care</u></p> <ul style="list-style-type: none"> ● No update <p><u>Out of hospital</u></p> <ul style="list-style-type: none"> ● No updated action items <p><u>Injury prevention</u></p> <ul style="list-style-type: none"> ● Purchased 5 weather-resistant life-ring cases for placement at swim beaches that do not have lifeguards. <p><u>Conference</u></p> <ul style="list-style-type: none"> ● 180 registrations, 171 paid, 9 sponsor ● 8.9% no-shows ● 83% registered in last month, 15% in last week <ul style="list-style-type: none"> ○ May consider a late registration fee next year as food counts need to be to the venue 7 days in advance ● The evaluation summaries have been provided to the Executive Council and the Planning committee. Michael can send to anyone else interest but it will not be posted to the website. ● Motion by Steen to schedule the 2020 conference for April 24 at the Westwood Conference Center. Second by Brandl. Unanimously approved
Regional Trauma Plan	Michael discussed the work done to date on the trauma plan revision. Discussed if the group should consider changing meeting days, times or structure.
Other business	Michael reminded the group that there is a supply of distracted driving campaign “toe tag” phone bags available.
Future Agenda Items	<ul style="list-style-type: none"> ● Regional trauma plan update ● DHS 118 ● PI training from region 1

Announcements/ Training	See Calendar at NCR TAC-WI.org for more events and details
Adjournment	Motion by Gordon to adjourn. Second by Armstrong. Unanimously approved.

Next Meeting:
Aspirus Wausau Hospital – Wausau, WI
Thursday, Jul 25, 2019
9:00 am – Noon