

First Flight Ridge ARB Plan Submission

Required Documents Checklist

Owner's Name: _____

Lot #: _____

Property Address: _____

***** Please review Architectural Guidelines Document and Amendments for complete requirements*****

*****Prior to the delivery of plans, a registered surveyor must stake the corners of the proposed residence on the lot.*****

*****Prior to occupancy of any dwelling unit the ARB must be notified so that a member of the committee can do a final inspection to see all aspects of the plans have been completed and then grant the Certificate of Completion and refund the security deposit .*****

Document Description

_____ Owner's and Builder's Plan Submission Sheets

_____ Application Fee- Check in the amount of \$ 500.00 (Non-Refundable) made out to First Flight Ridge Homeowner's Association

_____ Security Deposit- Check in the amount of \$ 2000.00 (Refundable after granting of ARB Certificate of Completion) made out to First Flight Ridge Homeowner's Association

_____ Site Survey/Site Plan (Scale 1" = 30")

_____ Construction Drawings with a stamp or seal: Scale 1/4" = 1' 0"

- Plan Views All Levels
- Roof
- Elevations
- Details

_____ Specification Schedule

_____ Summary of Areas (by floor level) - Minimum heated/air conditioned living area square footage 2100 sq. ft.

_____ Deck/porch as a Percentage of Living Area

_____ Percentage of Lot Coverage Calculations

_____ Landscape Plan- Including frontage requiring sod and landscaping plan with functioning irrigation system. Waiver of sod requirement considered by ARB if terrain/slope of front yard is not amenable to mowing. Landscaping plan for front yard required if waiver granted for sod requirement.

_____ Exterior Color Plan- color based on multiple shades of earth tones and white.

_____ Parking Plan

_____ Roofing material specifications

_____ Foundation, piling & lattice- Materials and Exterior Treatment

_____ Exterior Wall Materials- Hardy-Plank, Natural wood materials, LP Smartside. No vinyl or aluminum siding allowed.

_____ Windows- Wood frame vinyl clad or high quality all vinyl windows only. White finish preferred. Lower quality all vinyl frames (as determined by the ARB) will not be approved.

_____ Three complete copies of documents as required.

Documents to be delivered to: Sterling Parker PO Box 144 Kill Devil Hills, NC 27948 252-441-7860