

A meeting of the Board of Directors of the North Woods Association, Inc. was convened on Tuesday May 12, 2015 and called to order at 6:30 pm at the Firth residence.

Directors present: Ken Docekal, Denise Firth, Gib Masters, and Carrie Lewellen.

Directors absent: Patty Pearl, Cindy Gaines, and Dan Brady

Caretaker – Jim West in attendance

Approval of minutes The minutes from the 4/14/15 meeting were reviewed. Gib Masters made a motion to approve the minutes as written. Denise Firth seconded. Approved unanimously.

Treasurer's Report

- Accounts Receivable – Denise reported that another cabin owner paid their delinquent assessment. There are still 4 unpaid accounts. The Board discussed the final shut off letter which will be sent to cabin owners with delinquent assessments. The letter will state that water will be disconnected from these cabins, and there will be a \$200 fee assessed when the delinquent cabin owners want to reconnect to the water system. Denise will send the letters out registered, with a return receipt requested, and then will notify Jim West to disconnect the cabins from the water system.
- Commercial leases – the Board discussed another complaint about a cabin owner renting out their cabin on Craigslist. Gib Masters stated that there was a change in state law after the By-laws were amended, which leaves the enforceability of the rule in doubt.
- Treasurer's Board position – Denise requested that we send out a broadcast email message to the North Woods community to let them know that the Treasurer's position will be open at the end of the year. If possible, if there is a qualified person interested in running, Denise would like to start training them this year, but also said she will be a resource next year to the new Treasurer.

President's Report

- Nominating Committee – Ken stated that there are three members on the Nominating Committee. Chair – Mark Hanson (cabin #5), David Karkanen (cabin #15), and Steve Travis (cabin #1). Ken requested that Carrie Lewellen send out an email using Constant Contact, to inform the North Woods members about the upcoming election, and to have members contact Mark Hanson, if they would like to nominate members for the open Board positions.
- Shirts for Caretakers – Ken has purchased new shirts for Jim and Willy.
- Generator – Ken discussed that we still need to purchase the backup diesel generator. He has contacted the vendor, but hasn't heard back. He will try calling again.
- Fire Inspections on Hydrants – the State Fire Inspectors from the WA Rating and Surveying Bureau did the flow testing. It went really well. They maintained an 8 rating for the North Woods.
- Raises for employees – Ken requested that the Board start discussions for raises for both Jim and Willy as part of the next budget cycle. There was discussion by the Board, and an initial recommendation was made to increase the care takers salaries by 5% in 2016. There haven't been any raises for two years. Denise will also do some research on what health care benefit expenses are expected to be in 2016. Ken suggested we get a few quotes from other insurance carriers as well.
- Underage drivers – the current rules and regulations address ATVs, helmets, but are not specific about golf carts. The rules state that people that ride motorized vehicles must be a licensed driver, or be accompanied by somebody 18 years old or older. The Board voted to modify the Rules and Regulations to add "Golf carts" and any other motorized vehicle, as a further definition under the existing rule. The fines section states that the first offense is a warning; the second offense will include a fine of \$25; and the third offense will include a fine of \$250. Ken

requested that Carrie send out an email blast with a courtesy of the current rules in effect, and inform cabin owners that golf carts are included.

- Water shortage – Ken and Jim both stated that there is no issues with a water shortage related to the North Woods water system. The only concern is the level of the lake this summer.
- Signs – Erik Gunderson (cabin 173) provided two examples of the new road signs, which were brought to the meeting by Jim. The Board approved the design and will give authorization to the Sign Committee to install them.
- Timing for posting minutes from Board meetings – the Board discussed and agreed that Board meeting minutes cannot be posted to the website, until they have been formally approved at a Board meeting, due to possible amendments.
- Mirrors – one of the mirrors has been installed on the hill by the common area. There is some concern that the mirror is glass, and might get damaged.
- Chipping – this is scheduled for sometime this week.

Report from Jim West - Jim reported that Erik Gunderson indicated that they need to make some more signs, and will be seeking donations for the materials. Jim will be working on removing the old dock, and taking tires, and the other chipping brush from last year to the dump.

Other business

Fourth of July band –JawBone Flats will be performing again this year. Denise reached out to Brian Watson, but never received a response. Carrie will contact Erik Gunderson to see if he is still interested in putting together a slide show of pictures of cabin owners and other historical North Woods pictures to show on July 4th. Becka Griffin (cabin 161) will also be organizing the Children’s Independence Day Parade on July 4th at 10:30 am in the North Woods.

Annual meeting – Carrie will check with Clark Public Utilities to see if we can reserve their community room for the 2015 annual meeting in November.

The next meeting will be held on 6/9/15 at the office of Gib Masters at K&L Gates in Portland at 6:00 p.m.

Meeting was adjourned at 7:40 pm.

Written and submitted by,
Carrie Lewellen, Board member