

CLERK: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Glos GL54 5UG  
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The next meeting of Naunton Parish Council will be held on Monday 18<sup>th</sup> September 2023, starting at 7.30 pm. The meetings will take place in the village hall.

M Freeman, Clerk to the Council

13<sup>th</sup> September 2023

*Members of the public are welcome to attend and are invited to address the council at item 2 on the agenda.*

## AGENDA

### Call to order

- 1) **To receive Declarations of Interest** on items on the Agenda (Localism Act 2011)
- 2) **To hear representations from the public regarding items on the Agenda**
- 3) **Approval and signing of the previous meeting's minutes** (July 2023)
- 4) **Matters Arising** (Clerk's Report and update from Chairman)
- 5) **Co-option of new councillor.** Councillors to update the meeting on further candidate/s.
- 6) **Village hall AGM.** Cllr Hanks to discuss proposal for village hall to charge meeting room rental. Councillors to decide on any action.
- 7) **Grit bins.** Councillors to decide on requirements as per GCC offer in July to provide replacement/new bins. Please refer to [this document](#) for GCC procedures for local snow/ice preparations page 38, items 10, 11 and 14). 1 pallet (48 bags) has been ordered for delivery to the snow warden.
- 8) **Grit bins.** Councillors to decide on requirements as per GCC offer in July to provide replacement/new bins. Please refer to [this document](#) for GCC procedures for local snow/ice preparations page 38, items 10, 11 and 14).
- 9) **Planning applications**

To comment:

[23/02677/FUL](#) Bakehouse Cottage, Naunton GL54 3AA. Erection of replacement conservatory. Deadline 12<sup>th</sup> October 2023.

To note:

[23/02167/CLOPUD](#) Close Cottage, Naunton GL54 3AA. Certificate of lawful proposed use or development under Section 192 of the Town and Country Planning Act 1990 for removal and replacement of animal shelter .

To confirm comments made between meetings:

[23/02636/TCONR](#) The Old Rectory. Reduce height and sides of a group of 3 multi-stemmed liquidambers. No objection.

[23/02599/TCONR](#) Church House. Reduce the crowns of 2 beech trees. No objection.

[23/02633/TCONR](#) The Old Rectory. Reduce height of walnut tree by 2 – 3 metres. No objection.

[23/02307/FUL](#) Mill Barn. Demolition of existing sheds and construction of new single-storey side and rear extension. No objection.

[23/01654/FUL](#) Amendments to Littons application for a side extension. Councillors approved a letter of objection to be sent to case officer and added to comments on CDC's planning portal, as well as being sent hardcopy to the address. No response has been received.

To note changes since the last meeting:

23/02185/TCONR Old Rectory. Cut beech back. ‘No objections’ posted. Permitted.  
 23/01896/FUL Church Farm (replaces 23/00390/FUL. Inquorate as one councillor was conflicted. Awaiting decision.  
 23/01371/FUL Land and barn to west of Church Farm House. This application replaces application 22/02879/FUL (application for a separate garage and a 2 storey extension) which was refused. New application requests a single storey extension, no separate garage. Inquorate. Refused.  
 23/03291/Close Cottage. Withdrawn.  
 23/00017/FUL Brockhill Farm, Naunton GL54 3AZ. Demolition of existing dwelling and equestrian buildings and erection of a replacement dwelling and ancillary buildings, with associated landscaping and access alterations (amendment to 21/03216/FUL). Permitted.

**10) Assets and risk assessment.** To receive reports on council assets and decide on any action required.

Recreation field (including dog waste) & benches	Cllr Hanks to report.
Play area (including dog waste)	Cllr Hanks to report.
Flood Monitoring	Cllr Russell to report on Flood Monitoring Group.
Village Hall	Cllr Russell to report on Village Hall Committee
Any other assets:	
Defibrillator	Cllr Barnes to report on current condition of defibrillator.

**11) Internal financial controls**

Councillor Russell to report on checks to NPCs financial reporting as per Financial Regulations.  
 Councillors to decide on any action.

**12) Finances**

**a) Bank signatories** The PC cannot use online banking until it has a third approved signatory. It has not been possible to register Cllr Barnes yet.

**b) To receive current accounts and bank reconciliation**

Current account balance A/c 00462740: £15549.72 (12 Sept 2023)  
 Deposit account balance A/c 01612290: £457.65 (12 Sept 2023).

<b>Naunton Parish Council Reconciliation</b>					
Period 1 April to 12 September 2023					
Current account 00462740 Online					
		Balance @ 12 September 2023		15549.72	
Deposit account 01612290 Online					
		Balance @ 12 September 2023		457.65	
<b>Total</b>					<b>16007.37</b>
Less outstanding cheques					<b>0</b>
<b>Reconciled balance</b>					<b>16007.37</b>
Cash book summary					
		Opening balance 1.4.23		11289.60	
		Add receipts to date		11284.84	
		Less payments to date		6567.07	
<b>Cash book balance</b>					<b>16007.37</b>
Signed:					
Clerk & RFO .....					
Chairman .....					
Date: 18th September 2023					

## c) To approve payments and note receipts

<b>The following payments to be approved</b>				
	D Hindley	Strimming August 2023	HA 1980 s.96	34.67
	D Hindley	Strimming September 2023	HA 1980 s.96	85.67
	JRB Enterprises	Dog Waste bags Inv 25708	LGA 1892 s.8 (1) (i)	518.88
	M Freeman	Clerk's salary August/ September 2023 @ £235.17 p m	LGA 1972 s.112 (2)	470.34

<b>The following credits have been received:</b>				
	Deposit a/c	Interest August 2023		0.29
	Deposit a/c	Interest September 2023		0.31
	Treasurers a/c	Contribution to Bodpave works		500.00
	Treasurers a/c	VAT refund		593.92
<b>No payments were made between meetings:</b>				
<b>Payments due:</b> 29 <sup>th</sup> September 2 <sup>nd</sup> PWLB VH loan - £1616.95				

**15) Any other business**

The next meeting will be held on Monday 20<sup>th</sup> November 2023 at 7.30 p.m. in the village hall.

*NOTE: No decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.*