

## Terms and Conditions

**\*IMPORTANT\*** When booking a Function, Event, Wedding or Group Dinner Functions at Tamarind House our Terms & Conditions must be adhered to.

(30+ people is automatically classed as a group; 30 or less and would like private venue hire)

### Booking Fee:

A minimum deposit of 500.00 or \$10.00 per head on estimated numbers for groups larger than 50 - e.g. 80 pax = \$800.00. This amount is to be paid within 7 days of making the initial reservation if you wish us to hold the date for you. This deposit amount will be fully deducted from the final bill. Receipt of your deposit also indicates your acceptance to the terms & conditions set out below. Please see also cancellation fees below.

### Correspondence:

If at all possible, could you please try and limit email correspondence with us to a maximum of 3 emails prior to confirmation deposit being paid and 5 emails after confirmation and prior to event. Our FAQ page on our website has excellent information which you will find very helpful and extremely useful in minimizing unnecessary correspondence.

### Reception or hire fee:

For Main Restaurant is for 5 hours, with 1/2 hour wrap up allowed. For the Summer House, 4 hours with 1/2 hour wrap up allowed.

Any extra time before or after the venue hire period will be charged.

### Private Venue Hire Fee: **Exclusive use of Main Restaurant**

35 – 100 pax. \$10.00 per head with a minimum of \$1500 on weekdays, \$1700 on Saturdays

This fee includes complete private and exclusive use of the entire premises i.e Main Restaurant, the Gardens, the Grounds and all areas on the property including the Summer House and Beach Deck.

Reception Hire fee for Main Restaurant is for 5 hours with 1/2 hour wrap up allowed.

### Private Venue Hire Fee: **Summer House**

up to 35 pax: \$10.00 per head with a minimum of \$500.00 weekdays, \$700.00 on Saturdays

This fee is for the exclusive use of the Summer House area and the beach area in front of the Summer House.

Reception hire fee for Summer House is for 4 hours, with 1/2 hour wrap up allowed.

### Set up Fee: *(does not apply to normal dining, mostly applies to group functions)*

\$5.00 per head includes: set up with white linen tablecloths, white damask serviettes, top quality cutlery and glassware

Above fees does not include floral centrepieces for the tables, extra restaurant decor, flowers, balloons, special decor requirements, etc. These are charged at extra rates, or clients can arrange for these themselves.

Elegant floral arrangements can be commissioned for dining tables from local florists. Discuss options and costs with our Wedding & Functions Coordinator. At minimal cost we can also organise simple table decor of palm fronds and scattered flowers.

### Wedding Co-ordinating:

We are able to do all your wedding co-ordinating if you are holding your ceremony and reception at Tamarind House.

Our wedding co-ordinating charges consist of a flat 15% fee of the total cost of external services organised by us at your request, such as florists, musicians, sound systems, extra decor, transport, hireage of extra table's chairs, marquees or whatever is required. Our Gold Package includes these fees in the costs.

### Price per Head:

The minimum spend per head on food and beverage combined for the Wedding Reception is \$100.00. This is exclusive of Venue Hire and Set Up Fees, Post Ceremony/Pre Wedding Food & Beverage Packages and costs, Ceremony costs, any other expenses, etc.

### Use of Tamarind Premises for Ceremonies: *Please read if you plan to have your ceremony at Tamarind.*

If the client has chosen to have the ceremony at Tamarind as opposed to have the ceremony at another location, and is not using the Ceremony Package on this website, but has organized the ceremony themselves or are using their own wedding planner, there is a venue hire for the premises for the period 4.45 p.m. to 6 p.m. is \$500.00 for the period of the ceremony on weekdays, and \$600 on Saturdays.

If you have chosen to use the Tamarind Ceremony Package, the venue hire for the ceremony duration is included in the cost. Please do not confuse Ceremony Venue Hire with Reception Venue Hire - these are two separate events requiring separate venue payments.

Tamarind is not available before 5.00 p.m. for ceremonies. Guests are welcome to arrive from 4.45 p.m. onwards unless special arrangements are made and extra costs agreed upon

### Post Ceremony, Pre-Reception use of Tamarind Premises:

We have pre-reception drinks suggestions on request and a selection of finger foods can be found under Finger Food Menus. Beverages can also be arranged. If you have chosen our Tamarind House Ceremony package, venue hire will not be charged during this post ceremony, pre-reception time.

**Reception Wrap Up: Main Restaurant**

Due to Licensing Laws, functions must wrap up by 11.30. The last call on the bar will be 11.00 p.m. Music must be turned down by 11.00 p.m. and off by 11.15, in consideration of neighbouring residents. We recommend that you organise transport to arrive to pick up guests by 11.15, and depart by 11.30.

**Reception Wrap Up: Summer House**

Last call on the bar will be 10 p.m. Music must be turned down by 10 p.m. and off by 10.15. Transport to arrive to pick up guests by 10.15 and depart at 10.30 at the very latest

For any time that guests arrive on the premises before or remain past the venue hire time limit, a penalty will be charged.

Please note that all areas of Tamarind House that are reserved for a reception function have a time limit as above. Arrangements may be made to extend these times for an additional fee, but not beyond midnight.

**Children:**

Children are welcome if booking the Main Restaurant for private venue hire, but must be supervised at all times by a parent or caregiver. We recommend that arrangements are made to take small children home early. Most hotels have a baby-sitting service.

**Sound Systems:**

If you have organised to hire a sound system to play your own music, and have one or more of your guests allocated to play your music, the system must be played at an acceptable level, and not at such a loud level as to upset neighbouring residents. If this condition is not adhered to, after two warnings we will exercise our right to disconnect the system.

**Transport:**

Please ensure that transport is arranged to and from the venue. We can recommend transport companies. If coming in own vehicles, please ensure there is a sober designated driver.

**BYO:**

We do not allow BYO of any food or beverage. Please ask for latest wine list nearer the time of your function.

**Takeaways:**

We do not allow takeaways of any food from the buffet table.

**Booking Confirmation:**

Bookings must be confirmed within 7 days of the initial reservation, and a \$10.00 per head confirmation deposit on estimated numbers is required, or a minimum of \$500, if numbers are less than 50. Please e-mail us for payment methods.

**Further Confirmation:**

50% of the function estimated total is required 12 weeks before the event with the remaining fee on estimated total to be paid in full 2 weeks before.

**Final Guest Numbers:**

The absolute final numbers must be given 7 days before the event. There will be no refunds due to reduction in numbers after this time, but extra guests will be charged full price. This is a very vital condition, so please read carefully.

**Final Payment:**

Final Payment for the Bar (in the case of an open bar), and any extras will be made at the end of the function, on the same night, no later, not the next day.

**Ancillary Services:**

All ancillary services such as entertainers, music systems, transport etc. booked by Tamarind will be paid for by Tamarind and invoiced to the client - we cannot accept responsibility for the unsatisfactory performance of these ancillary services, even though we endeavour to use the highest reputed service providers. We also cannot be responsible if the ancillary services increase their prices after the wedding is booked and confirmed, especially in the case of a wedding that is booked more than a year in advance. However, if you prepay for the ancillary service at the time of booking the wedding, the ancillary service will be committed to holding the price in most instances but this needs to be discussed and confirmed with the provider of the ancillary service directly.

**Cancellation fee:**

Cancellations made more than 3 months before the event will incur an administration fee of \$250.00. For the period 2 to 3 months before the event, a cancellation fee of \$25.00 per head on estimated numbers will be charged. Less than 8 weeks' notice will incur full penalties and all deposits will be forfeit (except in very special circumstances).

**Dietary requirements:**

Please confirm the dietary requirements of your guests prior to selecting your menus. Please let us know well an advance of any allergies. We can cater for common allergies, but in the case of very severe or life-threatening food allergies we request that allergic guests bring their own meal. We cannot take responsibility if a guest has a reaction due to a severe allergy. We cannot make our kitchen 100% free of a specific ingredient that may cause severe allergies in some individuals.

**Damages:**

Payment for repairs to and replacement of any damage to property or breakages by guests will be the full responsibility of the client.

**Prices:**

Although prices may change, the current website prices for venue hire and ceremony package, reception, excluding food and beverage, agreed upon at the time of confirmation being made and confirmation deposit paid and received by us will be adhered to by Tamarind House, if less than 12 months prior to the event. Please note that we are unable to apply this guarantee to external ancillary services.

**Agreement/Contract:**

By paying the confirmation deposit as set out above, we will assume the client therefore has agreed to all the above terms and conditions.