

Request Assignment to the Career Academy of Engineering & Manufacturing

Application forms shall be available to all 8th-grade students at their school site, the MUSD District Office, or the Department of College and Career Readiness Website.

A student who wishes to attend the Career Academy of Engineering & Manufacturing (located at Matilda Torres High School) must meet the following criteria:

- a. Students must identify an acceptable career goal associated with the Career Academy of Engineering & Manufacturing. Qualifying specialized pathway courses include classes in Manufacturing/Product Innovation and Design and Engineering Technology.**
- b. Students must enroll in at least one qualifying pathway course associated with the Career Academy of Engineering or Manufacturing during the entire school year (both semesters).**
- c. Students must participate in SkillsUSA or FIRST Robotics, the Career Technical Student Organization (CTSO) associated with the career pathways in the Career Academy of Engineering and Manufacturing.**

Career Academy transfers may be revoked at any time for the following:

- a. The student does not maintain enrollment during both semesters in at least one pathway course associated with the Career Academy of Engineering and Manufacturing.**
- b. The student is not associated with SkillsUSA or FIRST Robotics, the designated CTSO associated with the Career Academy of Engineering and Manufacturing.**
- c. The student fails to maintain acceptable academic progress, that is, his/her grade point average falls below a 2.0 for the overall academic year (two semesters). The student must attend MUSD summer school to have additional grades count in the overall GPA for that academic year.**
- d. The student is designated as a habitual truant.**
- e. The student commits an act in violation of the District's and/or school's policies, rules and/or regulations, the Student Handbook, or any other state and/or federal law.**

Any student who has their Career Academy transfer status revoked will have the following conditions:

- a. The student must attend their school of original residency.**
- b. The student will not be eligible to request a Career Academy application status at any time in the future.**
- c. The student will fall under CIF athletic eligibility regulations and can be ineligible for Varsity competition for 365 days.**

Applicants must complete all portions of the application, ***provide current proof of residency when submitting the application, and have the application form signed.*** Any information that is false or fraudulent with the intent to misrepresent the facts will void the application. CASI acceptance is based on space available at the school as designated in **BP/AR 5116.**

DATE RECEIVED: _____ Proof of Residency Form: Yes/No

Request to attend the School of Engineering & Manufacturing at **MATILDA TORRES HIGH SCHOOL** for 2025-2026

(PLEASE PRINT) Name: _____ ID # _____

Address: _____ Home Phone: _____

Current School of Attendance: _____ Counselor: _____

Pathway of Interest: _____ Current Grade Level: _____

Please list the reasons WHY you wish to attend the Career Academy of Engineering & Manufacturing at Matilda Torres High School.

1. _____

2. _____

Please list the athletic sports that you participated in during 7th & 8th grade:

7th Grade: (1) _____ (2) _____ (3) _____

8th Grade: (1) _____ (2) _____ (3) _____

Do you need transportation to get to Matilda Torres High School for the CASI Academy?

STUDENT SIGNATURE

PARENT/GUARDIAN SIGNATURE

Request for career academy transfer must be turned in to the **MUSD OFFICE OF COLLEGE AND CAREER READINESS** at **1902 HOWARD ROAD** ON OR BEFORE **JANUARY 31, 2025**. **No late applications will be accepted. BP/AR 5116.** THE CURRENT PROOF OF RESIDENCY FORM MUST BE ATTACHED TO THE APPLICATION. NON MUSD STUDENTS MUST ALSO SUBMIT TRANSCRIPTS.

NOTIFICATION OF APPROVAL OR DENIAL OF THE REQUEST WILL BE MADE NO LATER THAN April 1ST, 2025.

Date Approved: _____

ADMINISTRATOR SIGNATURE