

**VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD
MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday January 15, 2019 at 7:00 p.m.**

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, January 15, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Bob Becker called the meeting to order at 7:00 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present except Crary. Also present, were: Clerk/Treasurer Becker, Sgt. Haverley and Sgt. Menard.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Pease/Blader to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Haynes/Buckley to approve the previous meeting minutes. Motion carried unanimously.

Comments from the Floor: none

Communications & Reports:

- **President's Comments:** President Becker reported that CCEDC met January 9th in Columbus and met with a representative of Jefferson/Dodge County and Sauk County to discuss what they do for funding. CCEDC rented space at the Enterprise Center in Portage so may not utilize the office space at the Village Hall that was offered. Columbia County Tourism is meeting Thursday and they will be finalizing the travel guide.
- **Lead man reports** – Electric finished high school installation, estimated cost was \$10,125 and came in at 13,749. Just did inventory and will be getting in a list of supplies needed. Power outage from Chestnut north - cause was unknown. Hydro – wicket motor burned up, trying to find a new one. They took the new truck to Monroe so that the body can be installed once in and they will be going to get the plow for the old DPW truck on Thursday. Water/Sewer worked on inspections of lift stations, pulled buoys, and annual inventory. Fixed a water main break on W. Chestnut and removed float from bogs at the treatment plant.
- **Library Report:** Trustee Haynes stated no meeting last month.
- **EMS Commission Report:** Crary was not present, not sure if there was a meeting or not.
- **Columbia County Supervisor Report** - in packet, Pufahl was not present.
- **Municipal Court:** no meeting this month.
- **Ordinance & Violation report** - discussion on Lucafo building at 148 N Main. Motion Buckley/Ziehmke to remove from list. Motion carried with Blader opposed.

Sgt. Haverley was present to express his gratitude of working with the Village and to let them all know he is moving to another position within the office. Sgt. Menard will be our new point of contact and he is working with Mike to get acquainted with the Village.

- **Other Reports:** Clerk/Treasurer and building permit reports were reviewed.

Committee Commission Minutes: Minutes from the committee meetings were provided and reviewed. Asked to note that Utility Commission should not be approving work, but recommending to the Village Board for approval. Make note for future meetings.

Presentation of Bills for Approval:

MOTION Blader/Haynes to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Operator License Applications

MOTION Haynes/Ziehmke to approve operator applications as presented. Vote: Motion carried unanimously

Columbia County Court Ordinance Revision:

Clerk was presented with a new ordinance due to municipalities joining the court and since our ordinance book as this in it, the board needs to adopt revision.

MOTION Haynes/Blader to approved revised ordinance for Columbia County Court. Vote: Motion carried unanimously.

Pool Fence Ordinance #10-1-113

After months of deliberation a final recommendation for revision was presented to the board.

MOTION Buckley/Pease to adopt revision of Pool Fence ordinance #10-1-113. Motion carried unanimously.

Pool Fence Permit Form

One condition of the ordinance revision is to have a pool permit. Form was presented and changes were discussed.

MOTION Buckley/Blader to table and have clerk revise permit form. Motion carried unanimously.

Street Work 2019 – Oak Street

The Utility Commission met and was presented an estimate from Roth & Associates to reconstruct Oak Street in 2019 at the request of President Becker. It was determined that since no grant money was available for this street and the condition was deteriorating due to construction that we move it up the list and pursue for 2019. In order to have a solid understanding of what work needs to be done, we need to televising the sewer to check condition. Bid for televising sewer and the cost estimate for Oak Street were presented to the board.

MOTION Pease/Blader to continue pursuing the reconstruction of Oak Street for 2019 and proceed with televising the sewer for Oak and Washington with the bid from Country Plumber at .95 a foot. Roll Call Vote: Motion carried with Ziehmke opposed.

Hazardous material removal:

RFP for hazardous material removal was completed by Roth & Associates and is ready to be sent for bids.

MOTION Haynes/Buckley to send RFP for Asbestos removal to three companies & request bids be back by next board meeting. Motion carried unanimously.

MSA Agreements

MOTION Buckley/Ziehmke to approve the agreements for work to be done by MSA as presented. Motion carried unanimously.

Closed Session

MOTION Buckley/Pease to go into **CLOSED SESSION** at 9:54 p.m. under WI Stats. Sec. 19.85 (1) (c) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call Vote: Motion carried unanimously.

A. Personnel Matters

MOTION Buckley/Haynes to return to **OPEN SESSION** at 10:16 p.m. to formally dispose of any issues discussed in closed session. Motion carried unanimously.

Discussions and/or action resulting from closed session:

MOTION Blader/Ziehmke to give Office Manager and Village Clerk-Treasurer a .50 increase back to 1/1/19 and to review the utility clerk after 6 months of employment for potential raise and possible vacation; review will be conducted by the Office Manager.

Roll Call Vote: Motion carried unanimously.

Adjourn: The meeting adjourned by Becker at 10:17 p.m.

Jennifer Becker, Clerk/Treasurer/Utility Clerk
Approved 02/19/2019

**VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD
MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday February 19, 2019 at 7:00 p.m.**

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, February 19, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Bob Becker called the meeting to order at 7:00 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also present, were: Clerk/Treasurer Becker, Sgt. Menard, Barry Pufahl, Joan Foster, Phil Possehl and Jim Schmitt.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Crary/Blader to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Blader to approve the previous meeting minutes. Motion carried unanimously. Clerk was asked to double check the motion from January 8th and report back.

Comments from the Floor: Pufahl stated he was present to represent the Utility Commission and explain their recommendation for the well heater that was on the agenda and provided a written statement.

Communications & Reports:

- **President's Comments:** President Becker reported that CCEDC met this week in Portage and they are not going to attend the Governor's Conference on Tourism since they have a limited budget this year. They are sending out letters to all communities asking for those that want to participate in CCEDC to let them know as there are currently many communities that do not send a representative to meetings. Tourism is meeting tomorrow and I will not be able to attend. Been busy working with Erin and getting her up to speed on projects – very happy with how she has been digging in and accomplishing a lot in a short amount of time - thank you and good job!
- **Library Report:** Trustee Haynes stated no meeting last month. Joan was present to update the board on what they are working on – summer program and "Blind Date with a book." As they say in library world "Come in and check it out!"
- **EMS Commission Report:** Crary was not present, no meeting this month.
- **Columbia County Supervisor Report** - in packet, Pufahl was not present to answer any questions.
- **Municipal Court:** no meeting this month.
- **Ordinance & Violation report** – confirmation to send letter to owner at 148 N Main and take off list. They would also like to address downtown building maintenance on a future agenda.

- **Sheriff's Report:** 69 parking citations in January, been monitoring parking and speeding by the school, asked how the board liked the revised report and they like better. Will be working with public protection over the next couple weeks/month to revise bond amounts and work on ordinances that need revisions.
- **Municipal Court:** No meeting this month, Columbus is still moving ahead with establishing their own court and withdrawing from ECCMC.
- **Financial Report:** Clerk –Treasurer Becker provided the board with a new financial report for the 2 months ended February 28, 2019 – They would like to see revenue reflect billing for utilities therefore going forward we will report for the month ended prior to the board meeting.
March report will again be for the 2 months ended February 28, 2019
- **DPW Report -** Reported on the Chloride Reduction project; looking into using sand/salt mixture for the streets to help with this issue, working with Roth and Associates on Oak Street plans and asbestos abatement for the senior center project; working on park equipment project, looked into beaver dam on property off Lake Street, Hwy 22 project and more per report provided.
- **Other Reports:** Clerk/Treasurer and building permit reports were reviewed.

Committee Commission Minutes: Minutes from the committee meetings were provided and reviewed. Ziehmke reported a correction to Public Works, Parks & Property from February 11, clerk will make that change before committee approval.

Presentation of Bills for Approval:

MOTION Haynes/Crary to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Operator License Application for Brenda Dahl, Piggly Wiggly

MOTION Ziehmke/Haynes to approve operator application as presented. Vote: Motion carried unanimously

Appointment of Agent for Kwik Trip – Amanda K. McWilliams

MOTION Pease/Haynes to approved appointment of agent as presented. Vote: Motion carried unanimously.

Class B Beer and Class C Wine license for The Hangry Chef at 131 N. Main St.

Clerk received an application for a Class B Beer and Class C Wine license for The Hangry Chef; Inc from Timothy Holbach and Mark Angell for 131 N. Main St. This is the previous location that was leased by Michael Wood for Any Street Grill; who currently holds the Class A Intoxicating Beverage License, that license must stay with him even though he has vacated the location. The Village Board can grant a Beer/Wine license as long as the applicant has rights to the premises per Village Attorney.

MOTION Crary/Buckley to approve the license as presented. Vote: Motion carried unanimously

Special Events Review Application – Pardeeville Boys Club Baseball Tournaments

MOTION Ziehmke/Haynes to approve application as presented. Motion carried unanimously.

Lot Combination for Richard Donovan – parcel 336.31, 336.32 & 333.C

This was presented to the Plan Commission and they recommended that the board approve.

MOTION Crary/Blader to approve the lot combination as presented. Motion carried unanimously.

Server for Office

Clerk /Treasurer presented a proposal to Finance & Personnel for a new server for the office. Current server is lacking space and has been causing issues with operating software in the office. Finance and Personnel recommend that the board approve the purchase of a new server at the same time the office gets their new computers.

MOTION Buckley/Blader to approve the purchase of a server for \$5,400. Roll Call Vote: Motion carried unanimously.

Village Closing Policy:

The Village chose to close the office on two occasions in January due to inclement weather. This closing prompted the F&P Committee to review our current policy and suggest a revision allow for non essential employees to be paid should the Public Works Director and Village President choose to close the office. Revised policy was presented to the board for review.

MOTION Ziehmke/Blader to approve revised policy as presented. Motion carried unanimously.

Adoption of revision to ordinance 2-3-11 – Director of Public Works

The public protection committee had made a change to be adopted with the revision to the ordinance book – due to the hiring of a Public Works Director it was recommended that the change be adopted now.

MOTION Pease/Ziehmke to approve the changes as presented. Motion carried unanimously.

Heater for Well House

The heater in well #1 needs to be replaced. Erin received quotes from Angell Heating and Kohlway; both quoted two options. For the 85% efficient Hot Dog, the price from Kohlway was \$1479 and Angell was \$2230. Public Utilities recommended Angell Heating and Cooling at \$2230.

MOTION Crary/Buckley to go with Kohlway as it's the same heater at a lower cost. Roll Call Vote: Motion carried with Haynes opposed.

Preliminary Approval of recommendation for sanitary and storm sewer work for 2019-2020

DPW informed the utility commission and now the board of what work will need to be done by the Village prior to the DOT mill and overlay project in 2020. Costs were preliminary at \$213,000 and looking for approval to keep working on project and pin costs down further (there may be an increase depending on final decisions).

MOTION Buckley/Pease to allow DPW to proceed with project estimates and recommendations. Roll Call Vote: Motion carried unanimously.

Adjourn: The meeting adjourned by Becker at 9:35 p.m.

**VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD
MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday March 19, 2019 at 7:00 p.m.**

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, March 19, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Bob Becker called the meeting to order at 7:00 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also present, were: Clerk/Treasurer Becker, Sgt. Menard, Barry Pufahl, Joan Foster, Michael Babcock, Greg Sommers, Karl Green, Ernie Wolff Jr. and Rick Wendt.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Pease/Crary to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Crary/Blader to approve the previous meeting minutes with correction to comments from the floor and heater for well house. Motion carried unanimously.

Comments from the Floor: Attorney Karl Green was present to state he is running for Municipal Court Judge at the April 2 Election. Barry Pufahl wanted to thank President Becker for his years of service to the community.

Communications & Reports:

- **President's Comments:** President Becker reported that CCEDC met March 13 to go over by-laws and that they are looking for volunteers to serve on the board. Only 14 municipalities responded to their request as to whether or not they would continue to be members. They will be having a free meeting on March 28th from 6:30-8 a the Enterprise Center to discuss fundraising ideas a speaker from Sauk County. Tourism Banquet for March 27th was cancelled as there was not enough interest and only 3 awards to be given out. President Becker wanted to thank the board, office staff, and crew for all they have done during his tenure. He will definitely miss everyone.
- **Library Report:** Joan Foster reported that circulation is up.
- **EMS Commission Report:** Crary reported that next meeting would be March 28th at 7 p.m.
- **Columbia County Supervisor Report** – as Chair of Public Safety committee Pufahl wanted to thank the sheriff's department and emergency management for all they do; and he is proud to be the Pardeeville Representative to the County Board.
- **Municipal Court:** no meeting this month.
- **Ordinance & Violation report** – one item on the list has been taken care of.
- **Sheriff's Report:** still numerous parking violations.

- **Financial Report:** report was reviewed.
- **DPW Report -** Reported that the crew was using a mix of salt/sand on the roads as part of the chloride reduction project; been working on the plans for Oak Street to get out to bid, met with Alliant, Civic, Lee Recreation and ADCI to work on projects. Bid documents being prepared for asbestos abatement and demolition of the old funeral home; research sidewalk project on LaFollette from Main to the schools; spent time looking into alley issue behind Caddy Shack and spent time working on the flooding.
- **Other Reports:** other reports were reviewed.

Committee Commission Minutes: Minutes from the committee meetings were provided and reviewed.

Presentation of Bills for Approval:

MOTION Pease/Blader to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Operator License Application for Tanya Kirchoffer at The Hangry Chef

MOTION Buckley/Pease to approve operator application as presented. Vote: Motion carried unanimously

Special events review application – Pardeeville Triathlon

MOTION Ziehmke/Crary to approved application as presented. Vote: Motion carried unanimously.

Special events review application – VFW Annual Brat Fry

MOTION Crary/Blader to approve the application as presented. Vote: Motion carried unanimously

Parade Permit - Bulldog Stomp

MOTION Crary/Haynes to approve application as presented. Motion carried unanimously.

Storm sewer assessment - revision to Special Assessment ordinance 2-6-12

The DPW suggested we add after sewer charges sanitary and storm just so all are aware both are subject to assessment.

MOTION Pease/Blader to approve the revision as presented. Motion carried unanimously.

MSA update on grants and projects

Joe DeYoung was present to discuss the opportunities for grants for the senior center and various road projects. After some discussion it was determined we should focus our attention on the area around Sanborn and Roosevelt Streets with the surveys. Clerk will send out 2nd requests and report back at the board meeting for those that have not replied.

No formal action taken.

Civic Systems training for staff:

The staff would like training as follows: Robin Utility Billing and Cash Receipting; Erin – General Ledger and Accounts Payable; Jen Payroll.

MOTION Crary/Buckley to approve training as presented. Roll call vote: Motion carried unanimously.

MTAW Conference for Clerk-Treasurer

Clerk-Treasurer Becker would like to attend the Municipal Treasurers Association conference for continuing education this year.

MOTION Pease/Ziehmke to recommend the board approve the conference as presented. Roll Call Vote: Motion carried unanimously.

APWA Conference for DPW

DPW Salmon would like to attend the American Public Works Association conference for continuing education this year.

MOTION Haynes/Crary to recommend the board approve the conference as presented. Roll Call Vote: Motion carried unanimously.

Village Garage Repair/Replacement and costs

DPW Salmon has had Brian looking into the costs to repair the garage as it is and add cold storage vs. the idea of a new building and utilizing the old for cold storage. Preliminary estimated costs for both were presented to the board.

MOTION Buckley/Crary to table until further cost estimates can be gathered to make a more informed decision as to repair or replace. Motion carried unanimously.

ROW Addition for Oak Street

DPW Salmon met with St. John's to discuss the possibility of obtaining the right of way to extend Oak Street. St. John's was meeting at the same time we were to make a decision on their end. There would be cost involved to do the paperwork and if they do not agree to the ROW we would have to pursue an easement to do the project.

MOTION Pease/Haynes to pursue ROW or easement from St. John's Lutheran Church to extend Oak Street. Roll Call Vote: Motion carried unanimously.

HWY 22 - discussion and action on reopening maintenance agreement

DPW Salmon would like to obtain the millings from the Hwy 22 project – in order to do this we need a space to put the millings and the 8 acre site off of E. Bush Road was suggested; as well as agree to re-open the maintenance agreement which means we accept bid prices vs. the contracted price we signed for. It means there is a chance the price will go up or down, just a chance we need to decide if it's worth taking to get the material.

MOTION Buckley/Pease to re-open the maintenance agreement if the 8 acre site is deemed acceptable. Roll Call Vote: Motion carried unanimously.

Asbestos removal and building demolition

DPW would like formal approval to send the asbestos removal and building demolition out to bid.

MOTION Pease/Blader to authorize DPW to work on bid documents and send asbestos removal building demolition out to bid. Vote: Motion carried unanimously.

Emergency bank stabilization project near Dam

DPW Salmon reported that we have shoreline eroding out beyond the dam and backwash area from the flooding event on March 14, 2019. We are going to have to pursue emergency repair to stabilize the shoreline to prevent any future property damage. She would like to use General Engineering as they helped with the dam previously and is looking for the board to approve moving forward with plans to get the repair work done.

MOTION Buckley/Ziehmke to authorize DPW Salmon to proceed with General Engineering and get work moving on the emergency repair. Vote: Motion carried unanimously.

Adjourn: The meeting adjourned by Becker at 9:42 p.m.

Jennifer Becker, Clerk/Treasurer/Utility Clerk

Approved 4/16/19

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD
MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday April 16, 2019 at 7:00 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, March 19, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Newly elected Village President Phil Possehl called the meeting to order at 7:00 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: Bob Abrath, Phil Blader, Craig Crary, Michael Haynes, Connie Pease, Phil Possehl and Angela Ziehmke. Also present, were: Clerk/Treasurer Becker, DPW Salmon, Sgt. Menard, Jane Gerondale, Jim Buckley, Casey Lyons, Pam Walker, Ernie Wolff Jr. and Rick Wendt.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Abrath/Blader to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Blader to approve the minutes from March 19 and April 3. Motion carried with Abrath and Possehl abstaining.

Comments from the Floor: None

Communications & Reports:

- **President's Comments:** Newly Elected President Possehl didn't have any comments at this time.
- **Library Report:** Michael Haynes stated that they are still looking into why there is puddling and freezing making the handicap ramp unsafe in the winter. Easter Egg hunt went well. They would like to put a little free library in the park and Clerk/Treasurer Becker stated she had that down for the public works, parks & property meeting in May.
- **EMS Commission Report:** Crary reported that they discussed the billing issues they had which was resulting in \$54K being written off, they wanted to look into a new billing company but that motion did not pass so they will stay with who they have. Pardeeville Car show made a donation of a disinfecting light for the back of the ambulance.
- **Columbia County Supervisor Report** – no report.
- **Municipal Court:** no meeting this month.
- **Ordinance & Violation report** – none to report.
- **Sheriff's Report:** still numerous parking violations.
- **Financial Report:** report was reviewed; like the layout.
- **DPW Report** - Reported that she has been working with the Town of Wyocena to get the brush site cleaned up and ready for residents to use again, we will have a

new agreement to approve at a future meeting and this will be for brush only. We have a collection area set up at the garage for leaves and grass clippings. We will be offering compost to the residents and make this known in a newsletter. Dollar General is still generating water issues for its neighbors and believes the new drain tile will make a difference. Hydrant that was hit last month was replaced and we will bill the trucking company that hit it. Finalizing information for the Oak Street assessments and hearing that will be coming in the next couple weeks.

- **Other Reports:** other reports were reviewed.

Committee Commission Minutes: Ziehmke asked if the thank you cards had been ordered – they have not as we lost access to the credit card. As soon as we get them will send a thank you to FFA for helping to clean the beach area. It was also asked if anyone contacted Everbrite about the alternate truck entrance – Roy White had and drivers didn't like it.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Presentation of Bills for Approval:

MOTION Abrath/Crary to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

Resolution R-02 Honoring Robert Becker

MOTION Possehl/Blader to approve resolution as presented. Motion carried unanimously.

Pardeeville 4th of July Committee Event Requests

Jane Gerondale and Pam Walker were present to discuss the ideas they had for this years 4th of July Celebration. They wanted to know if they could use a shelter and concession stand for no charge and it was stated that if residents have to pay so do events to be fair. They would like a beer tent, kickball tournament, bingo and a band; these items will be presented at the next Public works, parks & property meeting. They also asked for a donation to the fire works since a majority of the money from the previous committee was given away to the Bulldog Foundation and Village.

MOTION Crary/Ziehmke to approve donation of \$2,000 to fireworks for 2019. Roll Call Vote: Motion carried unanimously

Request to move scoreboard on small diamond

The Pardeeville Boys club attended the committee meeting and stated they would like the scoreboard on the small diamond moved closer to center field so more people can see it as now that they have built dugouts the view is obstructed; especially during tournaments. It was suggested that maybe the bleachers could be moved and that there was concern they would ask for the same thing on the big diamond. DPW Salmon reported that the cost to move the scoreboard would be \$2000.

MOTION Haynes/Pease to table until budget time. Motion carried unanimously.

Request to resurface ball diamonds

DPW Salmon received an estimate from Ball Diamond Fine to do both fields in a red lime at a cost of \$15,000. This is not in the budget for 2019. Question came up as to if we could just get normal lime and fill in and regrade for this year and look at more in the fall. It was also

suggested that they get access to the hydrant so that they can water the field down when it gets dry to keep the dust down and it from not getting so rock hard.

MOTION Crary/Blader to get price for lime for the next meeting. Motion carried unanimously

Operator License Applications

MOTION Pease/Abrath to approve applications as presented. Motion carried unanimously.

Parade Permit for 4th of July Parade

MOTION Haynes/Abrath to approve the revision as presented. Motion carried unanimously.

Beer Garden permit for Dian Hawley – for Sunday May 5th Bones Warnke MS Fundraiser and July 13th for Pedal in Pardeeville.

MOTION Crary/Abrath to approve the applications as presented. Motion carried unanimously

Special Events Review application - PABA Memorial Day Event

The PABA would like to have their annual event at the Memorial Park.

MOTION Abrath/Haynes to approve the application as presented. Motion carried unanimously.

Pool Permit Application

Clerk-Treasurer Becker provided a revised format after discussion at previous meetings. Once suggestion was to add depth to the size requirement.

MOTION Abrath/Pease to approve form with revision to size. Motion carried unanimously.

Approve committee appointments and meeting times

President Possehl submitted his recommendations to the committee's. A long discussion took place between Trustee Pease and President Possehl regarding not assigning the chair position of Finance to Pease; as she was the only remaining committee member. Pease submitted a letter to file with the minutes about her disregard for the appointment as well as the time change. Blader asked if the board meetings could start earlier as they are tending to run quite long. Clerk-Treasurer Becker will look into what it will take to see if this can happen. Other committee appointments were reviewed.

MOTION Abrath/Crary to approve appointments and time changes as presented. Motion carried with Pease opposed.

Leaf collection in the Village

Our previous leaf collection was with our garbage carrier Advanced Disposal, since switching we no longer have leaf collection services and residents have been calling to inquire if there would be leaf pick-up this year. Discussion that if we allow residents to take their leaves to the area at 307 Roosevelt (Village Garage) we should not need to pick them up. Question came up as to if we could have more frequent brush collection and the DPW will look into.

MOTION Abrath/Blader to not provide leaf collection services to residents in 2019. Motion carried unanimously.

Adoption of Bond Schedule for citations and ordinance violations.

Sgt. Menard and the public protection committee spent hours revising the bond schedule that had had not been updated in years and also was missing amounts for some violations which meant they could not enforce ordinance without an amount. Revised schedule was provided to the board.

MOTION Abrath/Crary to adopt schedule with change to junked refrigerator which should read junked appliances. Motion carried unanimously.

Adoption of Parking ticket process and amount changes

Again Sgt. Menard and the public protection committee reviewed our current amounts and process. It was suggested that instead of giving tickets at the end of the 15 day period to pay that we issue a hold on their registration until the ticket is paid. This will mean that the clerk has to issue a check to the state in order to initiate the process and that we can recoup the fee when the citation is paid and the registration is reinstated. In addition the amounts of the violations are being increased.

MOTION Haynes/Ziehmke to adopt changes to amounts and process. Motion carried unanimously.

Revision to ordinance #4-5-1 Dogs in Park

Currently dogs are allowed in the park, it was suggested that we limit them in the playground and beach area. WE would purchase signs to place at each end of the playground and on either side of the beach to indicate where they would not be allowed.

MOTION Blader/Pease to accept changes as provided by the clerk and order signs. Motion carried unanimously.

Sirens in the Village

An inquiry was made as to whether or not the siren is needed every day. It was determined that the sirens are needed but not daily as it's a test to make sure they are working properly in an emergency or weather situation. It was suggested that we only test the sirens once per week with that day being Wednesday.

MOTION Pease/Abrath to change the sirens to once per week beginning mid May once residents have been notified. Motion carried with BLader and Crary opposed.

Garden Club - Fill planter and water plants

The garden club is looking at some new planters and wanted to know if the Village would fill them with good black dirt and then consider watering them as they will be watering the new trees this year and it would be more efficient for them with the water tank.

MOTION Ziehmke/Haynes to have Village employees fill the pots and water the plants for this year and revisit for next year. Motion carried unanimously.

Tree cutting in Chandler Park

DPW Salmon met with Brian Wahl from the DNR and discussed whether or not all trees could be removed as there was previous discussion on removing too much canopy in the park. It was also determined that it would be cheaper for Daniel's tree service to mobilize once to remove the trees our staff can't as well as do all of the stump grinding.

MOTION Abrath/Blader to proceed with removing all infected ash trees this year. Motion carried unanimously.

Community Build Date for Chandler Park Playground

Lee recreation stated our equipment would be in by May 20th. It was suggested that we try and get the equipment in before Memorial Day weekend if possible. It will take 2-3 days with community volunteers and oversight from Lee. Our final side of concrete would not be poured

until after all items are installed. Suggested dates are May 20-22 from 8:30 – 5:30/6 pm daily. Board members and staff will reach out to community groups to see if we can get help!
No formal action taken

Award Oak Street Bid

Oak street bids were tabulated and it was the recommendation of DPW Salmon to proceed with the lowest bidder which was LMS Construction. Once we award we can finalize the assessment roll and have the public hearing on that in the coming weeks.

MOTION Abrath/Blader to award Oak Street bid to LMS construction. Roll Call Vote: Motion carried unanimously.

Resolution R-01 Emergency Shoreline Stabilization Project

The utility commission approved the resolution and wanted the board's backing for the expense.

MOTION Abrath/Blader to approve Resolution R-01 Emergency Shoreline Stabilization Project. Motion carried unanimously.

Building and Grounds position for Public Works, VH and Parks

DPW Salmon would like to consider more than just a seasonal employee as our current employees are stretched thin and this position would be multipurpose helping with mowing, cleaning, snow removal on sidewalks in the winter etc. Discussion on what the job description would be, starting wage, if this could be part-time with no benefits to possibly full time with benefits after the 1st of the year.

MOTION Blader/Abrath to present job description, starting wage and employee classification at the special meeting on May 7th for a determination. Motion carried unanimously.

Cell phone allowance for Public Works personnel

DPW Salmon would like some of the public works staff to either have a village paid for phone or get reimbursed for the use of their personal phones for work duties. She stated sometimes its easier to send a picture via text or call vs use the radio. Discussion on whether or not it made more sense to provide a phone that would be used for work only or to pay them a monthly amount for the use of theirs. The board asked the DPW to look into cost differences and report back next month. No formal action taken.

Floating Holiday for all staff on Friday, July 5th

MOTION Blader/Ziehmke to approve an additional floating holiday for all staff on Friday, July 5, 2019. Motion carried unanimously.

Closed Session 19.85(1) (e), Wis. Stats., allows closed sessions for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or the conducting of other public business, as long as competitive or bargaining reasons require a closed session. Roll call vote: Motion carried with Ziehmke opposed.

1. Discuss the engineering services for the Village

MOTION Abrath/Pease to return to **Open Session** to formally dispose of any issues discussed in closed session.

MOTION Ziehmke/Crary to use MSA for engineering services for the Village. Motion carried

with Blader opposed.

Before adjournment Trustee Crary announced his resignation effective immediately. Clerk asked for a letter in writing and will note to add discussion item for next meeting on whether to fill the seat or leave vacant till next election. Crary wanted to thank the board and was grateful for his time served. He wanted to leave them with a couple items: Live within your means, an employee wage study is needed as is a vehicle replacement plan

Adjourn: The meeting adjourned by Possehl at 10:35 p.m.

Jennifer Becker, Clerk/Treasurer/Utility Clerk
Approved 5/21/2019

I do not understand why I was passed over as chair on F & P, and quite frankly feel it is a real "slap in the face."

I attend every meeting of both F&P and Vil, Board and have had quite a number of years of experience with both. I am not questioning Angela being on the committee but I do with her being appointed chair without the experience.

The time has been changed to 6 p.m. to accommodate her and as President Possehl stated, it would give time for other village workers to attend the meeting without having to take time off to attend. However, in my years of experience we have always had workers come to meetings if they asked, without having to take time off to do so. I contend that if Angela is on this committee as a trustee, she can also view the bills ahead of time, which she presently questions during the board meetings.

Pres. Possehl also stated he wanted to get younger people involved in these positions because we're getting older. I informed him that I had received the most votes of any trustee running, and I might say consistently, so I feel my constituents have faith in my abilities regardless of age.

With the time being changed from 8 a.m. on Friday morning to 6 p.m. on Thursday evening, we will need our Clerk/Treasurer there to attend, costing the village extra as she is an hourly employee. When meetings are held at 8 a.m. we have the benefit of the office staff being at work and are able to ask questions of them which helps a great deal.

I do not understand Pres. Possehl's logic, so I am questioning his appointment.

Connie Pease
April 16, 2019

**VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD
SPECIAL MEETING MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday May 7, 2019 at 7:00 p.m.**

Call to Order: The Village of Pardeeville governing body met on Tuesday, May 7, 2019 at the Village Hall at 114 Lake Street in Pardeeville. The meeting was called to order by President Possehl at 7:13 p.m.

Roll Call: Abrath, Blader, Haynes, Pease, Possehl and Ziehmke. Also present were Rick Wendt, Jim Beckley, Angela Englelmann, Bill and Meg from ADCI; DPW Salmon and Clerk-treasurer Becker who served as secretary.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Abrath/Blader to approve agenda; revised to remove public hearing and associated items as we did not qualify for the CDB Grant. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Blader to approve the minutes from March 19 and April 3. Motion carried with Abrath and Possehl abstaining.

NEW BUSINESS:

ADCI presentation for senior center

Bill and Meg were present to show revised positioning of the building after the discussion on the well house and present the budget. Provided information on parking, the main part of the budget and what items would be add-ons; as well as the timeline moving forward and insight on bidding.

Discussion and action on plan for senior center moving forward

After presentation and budget was provided discussion ensued on whether or not we should spend this amount of money for the senior center when we have numerous other projects that will need to be done, what our likelihood on matching funds from the Lenz foundation is, have we determined if this is a need or a want, have we received enough community input to make a decision, should we really tear down, is the commercial elevator needed; should we jump into a new building when we struggle to maintain the ones we have. It was recommended that we find out from local contractors what their opinion would be on renovation, have Haynes ask Lenz foundation if they would match funds on a remodel vs a new building, evaluate our current buildings/infrastructure and come up with a list of expenses for those before we make a decision.

MOTION Blader/Haynes to table decision to June when we can bring back more information. Motion carried unanimously.

Preliminary resolution declaring intent to levy special assessments – Oak Street

Clerk-treasurer presented the resolution for board adoption so that assessment roll can be sent to residents.

MOTION Abrath/Blader to approve resolution as presented. Motion carried unanimously

Building and Grounds position for Department of Public Works

DPW Salmon was asked to bring back a job description after speaking with the crew and it was determined that this position would be Municipal Services Crew Person. The board discussed whether or not this should be full time or part-time and what the starting wage would be.

MOTION Abrath/Blader to advertise position at full-time and starting pay to be \$17/hr.

Motion carried unanimously.

Board Member Vacancy

Crary resigned at the April meeting and therefore it is up to the board to decide if they want to fill the position or leave vacant.

MOTION Pease/Blader to fill vacant seat on the board. Motion carried unanimously

President Possehl stated he invited Englemann and Buckley to the meeting as they were both interested in the seat. The board was handed ballots to vote on who they would like to fill the seat and Buckley received the most votes.

Board Meeting Times

It was suggested that we consider starting meetings earlier as we tend to run late most nights. Meeting times can change with a majority vote of the board.

MOTION Abrath/Pease to move meeting start times to 6:30 p.m. beginning at the June 18th meeting. We will put this in the shopper paper to let residents know and adjust the website. Motion carried unanimously.

Vehicle for Village Hall

DPW Salmon would like a small SUV for her travels/rounds as well as for the Village office staff to use for seminars and posting etc. She drove a used vehicle and would be ok with that. It was suggested that we look into new or a lease as well to address maintenance. We are listing the old electric truck and Chevrolet 70 on Wisconsin surplus this week and could use the proceeds from the sale of those toward this vehicle. No formal action taken at this time.

Items for next agenda

Closed session - put reasons we can have closed session in packet.

Special meetings -we had a lot last year are they necessary

Chairs for board room

Adjourn: The meeting adjourned by Possehl at 9:40 p.m.

Jennifer Becker, Clerk/Treasurer/Utility Clerk
Approved 5/21/2019

**VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD
MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday June 18, 2019 at 6:30 p.m.**

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, June 18, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: Blader, Buckley, Haynes, Pease, Possehl, Ziehmke; Abrath was excused. Also present, were: Clerk/Treasurer Becker, DPW Salmon, Gene and Shaun Elsing, Kurt Dickinson, Jeri Kelly, arb Smith, Marie Graene, Casey Lyons, Aaron Eberle, Corey and Marcia Bowman.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Ziehmke/Abrath to approve agenda moving item N between B&C. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Ziehmke to approve the minutes from May 21st with minor corrections. Motion carried with Abrath abstaining.

Comments from the Floor: None.

Communications & Reports:

- **Library Report:** Michael Haynes stated they have 31 kids signed up for the summer program, other item regarding mailing is on the agenda and they would like the clerk to look into bake sales during elections. Next election is not until at the earliest February of 2020 so clerk will address before then.
- **EMS Commission Report:** Abrath reported that there will be a meeting at the end of this month, working on staffing for paramedic and calls are on the rise.
- **Ordinance & Violation report** – report was reviewed and discussed. Request to send letters to Main St. businesses before 4th of July to clean up weeds – Angela will provide addresses needing letters by Friday. Also requested to contact school regarding their property with very long grass.
- **Sheriff's Report:** was reviewed and discussed; question as to why overtime is charged when they are not meeting their monthly required hours. Trustee Ziehmke wanted to thank them for their interaction with kids in the park and thanking her son for wearing his bike helmet!
- **Clerk/Treasurer and Financial Report:** reports were reviewed and discussed.
- **DPW Report** – DPW Salmon made a few remarks on her report and the board had a few questions on it. Requested by board to look into composite boards for little blue truck in park and benches.

Committee/Commission Minutes: committee minutes were reviewed.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Presentation of Bills for Approval:

MOTION Pease/Blader to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

Land Lease Agreement for Village owned parcels 331.A & 332.2

Discussion from Public Works, Parks & Property meeting led to the development of a land use agreement for the Elsings that are looking to purchase parcel 332 which has the two parcels note above running through it. Elsing's were present to discuss changes they would like to see to the agreement; board is open to the agreement once details are hashed out. Clerk and DPW will work with them on revisions and bring back next month.

Residents brush/yard waste site for July 1st

In May the Village was notified that residents would no longer be able to use the Town of Wyocena for brush/yard waste effective July 1st. This prompted the board to discuss options at the May meeting and resulted in the site being discussed at the Public Works, Parks & Property Committee meeting in June. The committee did some research and decided the best option was the Village owned parcels located off Vince & Gillette St. Residents were present to state concerns regarding accessibility, aesthetics, hours, smell etc. DPW Salmon addressed all questions and discussed surveillance camera, limited hours, possibility of a fence and trees to screen the site as well as a locked gate when not open. This will be tried as we are pressed for time to get something established for the residents and if issues arise can be addressed at a future board meeting. **MOTION Abrath/Haynes** to move forward with site, fence and trees; send letters to nearby residents and notify others via newsletter. Motion carried unanimously

Special events review application – Pardeeville Summer school program in park

MOTION Abrath/Blader to approve application as presented. Motion carried unanimously.

Special events review application – Pardeeville Volleyball league

MOTION Blader/Haynes to approve application as presented. Motion carried unanimously.

Parcel located behind library parcel #58 listed as unknown

Library board approached the Village about a building permit for a new shed and it was discovered that the parcel they want to put it on is listed as unknown. Clerk notified a member of the board that we are in need of finding a deed to get recorded at the county; if a deed cannot be located then one will have to be drafted and recorded.

MOTION Abrath/Blader to review parcel deed for library, if no deed then clerk is authorized to move forward with drafting and recording a deed for the parcel. Motion carried unanimously.

Liquor Licensing – Renewals for establishments for 2019-2020 year

Clerk provided a list of applications received for renewal licenses.

MOTION Abrath/Blader to approve list as presented. Motion carried unanimously.

Liquor Licensing – operator new and renewal applications for 2019-2020 year

List of new and renewal operator license applications were provided for review. One applicant did not pass background check and therefore was not listed; clerk will contact and will have to go back to committee.

MOTION Abrath/Ziehmke to approve list as presented. Motion carried unanimously.

Open licenses/non-renewal of licenses

The clerk received two applications; The Hangry Chef and Thee Upper Crust for liquor licenses should they be available. Sportsman's Bar did not return their application in time and per village ordinance the Village board has the authority to not renew a license for an establishment that has been closed for 6 months or more.

MOTION Pease/Ziehmke to approve "Class B" beer and alcohol license for the Hangry Chef and Thee Upper Crust; and non-renewal of Sportsman's Bar as they did not return information in time and business has not been in operation for more than 6 months. Motion carried unanimously.

Library request to utilize utility bills for mailing

The library made a request to utilize the utility billing for mailing of information; currently the clerk contacts them when she is doing a newsletter and asks if they have anything they want included if there is space. There is concern in the office that another insert will take more time for stuffing and also increase postage cost as we have bills monthly that are already at the max for standard postage.

MOTION Buckley/Abrath to not allow library to use utility bills for separate mailings, but to continue with current procedure where clerk contacts them when newsletters are being done to see if they have anything. Motion carried unanimously.

Thank You card contest

Trustees have inquired about a Thank you card contest where residents can submit their photos of "Pardeeville" that could be used on cards. Clerk will put in newsletter that we are looking for photos and winners will be chosen at August Board meeting. Prize is 10 cards with their picture on them and a \$10 Carole's Cones gift certificate.

Cats located at 408 Elliott Street

The clerk received a complaint regarding Ferrell cats at 408 Elliott Street, owner was contacted and met with the Village as is taking care of the cats and doesn't want to see anything bad happen to them. It was recommended that he take them to the humane society - he would like to see that the village authorize and pay the fee associated with taking them in. There are currently 12 kittens and 6 adult cats.

MOTION Possehl/Abrath to allow owner till end of July to get rid of cats, Village will not pay for any to be taken to the humane society and if cats are not gone follow up with Sheriff department for further enforcement. Motion carried unanimously.

Electric & Water Rate Case with PSC

Information has been presented from the Auditor and recommendation from the Utility Commission. The Village is looking at a simplified rate case for water which would allow for a 3% increase in rates. The Utility commission recommended that we also look at a sewer increase of 3%. The board reviewed information and discussed.

MOTION Possehl/Abrath to proceed with the 3% simplified rate case with the PSC and also implement a 4% sewer increase at the same time. **Roll Call Vote:** motion carried with Blader opposed and Pease abstaining.

Sale of Village vehicles – direction for purchase of Village Hall vehicle

The Village recently sold two vehicles and received \$7241.00 DPW Salmon is looking for direction on if we should look at a new or used vehicle for Village Hall. Board advised to look at a new vehicle through the state contract; possibly look at a Subaru Legacy or Nissan Rogue.

Garbage Carts for Residents

Village hall receives requests each week to move to garbage carts for collection of refuse and recycling and therefore is bringing it back to the Board to review. Discussion on cost being higher, they look “junky,” there is no need, too heavy for some residents etc. Suggestion to put to referendum in April of 2020 and if residents want them, they can come out and vote for them. Pease asked if this referendum would be advisory where they would not have to go with the results, just take into account.

MOTION Buckley/Ziehmke to have clerk place referendum on garbage and recycle carts on April 2020 ballot as a set referendum, not advisory. Motion carried unanimously.

Revision to ordinance 4-5-1 – Park Rules (dogs in beach and playground area)

Ordinance needed clarification on what constitutes the beach and playground area, revision was presented to the board.

MOTION Abrath/Buckley to approve changes as presented. Motion carried unanimously.

Revision to ordinance 9-5-4 – Underage persons, prohibitions, penalties

Sheriff’s department requested a change to the ordinance regarding underage persons. Revisions were presented to the board.

MOTION Haynes/Blader to approve changes as presented. Motion carried unanimously.

5-year Capital Improvement Plan

Board has asked DPW Salmon to put together a rough draft of a 5-year capital improvement plan so that improvements can start getting prioritized and costs estimated for them as we plan for the budget. Plan was reviewed and discussed; no formal action taken.

Discussion and possible action on Senior Center at 106 Roosevelt St.

As part of the capital improvement plan, we needed to see where money should be spent as we plan for the Senior Center project. Discussion on costs, size, what the Lenz foundation may contribute and need for a Village Garage first. Decision to proceed as previously motioned on the teardown of the building, bids will be brought to the board in July. Haynes will take budget and schematic design and talk with the Lenz Foundation and report back.

Vacation Schedule

The current vacation schedule was being looked at as DPW Salmon feels employees should not have to wait a year for any vacation. A new schedule was derived through the Finance & Personnel committee and presented to the board for discussion.

Motion Abrath/Blader to adopt revised vacation schedule as presented. Motion carried unanimously.

Longevity Policy

In conjunction with the revised vacation, the idea to bring back longevity was introduced. A draft policy was presented to the board; discussion on what other businesses are doing to keep employees and how we stay competitive.

MOTION Blader/Abrath to table until July. Motion carried unanimously.

Discussion on moving to two board meetings per month and eliminating committee

Meetings are running long and there is a lot to cover, many items are presented in committee and then also brought to the board where if someone was not part of the discussion, they may have comments/suggestions. Eliminating committee meetings would allow all discussion at the board level. This was just exploratory and board will think about and put on a future agenda.

Closed Session

MOTION Pease/Abrath to go into CLOSED SESSION at 11:05 p.m. under WI Stats. Sec. 19.85 (1) (c) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call Vote: Motion carried unanimously

- A. Employee evaluations
- B. Municipal Services Crewperson

MOTION Buckley/Haynes to return to OPEN SESSION at 11:30 p.m. to formally dispose of any issues discussed in closed session. Motion carried unanimously.

Discussions and/or action resulting from closed session:

MOTION Ziehmke/Buckley to increase rate of pay for utility clerk from \$14 to \$16 effective July 1, 2019. **Roll Call Vote:** Motion carried unanimously.

MOTION Abrath/Ziehmke to increase rate of pay for sewer operator from \$18 to \$22 effective July 1, 2019. **Roll Call Vote:** Motion carried unanimously.

MOTION Buckley/Pease to increase rate of pay for Director of Public Works from \$68,000 annually to \$75,000 annually effective July 1, 2019. **Roll Call Vote:** Motion carried unanimously.

MOTION Abrath/Haynes to hire Aaron Torgerson per outlined offer. **Roll Call Vote:** Motion carried unanimously.

Items for next agenda: make meetings shorter

Adjourn: The meeting adjourned by Possehl at 11:43 p.m.

Jennifer Becker, Clerk/Treasurer/Utility Clerk
Approved 7/16/2019

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday July 16, 2019 at 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, July 16, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present; Also, present, were: Clerk/Treasurer Becker, DPW Salmon, Dick Depies; Barry Pufahl, Joan Foster, Brian Hood, Jake Kallies, Sgt. Menard, Cheryl Fahrner and Kathy Cook.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Pease/Ziehmke to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Abrath/Blader to approve the minutes from June 18, 2019. Motion carried unanimously.

Comments from the Floor: Pufahl was present as a member of the County Board to share their wage study that was compiled by Carlson Dettman. Kathy Cook inquired about a tarp for a fence in the alley – clerk will look into that.

Communications & Reports:

- **Library Report:** Michael Haynes stated they would like the Village to paint the stalls in the lot between First Weber and the Library – DPW Salmon will look into.
- **EMS Commission Report:** Abrath reported that they are working on flexible staffing; 70% paramedic and looking to go 100% paramedic; majority are still volunteer – currently 4 on staff at \$10/hour.
- **Ordinance & Violation report** – report was reviewed and discussed. Clerk is working with a few residents/property owners that have inquired about natural lawns and per ordinance a permit is required.
- **Sheriff's Report:** was reviewed and discussed.
- **Clerk/Treasurer and Financial Report:** reports were reviewed and discussed; request to pull full cost of all playground improvements once all invoices are entered.
- **DPW Report** – DPW Salmon made a few remarks on her report: the sweeper is out of commission again and will cost approximately \$3k to fix, only worth \$20K; has looked into renting one as the cost is \$900/wk vs. \$250K to purchase new. Met with VFW, they would like to make some improvements at the park – Salmon's questions/suggests if the Village should install the lateral for bathrooms and absorb that cost if they work to install bathrooms within the next couple years. Finally, it was discovered that there is a shut-off on the south side of the lake for utilities that

go under the lake; it was found by chance and located several feet under the asphalt. Good news for the utility as we only need to install one on the northside now.

Committee/Commission Minutes: committee minutes were reviewed.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Presentation of Bills for Approval:

MOTION Abrath/Blader to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

Wage Study

DPW Salmon was asked to conduct a wage study and develop a plan for reviews/raises going forward. Data was gathered from the MEWU and multiple municipalities around the same size with electric utilities. DPW Salmon presented a memo outlining the information in the study, job descriptions, explained how positions have changed in the past two years and presented a plan for reviews and raises moving forward. Brian Hood from Alliant Energy and Jake Kallies – Mayor of New Lisbon were in attendance to answer any questions the board may have in regards to the findings and what is needed for electric utilities in regards to personnel. The board felt Mt. Horeb should be removed from the study as they are larger in size and wanted to see if we asked any neighboring municipalities what their wages are; Clerk replied that we have asked some similar in size can look into others if need be. A couple members wanted a copy of the County Wage Study that was presented by Pufahl and others wanted to see how raises have been done historically – both items will be emailed to board on Wednesday by the clerk.

MOTION Buckley/Abrath to bring back at August 6th meeting in closed session for discussion. Motion carried unanimously.

Special Events Review Application - PABA Sidewalk Sales

The application was received and they were asking for the Village lot between Pharmacy and Upper Crust to be closed off for Vendors. Clerk called and stated that in the past there was no business on either side of the lot and that closing it off was not an issue; currently we have businesses on both sides and Saturdays are busy for the pharmacy. The Pharmacy submitted a letter for the board to review and discussion on whether or not more sidewalk could be utilized in front of businesses that are closed. **MOTION Haynes/Buckley** to leave North side of lot open to parking/patrons who can then exit via the back alley.; close off the south side for vendors and look into the possibility of utilizing more sidewalk. Motion carried unanimously

Special events review application – Pardeeville Watermelon Fest

Dick Depies was present to answer any questions, pretty similar to years past. Clerk mentioned that a list of vendors would need to be presented prior to the event for Village review as required in the application. No questions were presented.

MOTION Abrath/Buckley to approve application as presented. Motion carried unanimously.

Special events review application – Pardeeville Cruise in band nite

MOTION Haynes/Abrath to approve application as presented. Motion carried unanimously.

Beer Garden Permit for Caddy Shack – August 10

MOTION Abrath/Pease to approve application as presented. Motion carried unanimously.

Liquor Licensing – operator license applications

List of new and renewal operator license applications were provided for review. No issues with background checks.

MOTION Ziehmke/Blader to approve list as presented. Motion carried unanimously.

Revision to ordinance 9-3-2 – Littering Prohibited

The clerk was asked to look into an ordinance for the yard waste site in regards to leaving items that are not allowed. It was determined that we could revise current ordinance and address yard waste site within so a new revision was presented to the board for review.

MOTION Abrath/Buckley to approve revision to ordinance 9-3-2 as presented. Motion carried unanimously.

Village Hall Vehicle

The staff was asked to look into vehicles that are in the state bid for purchase. We received information on Ford and Jeep vehicles and the Jeeps were quoted for the board to review. They think the prices are still too high and want DPW Salmon to go test drive vehicles before they make a final decision. It was suggested that the Jeep is not the way to go and that the staff call local dealerships and get pricing/test drive and then bring back to the board at an August meeting. No formal action taken.

Approval of Megan Kopfhamer to Library Board

A Village representative to the Library Board resigned after the committees were approved at the April meeting and the Village President needed to appoint someone to fill that spot which is why this is coming to the board now.

MOTION Haynes/Abrath to approve as presented.

CCEDC Request for support from the Village for 2020

Cheryl Fahrner was presented to discuss the need for communities to fund CCEDC and Tourism for the 2020 fiscal year. She presented the board with the current Travel guide and the clerk presented the letter with their request on it for review. Fahrner stated that she had worked with previous Village President Becker on items for Pardeeville and our events get good hits on their website (analytic reports). The board stated they have asked in the past and would ask again if she would come out and establish “office hours” in Pardeeville so that if someone had a question or wanted more information it would be easily accessed; she said she would look into that. The board also asked if more information could be presented as far as what has been done in Pardeeville and the analytic reports. The clerk will work with her on that and establishing a meeting to return and present the findings.

Approval for date of large item collection in Village

Columbia County Recycling; as part of our contract with them; will bring dumpsters into town one time for large item collection. Residents will be required to get items to the location established and only dump items that are listed as collectable. The dates available are August 23rd or September 13th.

MOTION Possehl/Ziehmke to arrange large item collection for September 13th and have clerk get a list of acceptable items along with date out to residents. Motion carried unanimously.

Fence for Yard Waste Site

DPW Salmon received three quotes for the fence at the yard waste site; Berg Builders was the low bidder at \$3350.0

MOTION Abrath/Haynes to proceed with fence from Berg Builders at a cost of \$3350.00. **ROLL CALL VOTE:** Motion carried unanimously.

Gravel Driveway for waste site on Vince St.

DPW Salmon received one formal bid and one verbal for a gravel road which is not an immediate requirement but something we would want before fall/winter. The board would like her to inquire with a couple more places and then have her make the decision.

MOTION Haynes/Abrath to have DPW gather more bids and then proceed as long as cost does not exceed \$5,000. **ROLL CALL VOTE:** Motion carried unanimously.

Spring Structures for playground areas

Possehl has completed 3 of the five spring structures and they are here for the board to see. Everyone was pleased with how they turned out and would like the other two and 4-horse structure to be completed also. Discussion on which parks they should be placed in and if they need to be inside the enclosed wood chipped areas (DPW Salmon will look into this).

MOTION Haynes/Ziehmke to place 4-horse in Chandler Park, A horse and chipmunk in Wescott Park, A horse in Veteran's Park and the Pelican and Rocket at Volunteer Park. Motion carried unanimously.

Skid Steer

The Public Works, Parks & Property committee recommended that DPW Salmon look into a skid steer for purchase and bring back to the board with cost, attachments that would be needed and which budget cycle to put purchase into. Salmon reported that Brooks tractor would match the deal with Mid-State to allow for purchase and then replacement each year for three years at a cost of \$700/per year with tire swap. Board questioned if a John Deere was the way to go or if other models were considered. DPW will look into to other models and recommends we purchase in 2020.

MOTION Possehl/Ziehmke to approve budgeting skid steer for next year. Motion carried unanimously.

Longevity Policy

Longevity was presented at the last meeting and was recommended to bring back to the board this month. The policy presented was a flat amount each year for each year of service starting at an employees' 6th year of employment. The board asked what other communities do and DPW Salmon referenced the wage study where some communities do a fixed amount each year and others do a range such as 5-9 years: \$150; 10-14 years \$300, and >15 years \$500 as an example. Some felt a range would be better than a fixed amount each year; others were not sure; and that wages should be discussed and decided on first and then discuss this idea.

MOTION Buckley/Pease to not approve a longevity policy and look into alternative ways to reward employees for continued job performance/years of service. Motion carried with Possehl and Ziehmke opposed.

Discussion/Action on elimination of committee meetings and moving to two board meetings per month.

Last month this idea was presented as many items are duplicated amongst meeting and time for approval takes longer if an item misses a board meeting; the thought was to have two board meetings so that items could be approved faster and discussion would all take place at one time with everyone present. Utility Commission would continue and committees would be named and used if there are big projects.

MOTION Ziehmke/Haynes to move to two board meetings per month beginning August 6th; bills would be presented at both meetings; reports only at the 2nd meeting; and board members would be allowed to miss up to 4 meetings per year with approval from Village President. Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 10:30 p.m.

Jennifer Becker, Clerk/Treasurer/Utility Clerk
Approved 8/6/2019

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday August 6, 2019 at 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, August 6, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present; Also, present, were: Clerk/Treasurer Becker, DPW Salmon, Mike Fischer, Joan Foster and Cheryl Fahrner.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Pease/Ziehmke to approve agenda as presented. Discussion on setting time limits for certain subjects. Motion carried unanimously.

Minutes Approval:

MOTION Abrath/Buckley to approve the minutes from July 16, 2019. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **Library Report:** Michael Haynes thanked the Village for painting the lines and would like DPW Salmon to meet with Margo Pufahl to discuss a new way to pay bills that will save the library money. Buckley reported that the endowment board was meeting on Wednesday morning to discuss the parcel behind the library and the suggestion to get a survey done.
- **EMS Commission Report:** Abrath reported they are working on flex staffing for the emt's and getting everything for that set up.
- **Ordinance & Violation report** – report was reviewed and discussed. Clerk noted that while we have a sign ordinance for businesses that close, we currently have no enforcement - will be brought up at a future meeting. Also discussed were lots on S. Main, School property that is being sold, Vet Clinic and one on Lake Street; clerk will look into those.
- **DPW Report** – DPW Salmon reported that while we were going to try and complete the PSC audit in house, it is turning out to be an overwhelming task and therefore it has been decided that we will hire that out; again a lead thru Civic but at an affordable rate. A request was made for a crosswalk on Lake Street by Chandler Park, the DOT did approve that on the West side of the corner property. Dam inspection – was completed and there are some things that we need to work on now (Aaron has been assigned those), other items will be coming up in the five-year plan in regards to the retaining wall that will have to be rebuilt. Questions came up

with access to the dam and fishing, DPW was asked why we close off the cat walk; she stated liability but will look into where people would be safest to access.

NEW BUSINESS:

Presentation of Bills for Approval:

MOTION Buckley/Haynes to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

CCEDC Request for support from the Village for 2020

Cheryl Fahrner was present again to provide the Board with information on what CCEDC has done since its inception for Columbia County. She discussed how meetings take place with Chamber Directors and businesses when asked and that a majority of their efforts are spent on the Manufacturing/Industrial Sector and Tourism. In the past Mr. Becker was the liaison between the CCEDC and PABA; something we may need to address internally now; Becker and Salmon will work with President Possehl on how best to handle that. Fahrner stated she sends out opportunities which will now go to the clerk to pass to the board/business owners on what is available in the county. The board questioned if she would be willing to come and have "office hours" here once a month and she stated at this point she does not have the time, but once their restructuring is done it may be an option. Other questions were on how CCEDC has benefited Pardeeville businesses and one business had received a revolving loan; others are impacted indirectly through other business in the county.

No formal action taken, will be addressed during budgeting in the coming months.

Parade Permit – Pardeeville High School Homecoming

Annual homecoming parade to be held on Friday, September 20th. **MOTION Ziehmke/Blader** to approve as presented. Motion carried unanimously

Composite boards for benches, swing and truck climb on in park

Aaron Torgerson was looking into some leftover material that was offered for use as well as how much would be needed to change out boards for all the benches. The leftover material can be used on the truck and the cost to complete all the benches and swing will be around \$1000.

MOTION Abrath/Haynes to proceed with purchasing the materials as long as cost does not exceed \$1500.00. **Roll Call Vote: Motion carried unanimously.**

Ordinance 19-801 Adoption of enacting new code - 1st Reading

New code is done and the Village needs to adopt an ordinance to adopt the new code.

No formal action taken.

Skid Steer

DPW Salmon has been working on quotes through Brooks Tractor, Mid State Equipment and Bobcat of Madison; as well as the replacement plan. After some discussion it was determined that what we have been quoted for a machine that may be on the light side; therefore, we should look into the cost of the next step up along with customer testimonials from other communities on what size machine they use etc. and bring that back for budget meeting. DPW Salmon will work on that for September.

No formal action taken.

Village Hall Vehicle

The staff has been looking into a vehicle to use at Village hall for posting agendas; work in the field, conferences, getting mail etc. It was advised to look at new vehicles for the warranty/reliability; however after test driving and receiving pricing it was suggested by DPW Salmon that we look at used again. She feels we can find something that will work at a more affordable price and is looking for the board to approve an amount to spend should a vehicle become available so we can move on it.

MOTION Abrath/Ziehmke to allow DPW Salmon \$15K for the purchase of a village hall vehicle

Roll Call Vote: Motion carried with Pease questioning the amount.

CLOSED SESSION at 8:40 p.m. under WI Stats. Sec. 19.85 (1) (c) for considering employment, promotion, compensation, or performance evaluation of any public employee. Roll Call Vote: Motion carried unanimously.

Discuss Wage Study, Positions, Job titles

MOTION Abrath/Possehl to move to open session to formally dispose of anything discussed in closed session.

No decisions made, bring back to August 20th meeting in closed session.

Adjourn: The meeting adjourned by Possehl at 10:44 p.m.

Jennifer Becker, Clerk/Treasurer/Utility Clerk

Approved 8/20/2019

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday August 20, 2019 at 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, August 20, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present; Also, present, were: Clerk/Treasurer Becker, DPW Salmon, Barry Pufahl, Brian Sosala, Anthony Ziegler, Ernie Wolf Jr, and Rick Wendt.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Abrath/Ziehmke to approve agenda as presented. Discussion on setting time limits for certain subjects. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Buckley to approve the minutes from August 6, 2019. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **Sheriff Report:** Report was reviewed and questions as to number of tickets vs. warnings. Clerk will follow up with Sargent to see if that can be added to the report.
- **Financial/Clerk/Treasurer Report:** Questions on revenue from Endowment board to Library and interest income.
- **DPW Report** – DPW Salmon reported that a vehicle for village hall had been purchased – GMC Terrain and magnets were made to identify it for the Village and beacon lights will be installed in September. We are trying an all-natural bottom up treatment on the frog pond for weed control, one application of 5 gallons had been applied and another was planned – in all we purchased 55 gallons and are taking aerial shots to see what impact it has. Trustee Ziehmke asked if we could look at some dead tree limbs in the park, Salmon will have the staff check out. Questions on work done on 3rd Street and who was responsible for the inspection; Salmon is looking into but thinks it was done internally – is also looking for plans to see what was spec'd. Finally, discussion on the catwalk out by the dam and what access there should be for the public. This will be brought back for discussion at the next meeting.

NEW BUSINESS:

Presentation of Bills for Approval:

MOTION Abrath/Haynes to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

Operator License for Sherry Schnelle at Dollar General.

Application was received and background check was clear; provisional license was issued.

MOTION: Buckley/Abrath to approve as presented. Motion carried unanimously.

Lenz Foundation - update on grant request

DPW Salmon presented a grant award letter from the foundation; the only stipulation is that we build and use the matched funds while the foundation still has the funds available.

Discussion on what the true needs are of the building and that it should be discussed before we move on any plans. Trustee Haynes wanted to explore the option of fundraising and seeing what we could get from that before we move forward. Decision to put fundraising for Senior Center on the next agenda. **No formal action taken.**

Adoption of new code of ordinances – 2nd reading and adoption of ordinance

Clerk presented ordinance 19-801 for reading and adoption. Once approved, the new code will be placed on the website this week.

MOTION Abrath/Pease to approve as presented, Motion carried unanimously.

GASB 75 Fiduciary Responsibility

There is a new requirement that municipalities must determine if post retirement benefits are material or immaterial and the way to determine is to hire an actuarial company to review the necessary information and make a determination. Johnson Block stated we need to have this work completed before our 2018 audit can be finalized so Finance & Accounting Manager Tangney and Clerk/Treasurer Becker looked into companies and cost; only one company was willing to quote and that was presented to the board.

MOTION Abrath/Pease to proceed with Key Benefit Concepts for Gasb75 reporting at a cost of around \$2400; **Roll Call Vote:** motion carried unanimously.

Postage and folding machine for office

Office/Utility clerk Bortz researched and presented two options for postage and folding machines. Currently staff is hand folding and stamping 1400+ bills per month and this will reduce the amount of time it takes to do billing; and provide the option to do more frequent newsletters as that process will be less time consuming as well.

MOTION Abrath/Ziehmke to approve Neopost postage and folding machine on a 39-month lease. **Roll Call Vote:** motion carried unanimously

Bids for Funeral Home Demolition

Bid opening for the funeral home demolition was August 6th at 3 p.m. and two bids were received: Schaper Construction at \$85,000 and LMS Construction at \$63,792. DPW Salmon recommends we award the bid to LMS Construction.

MOTION Ziehmke/Abrath to award bid to LMS Construction for \$63,792.00 **Roll Call Vote:** Motion carried unanimously.

Thank You card contest

We received more than 35 entries into the thank you card contest. Clerk/Treasurer Becker asked all trustees to pick their top 3 choices so we can determine winners. They all hadn't had a chance to look so we will give them a week to stop in and then the clerk will contact winners.

Village Parcels for sale

There are two large parcels for sale in the Village that President Possehl wanted the board to take a look at. Parcel 332 off of Vince & Schneider and 392.4 behind St. Johns and Maple St. Parcel information was pulled and reviewed along with asking price. Purchasing parcel 332 would allow for expansion of the business park and 392.4 would be used for residential lots. It was mentioned that 392.4 is now on an online auction and there was a request for more information on that.

MOTION Buckley/Abrath to make an offer to purchase lot 332. **Roll Call Vote:** Motion carried unanimously.

MOTION Haynes/Buckley to table the discussion parcel 392.4 until September 3rd meeting where more information can be presented; Motion carried unanimously.

Board member resignation/vacancy

Trustee Ziehmke is resigning after this meeting and President Possehl asked the board if they wanted to fill the position or leave vacant till the election.

MOTION Pease/Buckley to fill the position at the next scheduled board meeting; Motion carried unanimously.

CLOSED SESSION at 8:40 p.m. under WI Stats. Sec. 19.85 (1) (c) for considering employment, promotion, compensation, or performance evaluation of any public employee. Motion Pease/Blader; Roll Call Vote: Motion carried unanimously at 7:50 p.m.

Discuss Wage Study, Positions, Job titles

MOTION Buckley/Haynes to move to open session to formally dispose of anything discussed in closed session; Motion carried unanimously.

Motion Abrath/Blader to accept proposal that was presented in closed session which outlines pay increases for 2019/2020; review procedure and merit increases for staff beginning in 2020. Full document will be attached to minutes. Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 9:57 p.m.

Jennifer Becker, Clerk/Treasurer/Utility Clerk
Approved 9/3/2019

Village of Pardeeville

Approved Wage Schedule

*Please note, all employees shall receive COLA on 1/1/2020
COLA & Merit as applicable in 2021 and on*

Mike DesJarlais (41 years) – New title: Lead Journeyman Lineman

\$5.00/hour increase on Sept 1, 2019. Next increase to be determined based on new hire rate.

Ultimately, our lead lineman should be making \$2/hour more than the new hire

Paul McGuire (27 years) – New title: Journeyman Lineman

\$4.00/hour increase on Sept 1, 2019 Next increase to be determined based on new hire rate

Ultimately, our lineman should be making \$1/hour more than the new hire

Laurie Tangney (21 years as of July 14)– New Title: Village/Utility Financial Manager

\$2.00/hour for 2 years starting on Jan 1, 2020

Brian Yahnke

\$1.25/hour for 3 years starting Jan 1, 2020

Roy White

\$2.00/ hour January 1, 2020

\$1.00/hour for 2 years starting Jan 1, 2021

Gary Neesam

\$0.50/hour increase on Jan 1, 2020

Aaron Torgerson

\$2.00/hour increase on Jan. 1, 2020 (also his 6-month anniversary).

*His wage will technically be \$19/Hour (\$1.00 for opting out of health =

\$20/hour)

\$1.00/hour for 2 years starting Jan 1, 2021

Jennifer Becker – New Title: Clerk/Treasurer/Zoning Administrator

\$2.00/hour for 2 years starting January 1, 2020

Revisit potential title change and wage restructure when our Village/Utility Financial Manager retires.

Robin Bortz

\$1.75/hour for 3 years. Starting Jan 1, 2020

Erin Salmon - New title: DPW/Administrator

\$3.00/hour increase on Jan. 1, 2020

\$2.00/hour for 2 years beginning Jan 1, 2021

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday September 17, 2019 at 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, September 17, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present; Also, present, were: Clerk/Treasurer Becker, DPW/Administrator Salmon, Joan Foster and Deputy Brock.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Abrath/Blader to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Blader/Abrath to approve the minutes from September 3, 2019. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **Sheriff's Report:** Report was reviewed and discussed.
- **Angie W. Cox Library Report:** Joan Foster was present to share that there will be a reception Thursday from 4-6 p.m. to acknowledge two families of volunteers at the Library; all are welcome to stop out, say "thanks" and enjoy some food!
- **Clerk/Treasurer Report** – Computer system has been down so no financial report this month, other report was reviewed and discussed.
- **DPW/Administrator Report** – Salmon shared pictures from the work on E. LaFollette St. where we had a shredded storm sewer pipe; work was done today to slip line and fix. She wanted to report back that after some research it was confirmed that PSN is the best option for our customers with online payments and we will be sending notices out in the bills this month to inform everyone of that option. Discussion on Veteran's Memorial Park - do we want to include this in our park improvement plan since it is a community park.

NEW BUSINESS:

Presentation of Bills for Approval:

MOTION Abrath/Blader to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

Trick-or-Treat hours for 2019

MOTION Buckley/Abrath to have trick-or-treat hours from 4-7 p.m. on Thursday, October 31, 2019. Clerk is allowed to put in paper and notify EMS/Fire Dept. Motion carried unanimously.

Special Events Review Application – Chandler Park Holiday Lights

MOTION Abrath/Haynes to approve application as presented. Motion passed unanimously.

Isolation Valve – Park Lake utilities

The Public Utility Commission made the recommendation that we proceed with purchase and install of the isolation valve as discussed with DPW/Administrator Salmon. Cost estimate was originally near \$5K; final bill will be significantly less.

MOTION Abrath/Haynes to proceed with purchase and installation. Roll Call Vote: carried unanimously.

Hauled Waste Fee's

The Public Utility Commission met on this and made the recommendation to the board to raise the fees for hauled waste effective January 1, 2020 to the following: \$10/1000 gallons of holding tank waste, \$25/1000 gallons for septic and in both cases charge a \$10 gate fee per load.

MOTION Abrath/Haynes to proceed with changes as recommended. Motion carried unanimously.

Resolution 19-R06 Tree Grant Authorization

The Village is again going to apply for the DNR Start-up tree grant and one of the requirements is to have the board approve a resolution authorizing staff to apply and sign if granted.

MOTION Abrath/Blader to approve resolution authorizing Clerk/Treasurer Becker to apply and sign for tree grant. **Vote:** motion carried unanimously.

Adopt resolution exempting the Village of Pardeeville from paying Columbia County Library Tax.

MOTION Buckley/Blader to adopt resolution as presented. Motion carried unanimously.

Village garage improvement account

The Village board met at the shop prior to the meeting to go over the plans for the garage that are in the budget for 2020. Currently there is \$50K budgeted in the garage improvement account and Salmon would like to use that for design work.

MOTION Haynes/Abrath to proceed with design plans for the garage with costs not to exceed \$50K as budgeted. **Roll Call Vote:** Motion carried unanimously.

MC Babcock LLC, Agreement for parcel "B" 215 N Main

In 2017 when MC Babcock LLC purchased the property at 215 N Main he was under the impression that the fence at Volunteer Park was on the property line and was told such; upon review of the deed it was determined that 16' of property located on the North side of the fence was actually part of the Village property and not MC Babcock LLC. At that time the board made an agreement to allow use of the 16'; however, in review they would like a permanent solution should the property ever be sold. The board reviewed all the information and also agreed that they were under the impression that the fence was on the property line and that MC Babcock LLC should not be held accountable for an error in a recorded document. It was also advised that an agreement be made between the Village and MC Babcock LLC for use of the parking lot for water diversion during a significant flood; and any damage resulting to that area would be repaired by the Village.

MOTION Abrath/Pease to deed 16' known as parcel "B" on document from Grothman and Associates from 2017 to MC Babcock, LLC with agreement for diversion of water from spillway through parking lot in the event of a flood. **Roll Call Vote:** motion carried unanimously.

CLOSED SESSION under Wis. Stats **19.85(l)(e)**, for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

MOTION Abrath/Haynes Time: 8:00 p.m. Roll Call Vote: Motion carried unanimously.

1. Parcel #332
2. Parcel #392.4

MOTION Pease/Abrath to return to **OPEN SESSION** to formally dispose of any issues discussed in closed session. Motion carried unanimously.

MOTION Abrath/Possehl to move forward with motions made in closed session, due to competitive reasons financial decisions will not be disclosed until purchases are finalized. Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 9:01 p.m.

Jennifer Becker, Clerk/Treasurer/Utility Clerk

Approved 10/1/2019

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday October 1, 2019 at 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, October 1, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 7:08 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees except Haynes were present; Also, present, were: Clerk/Treasurer Becker, DPW/Administrator Salmon, Alan Neumann, Doug Nedza and Ernie Wolf Jr.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Abrath/Blader to approve agenda deleting item C and moving D to the first item. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Abrath to approve the minutes from September 3, 2019. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **Ordinance violation report:** Report was reviewed.
- **Financial Report:** Report was reviewed, questions asked and follow-up requested on one item.
- **Leave time report** – report was reviewed.
- **Clerk Receipts** – report was reviewed and a couple questions were answered.
- **DPW/Administrator Report** – Report was presented during the Utility Commission meeting and questions were asked/answered.

NEW BUSINESS:

Lot Split – Parcel 389.7 Recommendation from the planning commission

Doug Nedza was present to answer any questions regarding the lot split between him and the school which is needed to complete a sale. No questions from the board.

MOTION Abrath/Blader to approve lot split as presented. Motion carried unanimously.

Presentation of Bills for Approval:

MOTION Abrath/Blader to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

Village Garage 2020 – Discussion on new vs. current proposal

Discussion on cost for new building, utilizing our existing building for cold storage; compared to the remodel, addition and building of a cold storage plan. After review the board has asked for

two different site plans costs/design before they make a decision. Salmon will bring that to the next meeting.

Office Security – Keys vs. FOB & Keypad

Clerk Becker got quotes on new keys and was asked to look into FO/Keypad access. Costs for regular keys, high security keys and FOB/Keypad access were presented to the board. Blader felt we should go with the FOB access.

MOTION Possehl/Abrath to proceed with option 1 from Per Mar Security adding the keypad to one door. **Roll call vote:** Motion passed unanimously.

CCEDC Funding for 2020

Cheryl Farhner was present a couple meetings back asking for community support of CCEDC for 2020 since the County Funding has been cut. They were asking for \$1.50 pp for the population count as of the 2017 population estimates (Pardeeville was 2094) which totaled \$3141.00. The board has asked on numerous occasions for CCEDC to come have office hours in Pardeeville as well as work with the local businesses and that has not happened.

MOTION Blader/Pease to give \$1000 to CCEDC for 2020 and re-evaluate before the 2021 budget year. Motion carried with Buckley opposed.

Advertisement for new lineman

Salmon presented the board with the lineman ad she would like to run starting November 1, 2019. She mentioned that Mr. Hood from Alliant and the Mayor from New Lisbon are willing to review applications and assist with interviewing at no charge. There was discussion on the starting wage/range listed.

MOTION Abrath/Buckley to proceed with advertising for lineman beginning November 1st with the ad presented. Motion carried with Pease opposed (due to the starting wage/range that was approved in the listing presented)

GEC Contract for 2020

GEC presented a new contract for building inspection services beginning January 1, 2020. Current contract has been in place for at least five years so fees would be increasing.

MOTION Abrath/Blader to approve contract with GEC for building inspection services. **Vote:** motion carried unanimously.

Village fees for Building Inspections/Services

With the new contract and fees being charged by GEC, the Village will need to adopt a new fee schedule to cover costs. The clerk went through and adjusted costs accordingly to cover their fee and still cover our costs to administer permits. In some cases % increase was not as high as what was being charged and that is to try and keep the impact to the residents minimal. We can review after a year and see how things are going.

MOTION Buckley/Abrath to adopt fee schedule as presented. Motion carried with Blader opposed.

Discussion/Action on beaver dam (backwaters of Park Lake)

There has been an issue with a beaver dam in the channel between the main lake and the backwaters on the East end of Lake Street for years. After many discussions and research, it was determined that there is a state statute 88.90(3) that allows municipalities the right to enter private property to remove an obstruction of these backwaters.

MOTION Possehl/Buckley to proceed with removing the beaver dam and to send a letter to Mr. Baker stating such. **Roll Call Vote:** Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 8:29 p.m.

Jennifer Becker, Clerk/Treasurer/Utility Clerk

Approved 10/15/19

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday October 15, 2019 at 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, October 15, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present; Also, present, were: Clerk/Treasurer Becker, DPW/Administrator Salmon, Tom Borgkvist, Joan Foster, Margo & Barry Pufahl and Rick Wendt.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Blader/Buckley to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Abrath/Pease to approve the minutes from October 1, 2019. Motion carried unanimously.

Comments from the Floor: Rick Wendt was present to express concern with the rates for Wendt Septic being changed without their knowledge – said he knew Erin had discussed changing but wasn't expecting the cost to be tripled. President Possehl stated we could look into revisiting.

Barry Pufahl was present to discuss what's happening at the County level, they are working on the budget that will be presented to the finance committee tomorrow; expecting the mill rate to drop.

Question as to why agenda not posted online, we had an internal issue and it will be addressed in the future.

Communications & Reports:

- **Sheriff's Report:** Report was reviewed; asked to find out statistics on od's in the Village.
- **Angie Williams Cox Library:** Been working on the budget, will be open the day after Thanksgiving, closed for Christmas Day and New Year's Day – watch library website for changes.
- **Financial & Clerk-Treasurer–** reports were reviewed. Some questions as to when revenues are recorded for the reports.
- **DPW/Administrator Report** – Looking into interactive speed limit signs where vehicles must stop at flashing lights; working on a grant as they are \$3k each. Village of Pardeeville population sign will be moved closer to the Village limits – currently out in the township. Fence is up at the yard waste site. Planned ATC outage next week, we are working with Alliant on service during this time. Blader

stated that in previous discussion it was noted the ramps would be left natural on Oak Street, he would like to see them painted yellow.

OLD BUSINESS:

Village Garage – Discussion on new vs. current proposal

Joe DeYoung was present to go over the existing site plan and how the addition and cold storage would be placed if that is the route we take. He also presented a layout of where the new building could go if that was the route we would take. There was discussion on having the existing building which is an eye sore being cold storage in front of a beautiful new building. Further discussion on if we add on and renovate are, we just putting a band-aid on a bigger problem down the road. Salmon stated she would like the board to make a determination on if they want to proceed with option 1 – renovation and addition or option 2 – new building and use existing as cold storage.

MOTION Fischer/Abrath to proceed with option 2 and bring back a better cost estimate for board approval at the next meeting. Motion carried unanimously.

Update on Grants

Joe DeYoung stated we are looking at Roosevelt Street for LRIP funds thorough the county and that application is due mid-November; would be 50/50 match on road only. Also, our senior center would qualify under CDBG and we will apply next spring and see if we are awarded by August 2020.

There is a state wide grant out due in early December which will be discretionary and many will apply, few will be awarded. Salmon and Becker will see what we can do on that one.

No formal action taken.

NEW BUSINESS:

Presentation of Bills for Approval:

MOTION Pease/Abrath to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

Rental of 35-acre parcel off Vince St.

Discussion on if we want to rent this parcel out for hunting until we are ready to develop. If we rent out, we could have those renting be responsible for policing the site and keeping those that are not authorized out. Currently there is thought that someone is hunting out there without permission and President Possehl is keeping an eye out at which time he will have the sheriff stop out to enforce no trespassing. Talk about if we would want to offer to village residents or someone outside the village. Joe DeYoung stated that we will want to address this going forward if we are not ready to yet.

MOTION Abrath/Buckley to not offer for rent this year and look into a plan for 2020. Motion carried unanimously.

Rental of 43-acre parcel off Sanborn/Maple

With the purchase of this property there is currently a rental agreement in place with Tom Heaps to farm a portion of the parcel. Discussion on if we want to continue that until it is ready to be developed. Possehl stated he is willing to ask Heaps what the current agreement is.

MOTION Fischer/Abrath to offer an agreement with Heaps to rent a portion of the land for farming. Motion passed unanimously.

2020 Village Contribution to the Library

Margo Pufahl and Joan Foster were present to discuss the library budget and what they are requesting from the Village for 2020. She provided information on what other municipalities in the area are bringing in for revenue and what the municipal assessment is. She informed the board that the amount in the 2019 budget included carryover from previous years and that the revenue amount was \$62,000 + carryover. Discussion on if there is carryover should they get it and it was determined that they would once final numbers were in. They stated they are asking for \$75,000; but if the Village wanted to give more they would accept.

MOTION Abrath/Blader to give the library \$75K for the 2020 budget. Motion carried with Buckley and Haynes opposed (not because they were not in favor, there was just confusion)

HUMANE SOCIETY CONTRACT FOR 2020

Annual humane society contract is due. In the past we have had the humane society call us when an animal comes in for authorization; to do this it's costing the Village an additional \$10/animal. Over the course of 3 years not doing this would have saved us \$740.00.

We do need to offer a place for stray animals to go so eliminating the service is not an option.

MOTION Haynes/Abrath to not have humane society call as long as a valid village address is given and reports are provided to us. Motion carried unanimously.

Johnson Block contract

Our audit firm – Johnson Block provided a service contract for the years ending December 2019-2021. They have been the auditor for many years and we are happy with the service provided; especially in the last two years with our personnel changeover.

MOTION Buckley/Abrath to approve contract with Johnson Block for the years ending December 2019-2021. 2019-2021. Motion carried unanimously.

Approve 2020 Fire Protection District Budget/municipal assessment

Tom Borgkvist and Rick Wendt were present to address any questions with the budget and assessment. They did not get the grant for the packs so that will be addressed in a future meeting. No other questions came from the board.

MOTION Abrath/Pease to approve budget/assessment as presented. Motion carried unanimously.

1st draft of the Village 2020 Budget

Salmon & Becker presented the board with the first draft of the budget for discussion. Budget was reviewed line by line. Some changes were made and discussion on assessments for alleys and sidewalks will provide changes. Salmon and Becker will make changes and report back at the next meeting.

Adjourn: The meeting adjourned by Possehl at 10:13 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 11/5/2019

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday November 5, 2019 at 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, November 5, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present; Also, present, were: Clerk/Treasurer Becker, DPW/Administrator Salmon, Jake Brenneman, Joan Foster, Dave Warnke and Rick Wendt.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Abrath/Blader to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Abrath to approve the minutes from October 15, 2019. Motion carried unanimously.

Comments from the Floor: Jake Brenneman from the Pardeeville Car Show was present to provide a donation from the committee to Holiday Lights; they are thrilled with the work that has been done in the park and looks forward to what the future holds. They also made a donation to the fire district and EMS as they enjoy being able to give back the community.

Communications & Reports:

- **Ordinance Violation Report:** Report was reviewed and discussed, concern about dog running at large multiple times on Breezy Point and what can be done to curb if resident is not willing to do anything.
- **Financial Report:** questions on how items are accounted for and what is in some accounts. Clerk explained some items are not recorded until after the audit and will follow up on other questions.
- **Leave time report**– report was reviewed.
- **Clerk Receipts** – report was reviewed, only question was on a library receipt.
- **DPW/Administrator Report** – There has been some minor vandalism in the park with garbage cans being moved and picnic tables being broke. New camera will cost \$650; which we will have to do sooner than later. Discussion on cross walks and speed limit signs; where to put them and what is needed where. Buckley is not happy with the location of the crosswalk downtown, Salmon explained this is where the DOT has authorized it. Further discussion on some report items.

NEW BUSINESS:

Presentation of Bills for Approval:

MOTION Abrath/Haynes to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

Loan for Pardeeville Fire District

The fire district was present to ask the Village for a loan for a compressor to refill the cascade system and two more tanks. They are hoping the Village could help out and they need \$22,000 and would like a yearly payment to help out with their budget.

MOTION Abrath/Blader to have clerk look into a 5-year loan at our current rate of interest for the fire district. **ROLL CALL VOTE:** Motion carried unanimously.

Update on Hwy 22 project

Salmon provided the board with a plan set and went over what work was going to be done and where. Discussion on how much sanitary replacement vs. repair/lining and why the DOT was not going to do sidewalks/storm sewers. Salmon stated the project changed from reconstruction to mill & overlay before she started and therefore the DOT was not doing any work outside the mill and overlay besides a couple handicap ramps.

Blader stated that the signage coming towards the 4-way stop North seems excessive and wondered if any could be removed. Salmon will look into.

Rental of 43-acre parcel – agreement with Tom Heaps

Salmon discussed terms of rental for the site located off Maple/Sanborn that the Village recently purchased. Salmon stated he currently farms 19 acres at \$60/acre. T

MOTION Abrath/Haynes to proceed with agreement with Heaps for 19 acres at \$60/acre. **Vote:** Motion carried unanimously.

Globe lights in Chandler Park/Poles for lights

Salmon recently updated the globes and lights inside with led and it was pointed out that they may be too bright. She in turn changed out one from a 45 watt to a 35 watt and had the board take a look. It was determined that the 35 watt was too dim; discussion on if there is something in between the two that could be tested out. Salmon will look into this.

MOTION Buckley/Pease to table discussion until a new light can be tried out. Motion carried unanimously.

MOTION Abrath/Haynes to approve soda blast and painting of poles in spring, Salmon will present paint swatches before they are done. Motion carried unanimously.

Lifeguard for beach

The office budgeted for a lifeguard for 2020 and it was asked to bring back to the board for more discussion. It was asked what we were thinking for hours, pay and certification.

Discussion on having the hours between noon and 7 p.m.; pay of \$8/9 per hour and would need to have a lifeguard/cpr certification. Pease asked if we would look into what Portage paid and if we would even be able to find someone. Salmon stated we would check with Portage on wages and we will not know if we do not try.

MOTION Abrath/Blader to approve budget for lifeguard for summer of 2020. Motion carried unanimously.

Update to Village Code – Sidewalk repair constructions (Sec. 30-55, 30-57 & 30-59)

Salmon stated she was making some changes to our sidewalk policy/special assessment policy which prompted updates to the code. Changes were presented to the board.

MOTION Abrath/Buckley to approve changes as presented. Motion carried unanimously.

Resolution 19-R09 Special assessment policy for alleys

Salmon presented the board with a new policy for special assessment for the alleys. Policy was presented to the board for review.

MOTION Blader/Abrath to approve resolution as presented. Motion carried unanimously.

Update to Village Code - Special assessments (Sec. 2-235(b) and 2-243(a))

With the update to the special assessment policy, updates are needed to the Village code for special assessments. Changes were presented to the board.

MOTION Haynes/Abrath to approve changes as presented. Motion carried unanimously.

Update to special assessment policy

Changes to the special assessment policy were presented to the board.

MOTION Abrath/Buckley to approve changes as presented. Motion carried unanimously.

Resolution 19-R08 Accepting WISLR mileage

Salmon stated with our annual submission to the DOT we are required to adopt a resolution accepting our WISLR mileage. The resolution was presented to the board.

MOTION Abrath/Blader to approve resolution as presented. Motion carried unanimously.

Ordinance request for Sexting – First reading

Draft ordinance was presented to the board along with reasoning with why its needed and how it came about. This was a first reading only, further discussion at the next meeting. No formal action taken.

Budget 2020 – updates/final draft prior to public hearing

The budget was presented to the board, there were some minor changes and discussion on capital expenditures and where we are headed for the coming years. No major changes made. Public hearing for budget will be November 19, 2019 at 6:15 p.m.

Adjourn: The meeting adjourned by Possehl at 9:12 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 11/19/2019

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday November 19, 2019

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, November 19, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:34 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present; Also, present, were: Clerk/Treasurer Becker, DPW/Administrator Salmon, Joan Foster, Raymond Villwock and Michael Babcock.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Abrath/Blader to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Pease/Buckley to approve the minutes from November 5, 2019. Motion carried unanimously.

Comments from the Floor: None

Communications & Reports:

- **Angie W. Cox Library:** Haynes stated they are very interested in having quarterly meetings with the Village staff on issues/finances.
- **Sheriff's Report:** report was reviewed, comments on a couple calls in the Village; discussion on extra patrol, winter parking and introduction of new Sergeant Brian Poulin. He will be on 3-day shifts/3 pm shifts to give us extra coverage. Nate Frederick will be our other regular day shift deputy and Chase Brock will be our regular PM deputy. Michael Babcock commented on the experience we get by having the County as our law enforcement vs. our own department.
- **Clerk/Treasurer Report:** report was reviewed.
- **DPW/Administrator Report** – Question on yard waste site and offering more hours, concerns if we leave it open/unattended we will get more garbage/items that do not belong there. Salmon mentioned that there will be 8-10 trees that need to come down on Main St. as part of the DOT project next year. Also working on assessing our infrastructure and putting all of that in GIS. Sonoco will have a service upgrade in the near future and no applicants for the lineman position. We will most likely need to address at our December meeting.

OLD Business

Globe Lights in the Park

DPW Salmon switched out the light with a 35W/5000 Lumens light for comparison to the 45W/7500 lumens and 35W/3000 lumens.

MOTION Possehl/Blader to go with the compromise light (option3) of 35W/5000 lumens for the globe lights in the park.

NEW Business**Presentation of Bills for Approval:**

MOTION Blader/Abrath to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

Operator Licenses

The Clerk received 5 applications for operator licenses all for Piggly Wiggly. Background checks were run and one issue which did not constitute not allowing the license.

MOTION Abrath/Haynes to approve list of operators as presented. Motion carried unanimously.

Sexting Ordinance

At the request of the school and the sheriff's department the sexting ordinance was presented to the board at the previous meeting as the first reading and was coming back for final reading and adoption. There was some question regarding the language with underage breastfeeding mothers. Sgt. Poulin asked for one change to clarify language.

MOTION Pease/Abrath to approve ordinance with wording change and bond amounts as discussed. Motion carried with Blader opposed.

Resolution 19-R10 Designating funds for Senior Center

Clerk provided a resolution as requested designating \$235,000 to the senior center.

MOTION Abrath/Buckley to approve resolution as presented. Vote: Motion carried unanimously.

Approve Village Tax Levy of \$718,227

MOTION Abrath/Blader to approve 2019 tax levy of \$718,227. **Roll Call Vote: Motion carried unanimously.**

Approve 2020 Village Budget

Final budget was presented to the board, hearing was held and discussion resulted in no changes.

MOTION Abrath/Possehl to approve 2020 Village Budget as presented. **Roll Call Vote: Motion carried unanimously.**

Adjourn: The meeting adjourned by Possehl at 7:42 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 12/17/2019

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, December 17, 2019 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, December 17, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present; Also, present, were: Clerk/Treasurer Becker, DPW/Administrator Salmon, Curtis & Kathy Cook, Phil Schultz, Doug Trumbower, Rick Wendt, Robin Wendt, Michael Babcock, Joe DeYoung and Al Szymanski from MSA.

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

Agenda Approval:

MOTION Blader/Abrath to approve agenda as presented. Motion carried unanimously.

Minutes Approval:

MOTION Buckley/Abrath to approve the minutes from November 19, 2019. Motion carried unanimously.

Comments from the Floor: Curtis & Kathy Cook wanted more information on the alley assessment letter that was sent for work in the summer of 2020; upset they are going to have to pay for a problem that should have been addressed when Kwik Trip was built and wanted to ensure that drainage would be looked at; Salmon stated she did establish the grades so that the drainage can be addressed; storm sewer and inlets being installed; also concerned with the work being done at the same time as Hwy 22. These items will be addressed in meetings to be held for the work on HWY 22 in January and the Alley in March/April.

Communications & Reports:

- **Angie W. Cox Library:** nothing new.
- **Sheriff's Report:** report was reviewed, comments on a couple calls in the Village.
- **Clerk/Treasurer Report:** report was reviewed; Clerk explained the special meeting on January 21st with Ehlers.
- **DPW/Administrator Report** – Report was reviewed and specific questions were answered.

OLD Business

Village Garage

Joe DeYoung and Al Szymanski from MSA were present to go over the plan for the new building that was derived after an equipment inventory was conducted. Due to the size a sprinkler system would be needed and the cost on that is \$3/ft. The maintenance bay would be heated to work on vehicles/equipment. Explained that the design for the drive thru building would be ideal to get all trucks in and out without any issues. The mezzanine was designed for document storage. This design would allow room to grow in the department. Further discussion on a

Cleary building with the cost being less. Explanation that the Cleary Building was just a shell and it did not include any interior aspects; in addition it doesn't meet the required width.

MOTION Fischer/Blader to have MSA move forward with design & meet with Ehlers to discuss funding before a final decision is made. Motion carried with Haynes opposed.

Hauled Waste Fees

Rick & Robin Wendt were present from Wendt Septic to discuss the changes to the hauled waste fees that were put into effect for January 1, 2020. They were concerned that the increase was too high and that there was no need for the gate fee. Salmon explained that no increase has taken effect since at least 2017 and that with the information obtained for what other communities charge, we were due to implement an increase.

Motion Abrath/Fischer to remove gate fee of \$10/load and charge \$10/1000 gallons for holding and \$25/1000 for septic and review annually. Motion carried with Pease abstaining.

NEW Business

Presentation of Bills for Approval:

MOTION Buckley/Pease to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

Operator Licenses

The clerk received 2 applications for operator licenses, background checks were ran and no issues were found.

MOTION Abrath/Blader to approve the operator applications as presented. Motion carried unanimously.

Parade Permit - Bulldog Stomp May 2, 2020

Application for the annual Bulldog Stomp was received for approval by the Village.

MOTION Pease/Haynes to approve the application as presented. Motion carried unanimously.

Senior Center Fundraising – newsletter and advertisement

As Chair of the senior center fundraising committee; Haynes asked if we could advertise for support in the village newsletter and put an ad in the shopper.

MOTION Abrath/Blader to authorize the advertising. Vote: Motion carried unanimously.

Skating Pond

The idea of a skating pond was presented and discussion on where the best location would be if we chose to do it. They looked at the frog pond, where it had been in the past but it was determined the banks are too steep to get on and off; and our aerators are on the pond. Suggestion of the beach area, only concern was how to clear the snow since the Village equipment would need a minimum of 12" of ice to do so. Suggestion to ask if there is a resident with an ATV and a plow that would be willing to come do it. We will put in the newsletter and see if we get any interest.

MOTION Abrath/Blader to work on creating a skating area off the beach. Vote: Motion carried with Buckley opposed.

Approve 2020-2021 Election Inspectors

MOTION Blader/Abrath to approve the list as presented. Motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 9:12 p.m.

Jennifer Becker, Clerk/Treasurer

Approved 1/7/2020