

Blue Ridge Fire District

Blue Ridge Fire District Board of Directors Meeting

928-477-2751

<http://www.brfdaz.org/>

April 20, 2024

5023 Enchanted Lane

Happy Jack, Arizona 86024

Minutes

The meeting will be recorded.

1. Call to Order
 - a. Chair Mike Bourne called the meeting to order at 10:03
2. Pledge of Allegiance
3. Roll Call of Board Members
 - a. Brian Alexander, Mike Bourne, Laurie Hawke, Linda McDermott, and Casey Samsill in attendance

4. Call to the Public

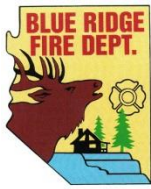
CALL TO THE PUBLIC: ARS 38-431.01 (H)

A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Captain Sewell expressed appreciation on behalf of the staff for the work that the Board exerts on their and the community's behalf.

5. Review and Adoption of the Agenda
 - a. Brian moved and Brian 2nd motion to adopt the agenda
 - i. Motion passed unanimously
6. Review and Adoption of Minutes to March 16, 2024 Meeting
 - a. Casey moved and Brian 2nd motion to adopt the minutes of the March 16 Board meeting
 - b. Motion passed unanimously.
7. Announcements
 - a. 2nd Annual "Welcome Back to the Mountain" Pancake Breakfast will be May 4, 2024, 8-10 AM, at the Firehouse
 - b. Starlighters breakfast will be next Saturday.
 - c. Open House at the new medical office in 8 & the old library building on May 25, 2024 at 11:30 AM
 - d. BRFD Auxiliary Meeting will be held May 4, 2024 at 10:00 AM
8. Reports and Correspondence
 - a. Chairperson's Report
 - i. BRDWD Thank everyone for their support in the community
 1. Meeting on Wednesday to make sure hydrants are used correctly.
 - ii. Alternative 457b Plan Update
 - iii. PSPRS medical retiree case: Med exam is today.
 - iv. Next PSPRS Board meeting is May 6 at 9:00
 - v. Special Districts Summit May 22, 10:00 AM in Flagstaff; Special District Alliance
 - vi.

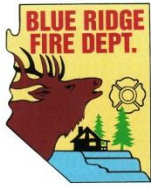
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- b. Chief's Report
 - i. Correspondence: Thank you note from Kentucky folks regarding help during snow storm. "A" Shift in particular.
 - ii. Personnel: 6 Full-time, 2 part-time, 8 paid reserve and 20 volunteers
 - iii. Apparatus: All in Service
 - iv. Incident Report: total = 24
 1. 15 EMS, 0 Fire, 4 MVC, 5 Service calls
 - v. Training Report: 316 hours of training including the annual wildland refresher, public safety integration/active shooter training, and stop the bleed/community response to violence.
 - vi. Updates/Announcements
 1. 2024 Automatic Ambulance Rate Increase request submitted to AZDHS
 2. 2024-2027 CON renewal submitted to AZDHS
 3. 2024-2029 Cooperative Fire Rate Agreement submitted to and approved by AZDFFM
 4. New engine update: final inspection completed and E-ONE is working on minor fixes. No firm ETA yet
 5. Community Emergency Response Team training at the Firehouse, 3 days: May 31, June 1 and 2. For more info contact Casey Samsill.
 6. Chief showed slides on training, his Guatemala mission trip, and the new engine
 7. Casey asked when is the Appreciation Dinner, Linda Hammer stated 1st Saturday in August usually.
9. Review and Adoption of the March Financial Report
 - a. Discussion and Brian complemented both Beth and Chief on the fiscal oversight.
 - b. Brian Moved and Linda 2nd motion to adopt the March, 2024 Financial Report
10. OLD BUSINESS
 - a. Update on Budget Committee
 - i. Brian Alexander reviewed and summarized the decision making process to develop the proposed Tentative Budget Version 6
 1. 3.8% COLA
 2. Merit increase in pay scale for employees additionally.
 3. Radio communication system is aging out; need evaluation for future needs
 4. Capital and equipment costs are increasing
 5. Water Tender is approaching 25 years old, needs replacing, no savings in place currently for replacement.
 6. Increase tax to 3.75 per \$100 secondary assessed property value
 7. Brian extended appreciation to the Chief for his work in developing the Proposed Budget, also to the committee
 - b. Discussion and possible action to approve the Budget Committee's Recommended Proposed Budget for 2024-2025
 - c. Casey Moved and Linda 2nd motion to approve the 6th Version Proposed Budget for 2024-2025
 - i. Motion passed unanimously
 - d. Appreciation expressed to Brian for his leadership
11. NEW BUSINESS
 - a. Discussion and possible action to approve the Moqui Communications Site IGA
 - i. Linda moved to table the matter until the next meeting to allow the Country Attorney to review, Casey 2nd the motion
 - ii. Motion passed unanimously

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- b. Election information for November 5, 2024—Laurie Hawke
- i. Information regarding dates and process
 - Individuals interested in running for a seat on the BRFD Governing Board should download the 2024 Candidate Handbook from the Coconino County Elections Website.
 - Deadline to submit all forms for election are due no later than 5:00 PM, July 8, 2024, to the Elections Dept.
 - 5 signatures minimum required on petition, but it is always advised to get more than is needed. Signatories must be residents of and registered to vote in the BRFD jurisdiction.
 - ii. Discussion and possible approval to Call for an Election of 2 Governing Board members
Laurie moved and Linda 2nd motion to Call for an Election of 2 Governing Board members.
 - ii. Motion passed unanimously

12. Adjournment

Brian moved and Linda 2nd motion to adjourn the meeting at 11:17
Motion passed unanimously

Respectfully submitted, Laurie Hawke Clerk of the Board