

October 14, 2014

The City of Cynthiana Board of Commissioners met in regular session on October 14, 2014 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Moses, Commissioners Brunner, Grayson, Keith and Slade and Attorney Lair.

Mayor Moses called the meeting to order and recognized Ron McMaine with AWWA. McMaine announced that the City of Cynthiana's Water Distribution System was honored at the KY/TN American Water Wastewater Association's Annual Meeting in July as one of the outstanding Distribution Systems in the two state area. McMaine presented a plaque to Gary Royalty, Public Works/Public Utilities Director, who accepted on behalf of the City for this accomplishment. Royalty acknowledged the Distribution Team of David Pittman, Ronnie Slade, Eric Hutchison and Michael Fuller for their hard work and dedication. Commissioner Keith mentioned that they work very very good with the Water Plant Operators who are responsible for treating the water and sending it out into the system. The Public Works team also works well with these men to lend help with line replacements and repairs. McMaine also reported that Todd Blanton and David Pittman have been asked to join committees of AWWA. This is an honor.

CALL TO ORDER

AWWA HONORS
DISTRIBUTION
SYSTEM

Mayor Moses asked Martha Sullivan and Amanda Ishmael to come to the podium for the reading of a proclamation proclaiming the week of October 20-24, 2014 as National Business Women's Week in Cynthiana. They thanked the Mayor and the Commission for their support.

PROCLAMATION BPW
WEEK OCT 20-24,
2014

Mayor Moses stated there were minutes to approve.

Commissioner Grayson made a motion to approve the minutes of the September 23, 2014 meeting. Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Brunner: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

APPROVE 09/23/14
MINUTES

Mayor Moses recognized Attorney Lair.

LEGALS

Attorney Lair opened and read aloud three bids received on the elevator repair at the WTP.

OPEN ELEVATOR
REPAIR BIDS

Abell Elevator International, Inc.	\$114,292.
ThyssenKrupp Elevator America	\$119,030.
D-C Elevator Co., Inc.	\$ 89,000.

PW Director, Gary Royalty and WTP Supervisor Todd Blanton will review the bids while the meeting continues.

Attorney Lair reported on current litigation of the City. They have acquired the easement for 426 E. Bridge St. That has been filed at the County Clerk's Office.

Commissioner Keith made a motion to authorize Attorney Lair to dismiss the suit he filed against 426 E. Bridge St. since the easement has been acquired and filed. Commissioner Brunner seconded. Vote: Commissioner Keith: yes; Commissioner Brunner:

yes; Commissioner Grayson; yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

Attorney Lair reported he had shared an email with the Commission with regards to 116 Webster Ave. One of the mortgage holders wants to acquire that property rather than have the house demolished.

Mayor Moses recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

General Fund	\$ 136,633.51
Water & Sewer Fund	\$ 79,523.64

Commissioner Keith seconded. Vote: Commissioner Grayson: yes; Commissioner Keith: yes; Commissioner Brunner: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

Commissioner Grayson reported cash in bank:

General Fund	\$ 3,315.79
Water & Sewer Fund	\$ 239,830.37
Municipal Road Aid Fund	\$.82

Mayor Moses recognized Commissioner Brunner.

PUBLIC SAFETY

Commissioner Brunner made a motion to accept the resignation of 911 Dispatcher Brenda Hamilton effective September 27, 2014. Commissioner Slade seconded. Vote: Commissioner Brunner: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

ACCEPT RESIGNATION
OF BRENDA
HAMILTON
DISPATCHER
09/27/14

Commissioner Brunner made a motion to accept the resignation of 911 Dispatcher Stacey Ashbrook effective October 3, 2014. Commissioner Grayson seconded. Vote: Commissioner Brunner: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

ACCEPT RESIGNATION
OF STACEY ASHBROOK
DISPATCHER 10/3/14

Commissioner Brunner reported that being 911 Dispatcher is a difficult job. Some realize that they are not cut out to handle what comes with this position. Our dispatchers do a very good job.

911 CENTER DOES A
VERY GOOD JOB

Commissioner Grayson reported that he was in the Center one Sunday morning when they received a call for an ambulance. One was talking to the person on the phone and the other dispatcher had already sent the ambulance. They did a good job.

Brunner reported he got a very nice letter commending Crickett Woods on how she handled a call getting an ambulance. This may have been that call Grayson witnessed.

Commissioner Brunner reported the Cynthiana- Harrison County CMRS Board received a grant for \$105,000 to improve technologies in the Center.

Commissioner Brunner made a motion to have P&Z proceed and move forward with the hiring of a full-time employee to perform the Code Enforcement duties for the City. Commissioner Slade

P&Z TO MOVE
FORWARD WITH
HIRING FT FOR CODE

seconded.

ENF DUTIES

Commissioner Grayson asked if it would be someone locally. Mayor Moses said it would be up to P&Z. Commissioner Grayson said he would like for it to be someone locally. Commissioner Bruner stated he believed there is a constitutional issue that you cannot have a residency requirement.

Commissioner Keith asked how this would work. Ms. Skinner of P&Z said P&Z would advertise and interview and her board would do the hiring since this person would be an employee of P&Z.

Vote on P&Z proceeding with the hiring of a FT person:
Commissioner Bruner: yes; Commissioner Slade: yes;
Commissioner Grayson: no; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

Commissioner Bruner reported he needs an executive session at the end of the meeting to discuss possible litigation.

Commissioner Bruner asked that everyone mark their calendars for a meeting of Champions for a Drug Free Harrison County to be held at the Cynthiana Christian Church on November 17th at 5:30pm. Everyone has read in the paper the seriousness of the problem in Harrison County.

CHAMPIONS FOR
DRUG FREE HARR CO
11/17/14

Mayor Moses recognized Commissioner Slade.

PUBLIC WORKS

Commissioner Slade made a motion to declare surplus the packer body from a former garbage truck since that garbage truck has been made into a dump truck. This will be sold as scrap metal. Commissioner Bruner seconded. Vote: Commissioner Slade: yes; Commissioner Bruner: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

PACKER BODY
DECLARED SURPLUS

Commissioner Slade reported that the brush/chipper service will run the week of October 13th – 17th and October 20th - 24th. Brush and limbs must be no larger than 3" in diameter and 4-5' long. They must be placed at the edge of the street but do not block the sidewalk or place in the street. The City will not run the chipper on a regular basis. This will be the only pick up until the spring service.

CHIPPER DATES

Commissioner Slade reported there is a scarcity of salt. Some Cities are unable to find salt. We have always gotten ours from Morton Salt. Initially we did not think they could supply us this year but they have allocated us a maximum of 100 Tons "while supplies last". It is \$139.36 per ton which is double last year but at least we can find salt. We have no choice. Commissioner Slade made a motion to authorize the mayor to sign the contract with Morton Salt for up to 100 tons at \$139.36 per ton delivered. Commissioner Bruner seconded. Vote: Commissioner Slade: yes; Commissioner Bruner; yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

SALT FROM MORTON
SALT AT 139.36 PER
TON – MAX 100 TONS
IF SUPPLIES LAST

Commissioner Slade reported he would like to see something done to the Key Market Parking Lot on Main St. in the very near future. He has spoken to Commissioner Grayson about this issue. Mayor Moses said if the City does something, the property owners on this

lot that face Walnut St. may want to do something at the same time.

Commissioner Grayson asked Gary Royalty when the cutoff date for paving would be this year. They need a revised estimate from Hinkle on this lot. Royalty said he would call Hinkle for them to get their answers.

Mayor Moses recognized Commissioner Keith.

Gary Royalty reported he had reviewed the three elevator repair bids. He is recommending the lowest bidder, D-C Elevator. Attorney Lair asked if there needed to be a surety bond. Royalty said that was not needed. He is very familiar with this company having worked with them on projects in the past and the bid is under \$100,000.

Commissioner Keith made a motion to award the WTP elevator repairs to D-C Elevator Co., Inc. in the amount of \$89,000. Commissioner Brunner seconded. Vote: Commissioner Keith: yes; Commissioner Brunner; yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

Commissioner Keith reported things are going well at both plants. The work on Pike St. is progressing. They plan to go as far as they can until the weather sets in. They hope to get to Elmarsh Ave. He thanked Royalty and the men for their hard work on this project.

Commissioner Keith made a motion to go into executive session to discuss the employment of a specific individual and possible litigation. Commissioner Brunner seconded. Vote: Commissioner Keith: yes; Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Slade; yes; Mayor Moses: yes. Motion carried.

Commissioner Brunner made a motion to return to regular session. Commissioner Slade seconded. Vote: Commissioner Brunner: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

Commissioner Brunner made a motion to authorize the City Attorney to write a letter to an individual about an indebtedness to the City of Cynthiana. Commissioner Slade seconded. Vote: Commissioner Brunner: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

Mayor Moses reported there is no action taken on the personnel matter.

Commissioner Brunner made a motion to adjourn. Commissioner Keith seconded. Vote: Commissioner Brunner: yes; Commissioner Keith: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

PUBLIC UTILITES

AWARD WTP
ELEVATOR REPAIRS
TO D-C ELEVATOR CO

EXEC SESSION

RETURN TO REG
SESSION

AUTHORIZE CITY
ATTORNEY TO WRITE
LETTER -
INDEBTEDNESS TO
CITY

ADJOURN

