

LOCAL AUXILIARY DUE DATES 2023/2024

ACTIVITY	DATE/DUE DATE	SUBMIT TO:
Local Service Reports due	September 23, 2023 (in hand) *	Department Service Officers
990 Deadline for filing	September 15, 2023	Department First Vice President
Preregistration due for October 2023 SEC	October 7, 2023 (in hand)	Credentials Chair
Fall SEC	October 27, 28, 29, 2023	Rosen Centre, Orlando, FL
Early Bird Membership Due	November 4, 2023 (in hand)	Executive Secretary
Local Service Reports due (Mid Year)	November 5, 2023 (in hand)	Department Service Officers
Service Reports Due	January 6, 2024 (in hand) *	Department Service Officers
Local Renewals Due	January 7, 2024 (in hand)	Executive Secretary
Floor Reports from Local & District Presidents and VAVS	January 14, 2024 (in hand) *	Executive Secretary
Preregistration due for February 2024 SEC	January 21, 2024 (in hand)	Credentials Chair
Mid Year SEC	February 16, 17, 18, 2024	Rosen Centre, Orlando, FL
Local Service Reports Due	May 5, 2024 (in hand) *	Department Service Officers
Floor Reports from Local & District Presidents and VAVS	May 13, 2024 (in hand) *	Executive Secretary

Donations Due	May 13, 2024 (in hand) *	Executive Secretary
Preregistration Due for Convention June 2024	May 13, 2024 (in hand)	Credentials Chair
Final Membership Due	May 15, 2024 (in hand) *	Executive Secretary
Patrons Page Due	May 15, 2024 (in hand) *	Executive Secretary
Scholarship Entry Deadline	May 15, 2024 (in hand)	Scholarship Officer
By-laws Due (to be able to sit at Convention)	May 15, 2024 (in hand)	Parliamentarian
Revalidations Due	May 20, 2024 (in hand)	Executive Secretary
Awards Entries Due	May 25, 2024	Honors & Awards Chair
Department Convention	June 7, 8, 9, 2024	Rosen Centre, Orlando, FL

* means in order to have your information in the SEC and Convention Books.