

Acknowledgement of Receipt of Parish Policy and Guideline Manual

As an officer of stated Parish Organization indicated below, I acknowledge that I have received the Policy and Guideline Manual for Our Lady of Guadalupe Church.

A copy of this Manual has been provided to me to retain for future reference. I am to read and comply by the policies contained in this Manual and any revisions made to it.

I also understand that my duties as an officer/director of a parish organization is to ensure that the organization in my care is to follow these procedures at all times, as long as it is an organization of Our Lady of Guadalupe Church through the Diocese of Beaumont.

My signature below is representative of the following parish group:

Parish Organization

Signature *(indicate officer position)*

Date

Signature *(indicate officer position)*

Date

Signature *(indicate officer position)*

Date

Pastor

Date

Note: Only one copy of the form is needed per group, as long as a minimum of two officers sign the receipt.