



# Monroe Fire Protection District



## MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Chair Sorensen called the meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:01p.m. EST Wednesday, December 14, 2022. The meeting was held in person at Station 25, 5081 N. Old State Rd. 37, Bloomington Indiana and via Zoom for public to view. Public notice of the meeting had been duly made to local media by email transmission and hard copy notices had been placed in all the usual places.

Mrs. Robinson called the roll of the board of trustees to determine members present, absent, and to identify others present via Zoom.

Present in person were as follows:

- Vicky Sorensen, Chair
- Mark Kruzan, Vice Chair
- C. Ed Brown, Fiscal Officer
- Dan Vest, Trustee
- Christina Courtright, Trustee
- Michael Baker, Trustee
- Kevin Robling, Trustee (joined via Zoom @6:13pm)

Those absent were as follows:

Others present were as follows:

- Dustin Dillard, Chief
- George Cornwell, Deputy Chief, Operations
- Matt Bright, Deputy Chief, EMS
- Steve Coover, Deputy Chief, Community Risk Reduction
- JJ McWhorter, Assistant Chief, Training
- Jeffrey Combs, Captain
- Christine Bartlett, Attorney, Ferguson Law
- Lorie Robinson, Financial Assistant
- Darrell Cooper, IT Specialist

### CHANGES OR AMENDMENTS TO THE AGENDA

Chair Sorensen asked if there were any amendments or changes to the agenda. There were no changes or amendments to the agenda.

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**HEADQUARTERS**  
**3953 S KENNEDY DRIVE**  
**BLOOMINGTON IN**  
**812-331-1906**  
**812-336-1166 (FAX)**

## **PUBLIC COMMENT**

Chair Sorensen explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. There were no public members requesting to speak.

## **MINUTES OF PREVIOUS MEETING**

Minutes from the November 9, 2022 regular meeting, were presented to the board for approval. Chair Sorensen asked for a motion to approve the minutes.

Vice-Chair Kruzan made a motion to approve the minutes of November 9, 2022 as presented.

Trustee Courtright 2<sup>nd</sup>

Motion passed 6-0

## **UNFINISHED BUSINESS**

### **a. Annual Items for Review**

Chief Dillard explained that each of the items to be reviewed annually had been given to the board in November. There are some items that must be reviewed each year, as required by the Board By-Laws, and others that require approval and board signatures.

### **2023 Salary Ordinance**

Chief Dillard asked if there were any questions from the board concerning the Salary Ordinance. Trustee Vest asked about Section 3, Officer Pay; exactly what is it? Chief Dillard first explained that Officer Pay was separated out of the base pay due to cost of living increase must be on base pay only. Trustee Vest stated that the wording needs updated from "for satisfactory performance of duties for their position".

Trustee Courtright stated that based on the base pay for each position, there is not a lot of disparity in the wages from administrative assistants up to chief is not very wide gap, and that the for the position of Officer and by having the Officer Pay gives another distinction for the position. Chief Dillard stated that we can update the wording now. Legal Counsel Bartlett stated that she can understand the current wording as if you do not fulfill the duties as officer, you do not receive the pay. Chair Sorensen ask if this is considered bonus pay? Trustee Vest asked if it is an incentive pay? Chief Dillard stated that it is pay for the rank. Trustee Courtright asked if it was based on the military? Chief Dillard stated no.

Chair Sorensen asked the board how they wanted to proceed. Fiscal Officer Brown stated that we can approve the Salary Ordinance as written, and the amend the wording next month. Mrs. Bartlett agreed that the board could do that. Trustee Vest stated that he was fine with approving this evening if we can review again next month.

Vice-Chair Kruzan asked what percent of an increase is the Salary Ordinance? Fiscal Assistant Robinson stated that it is a 3% cost of living increase on the base salary.

Chair Sorensen called for a motion

Fiscal Officer Brown made a motion to approve Ordinance 01-2022 the 2023 Salary Ordinance as presented.

Vice-Chair Kruzan 2<sup>nd</sup>

Roll Call vote was taken by Financial Assistant Robinson

Brown – YES, Courtright – YES, Robling – YES, Kruzan – YES, Baker – YES,

Sorensen – YES, Vest - YES

Motion passed 7-0

### **Risk Management Policy**

Fiscal Assistant Robinson stated that the Risk Management Policy was originally signed on February 9, 2022 and that there have not been any items made to this policy. It is required by the by-laws to be reviewed once a year. If the board has no changes, the District will continue to work under this policy for another year. Chair Sorensen asked if the effective date needed to be changed from February 9, 2022. Fiscal Assistant Robinson stated that it will stay effective that date until a change is made.

Chair Sorensen asked if there were any questions about the Risk Management Policy. Vice-Chair Kruzan made a motion to approve the Risk Management Policy as presented.

Fiscal Officer Brown 2<sup>nd</sup>

It was noted that no vote is needed since no changes were made to the policy

### **MFD Personnel Handbook**

Chief Dillard stated that the Personnel Handbook had been distributed to the board in November with all changes highlighted. Chief Dillard stated that one additional amendment was being presented this evening. This change is only to clarify the policies intent and eliminate any grey areas. Chief Dillard stated that the change was on Page 60, #3, and the following wording needed to be added “Trading of time does not validate an exception” This wording is to be placed at the end of the current wording that reads “(where applicable, the Company Officer and Sergeant may not be off at the same time.)” Chief Dillard explained that houses with 2 officers, one officer must be there at all times. Chief Dillard explained that this wording will eliminate the situation were two officers are trying to take off at the same time and trying to trade shifts to make it possible to have both officers off at the same time.

Trustee Courtright asked if this this additional amendment has to be voted on separately or can all changes be voted together? Legal Counsel Bartlett stated that when voting to approve all amendments presented to the board as one motion is sufficient.

Trustee Courtright made a motion to accept the Amendments to the MFD Personnel Handbook as presented.

Vice-Chair Kruzan 2<sup>nd</sup>

Roll Call vote was taken by Financial Assistant Robinson  
Brown – YES, Baker – YES, Robling – YES, Kruzan – YES, Courtright – YES,  
Sorensen – YES, Vest - YES  
Motion passed 7-0

Trustee Courtright asked about the requirements of 2 drivers at Station 23 but not at Station 24 or Station 26 (once built). Chief Dillard stated that due to ISO, which states that we must take the engine and tanker to all structure fire calls due to the length of time it requires for another engine to arrive.

Vice-Chair Kruzan asked if the Personnel Handbook was in the public packet. It was noted that yes it was in the online packet for public. Vice-Chair Kruzan asked what the dated version 1 was? Fiscal Assistant Robinson stated that once the handbook is adopted it will become Version 2 and have a new date on the cover page.

Chair Sorensen asked if we had a motion to approve the Personnel Handbook. Trustee Courtright made a motion to approve the handbook as presented with the amendments we have already approved and to update the cover page with today's date.

Fiscal Officer Brown 2<sup>nd</sup>

Roll Call vote was taken by Financial Assistant Robinson  
Baker – YES, Courtright – YES, Robling – YES, Vest – YES, Sorensen – YES,  
Brown – YES, Kruzan - YES  
Motion passed 7-0

### **2023 Meeting Schedule**

Chief Dillard stated that this is the same schedule as presented by Administrative Assistant Bovenschen at the November meeting.

Vice-Chair Kruzan made a motion to approve the 2023 meeting schedule as presented.

Trustee Baker 2<sup>nd</sup>

Chair Sorensen asked if there were any discussion.

Trustee Courtright stated that she would rather us go to all of the stations, she also stated that she understands that not all stations are set up to hold meetings of this type based on their size and technology. She asked if anyone else wanted to discuss the option again of going to all of the stations. Trustee Vest asked if there are more than just the two stations that have rooms adequate to hold our meetings. Chief Dillard explained that the two stations Mrs. Bovenschen has listed are the only two with training rooms of adequate size to hold meetings. Chief Dillard did state that we could do an open house at each township station once each year that we could invite township residents to, he would be there to answer any questions they might have. Chief Dillard stated that we just haven't seen the numbers of attendees at the district

meetings and that maybe it would be a better opportunity to speak with the residents of each township at something more like an open house, if the board would like to consider something like that. Chief Dillard stated that at the stations listed, if community members are watching the meetings via the internet, after we have posted, the quality of the meeting is much better at the two stations listed.

Trustee Courtright stated that an open house in each township would be a great opportunity for the citizens to come out and see the stations and talk with the Chief and firefighters.

Roll Call vote was taken by Financial Assistant Robinson  
Brown – YES, Courtright – YES, Robling – YES, Kruzan – YES, Baker – YES,  
Sorensen – YES, Vest - YES  
Motion passed 7-0

#### **Volunteer Association 2023 Contract**

Assistant Chief Bomgardner stated that there was one additional correction, in the first paragraph, Benton and Washington Townships were listed as townships we contract with, they are now corrected and listed as part of the District. Assistant Chief Bomgardner went over the other changes to the contract.

Trustee Courtright made a motion to approve the 2023 Volunteer Association Contract as presented.

Fiscal Officer Brown 2<sup>nd</sup>

Roll Call vote was taken by Financial Assistant Robinson  
Brown – YES, Courtright – YES, Robling – YES, Kruzan – YES, Baker – YES,  
Sorensen – YES, Vest - YES  
Motion passed 7-0

#### **Township Contracts – Salt and Polk Townships**

Chief Dillard explained that Administrative Assistant Bovenschen had stated that the contracts normally are on the agenda prior to going to the township's boards for their signature and when she presented them at the November meeting, she mistakenly stated that they had already been approved.

Fiscal Officer Brown made a motion to approve the Polk Township contract as presented.

Trustee Vest 2<sup>nd</sup>

Roll Call vote was taken by Financial Assistant Robinson  
Brown – YES, Courtright – YES, Robling – YES, Kruzan – YES, Baker – YES,  
Sorensen – YES, Vest - YES  
Motion passed 7-0

Fiscal Officer Brown made a motion to approve the Salt Creek Township contract as presented.  
Trustee Courtright 2<sup>nd</sup>

Roll Call vote was taken by Financial Assistant Robinson

Brown – YES, Courtright – YES, Robling – YES, Kruzan – YES, Baker – YES,  
Sorensen – YES, Vest - YES  
Motion passed 7-0

### **MFD Board Bylaws**

Chair Sorensen stated that Article II, section 2.3 on page 3, the bylaws do not list Benton and Washington townships as part of the boundaries of the District. Trustee Courtright asked if we could amend this tonight and then adopt the bylaws in January.

Chair Sorensen made a motion to make an amendment to Article II, Section 2.3 Boundaries to include Benton and Washington township as part of the District.  
Trustee Courtright 2<sup>nd</sup>

Roll Call vote was taken by Financial Assistant Robinson

Brown – YES, Courtright – YES, Robling – YES, Kruzan – YES, Baker – YES,  
Sorensen – YES, Vest - YES  
Motion passed 7-0

## **NEW BUSINESS**

### **Department Updates**

#### **a. Legal Updates**

Legal Counsel, Mrs. Bartlett stated that the subdivision of the property for the Benton Township station has been completed and resubmitted to the County for approval. Counsel Bartlett apologized for the lengthy time it has taken to get the Benton transfer completed.

#### **b. Statistics**

#### **November 2022**

#### **TOTAL Emergency Calls**

**374**

#### **Fire Calls**

**37**

#### **Structure**

**9**

#### **Vehicle**

**1**

#### **Wildland**

**21**

#### **Other**

**6**

#### **Over Pressure Rupture, Explosion, Overheat**

**1**

#### **EMS Calls**

**214**

#### **Hazardous Conditions**

**17**

#### **Service Calls**

**43**

#### **Good Intent Calls**

**44**

#### **False Alarms**

**17**

#### **Severe Weather**

**0**

#### **Special Incidents**

**1**

#### **Incidents by Township**

**338**

#### **Benton**

**26**

#### **Bloomington**

**42**

#### **Clear Creek**

**22**

#### **Indian Creek**

**8**

|   |           |
|---|-----------|
| Perry                                   | 90        |
| Van Buren                               | 133       |
| Washington                              | 17        |
| <b>Incidents – Contracted Townships</b> | <b>17</b> |
| Polk                                    | 4         |
| Salt Creek                              | 13        |
| <b>Incidents by Aid Given</b>           | <b>19</b> |
| Bean Blossom                            | 1         |
| Bloomington City                        | 4         |
| Ellettsville                            | 3         |
| Richland Township (EFD)                 | 2         |
| Greene County                           | 8         |
| Lawrence County                         | 1         |
| Brown County                            | 0         |
| Owen County                             | 0         |
| Morgan County                           | 0         |
| <b>AID Received - November</b>          | <b>2</b>  |
| <b>Year to Date</b>                     | <b>27</b> |

|   |               |
|---|---------------|
| Average Response (dispatch to arrival on scene) | 7 min 28 sec  |
| Average Turnout (dispatch to enroute)           | 1 min 01 sec  |
| Average Time on Scene                           | 35 min 19 sec |

**SOR (Statements of Refusal) signed: 5**

Deputy Chief Bright explained that he had changed the report up and pulled the fires out by category as requested by the board. He also had some side by side comparisons of turn out time, enroute time and average time on scene.

Trustee Baker asked in general can you say what the EMS calls are? Deputy Chief stated that about 70% of the calls are basic life support calls, but outside of that it is not easy to break out. Trustee Baker would like to see some information on types of EMS calls we have in the year – such as cardiac arrests and lift assists. Deputy Chief Bright can pull a report that will give that for next month.

**c. Emergency Medical Services – Special Operations**

Deputy Chief Bright updated the board on the current situations:

- Currently one person out with COVID

Accomplishments:

- Updated the contract for medical direction and have forwarded to legal counsel
- Final report for physicals has been received
- Work performance evaluation make-ups have been completed

- HazMat Materials truck is back at Station 25
- Rope equipment and gas meters are on order based on the alternate quote which allowed us to get 6 gas meters.
- LEPC has approved us to purchase HazMat suits and a new meter
- State will purchase us a new radiation meter

Planned Activities:

- Contract for BioMed services
- Continuing to look at ambulance and affiliated equipment
- Vaccination Clinic will be held for all staff
- Consolidation of HazMat supplies

Trustee Courtright asked if there were any updates concerning ambulances from the county. Chief Dillard explained that we received a phone call from Jeff Cockrill, legal counsel for Monroe County, stating that they needed an amount so that the County Council and the County Commissioners could encumber the funds that are available to purchase ambulances for MFD.

Deputy Chief Bright went over the 2022 Physical Clearances Report.

**d. Operations**

Deputy Chief Cornwell went over his Operations report:

- Apparatus:
  - Tender 22 – is out of service for repairs
  - ATV 21 – is out of service until further notice
  - Engine 22 (New) - UPDATE all hose has been received, all items are being installed and we will have in service as soon as possible
  - Spoke to Ford and was told our production should begin this week for one truck and next week for the second truck

Planned Activities:

- Move all spare SCBA equipment to Station 25 (centralize)

Accomplishments:

- A new vehicle repair and maintenance program was established in October, which has led to improved efficiency and reporting to Chief Officers
  - From October 1 – December 4 there have been 120 work orders completed – 35 minor, 53 moderate and 32 major
  - Currently 16 total orders are still pending – 3 minor, 9 moderate and 4 major

**e. Training**

Assistant Chief McWhorter gave the training report:

- Total Training hours for October: 3,855.90
  - Full Time Personnel: 2,801.25
  - Part Time Personnel: 512.45
  - Volunteer/Substitutes: 542.20
- Working on schedule for the recruit class that begins January 16, 2023



- EMS (state required skills for recertification)
- Audit & Review
- Cardiac and Stroke emergencies
- Safe Have baby box training
- Solar power systems
- V.A. suicide awareness
- HazMat skills refresher
- High-Rise packs
- Rope Rescue Technician, the second of a 2-part class for station 21 and 22 personnel has been completed
- Completed NFPA 1403 refresher class – this was attended by most of the personnel that assist with live fire training
- Completed 2-day Rescue Task Force class - active shooter patient care in hostile environment class

Planned Activities:

- Completing the state testing for the rope classes as well as the firefighter I/II classes
- Completed Instructor II class which includes members from all county departments and is being taught by MFD Battalion Chiefs

**f. Community Risk**

Chief Dillard updated the board on ongoing events.

- Youth involved fire now participating in the VFPI program with family
- Creating a program for the Monroe County Domestic Violence Task Force

Accomplishments:

- Fire prevention activities included Lighthouse Christian Academy Egg Drop and a visit with Cub Scouts from United Methodist Church
- Completed assistance for 2 referrals from the Fire District responses and requests for Adult Services
- Safe Haven baby box at station 25 completed. The official Blessing is scheduled for December 15 at 5pm

Planned Activities:

- Continue the Youth Fire Prevention Intervention (YFPI) program for the youth and family
- Meet with the Department of Veteran Affairs-Veterans Health Indiana
- Continue our partnership with Area 10 assistance for seniors.

**g. Administrative Report**

Chief Dillard updated the board administrative activities:

Current Activities:

- One person on light duty
- Winding down 2022 budget by fulfilling requests that have been submitted throughout the year

- Preparing for the final quarterly officer development training (ODT)
- Meet with IVY Tech concerning our partnership for scholarships

**Accomplishments:**

- Open enrollment for all insurance has been completed
- Volunteers' response totaled 797 runs for their fiscal calendar year of December 1 – November 30, 2022
- IT department received training from Motorola

**Planned Activities:**

- Promotional process in early 2023
- Complete Station 23 remodel and have an open house in the spring

Trustee Courtright asked for clarification of the partnership with IVY Tech. Chief Dillard explained that there are a couple of different programs for our volunteer firefighters. Volunteers of the District take a letter from Chief Dillard to IVY Tech stating that they are an active member on our roster and they assist them with finding a better funding source or they use that funding source as the minimum to assist with everything except books for a two-year degree. The other program is a partnership with their Homeland Security Division where we currently have 4 students in the paramedic course, where their tuition is essentially traded for instructors for their Fire Science program. The fire science program members use our training field to do all of their skill training.

## **NEW BUSINESS**

**a. Financial – Claims**

Financial Assistant Robinson presented claims signed November 3, 14, 17 and 30, 2022.

Fiscal Officer Brown made a motion to approve claims for November as presented.

Trustee Courtright 2<sup>nd</sup>

Roll Call vote was taken by Financial Assistant Robinson

Brown – YES, Courtright – YES, Robling – YES, Kruzan – YES, Baker – YES,

Sorensen – YES, Vest - YES

Motion passed 7-0

**b. Payroll:** Included the semi-monthly payrolls for November 2022. Financial Assistant Robinson presented the payroll.

Fiscal Officer Brown made a motion to approve the payrolls for November as presented.

Trustee Brown 2<sup>nd</sup>

Roll Call vote was taken by Fiscal Assistant Robinson

Brown – YES, Courtright – YES, Robling – YES, Kruzan – YES, Baker – YES,

Sorensen – YES, Vest - YES

Motion passed 7-0

**c. Financial – Statement**

Financial Assistant Robinson stated that our normal expenditures at the end of November should be expended 92% and we have spent currently 83.5% of the General fund and 67% of the Cumulative fund. Fiscal Assistant Robinson stated that the transfers approved by the board are now listed on the report and the adjusted budget is shown.

Fiscal Officer Brown made a motion to approve the General Fund financial statement as presented for November 30, 2022.

Trustee Courtright 2<sup>nd</sup>

Roll Call vote was taken by Fiscal Assistant Robinson

Robling – YES, Vest – YES, Kruzan – YES, Courtright – YES, Baker – YES, Brown – YES, Sorensen – YES

Motion passed 7-0

Fiscal Officer Brown made a motion to approve the Cumulative Fund financial statement as presented for November 30, 2022.

Vice-Chair Kruzan 2<sup>nd</sup>

Roll Call vote was taken by Fiscal Assistant Robinson

Robling – YES, Vest – YES, Kruzan – YES, Courtright – YES, Baker – YES, Brown – YES, Sorensen – YES

Motion passed 7-0

**d. 2023 Encumbrances**

Fiscal Assistant Robinson explained to the board that the only encumbrances for 2022 are the funds for the two trucks that had originally been requested for purchase in 2021. Due to supply chain issues caused by COVID 19, we did not receive the trucks ordered in 2021 and requested to encumber those funds into 2022 budget. Since those trucks are still yet to be received, Fiscal Assistant Robinson is requesting to further encumber the same amount into 2023. The request is to encumber \$79,718.50, the total for two vehicles, from budget line 8779.

Fiscal Officer Brown made a motion to approve the request to extend the encumbrance for the two small vehicles in the amount of \$79,718.50.

Vice-Chair Kruzan 2<sup>nd</sup>

Roll Call vote was taken by Fiscal Assistant Robinson

Courtright – YES, Kruzan – YES, Robling – YES, Vest – YES, Brown – YES, Baker – YES, Sorensen – YES

Motion passed 7-0

**e. Rainy Day Transfers**

Chief Dillard explained that until recent years the District did not have a Rainy-Day Fund, but when the State surplus money started to become available to the District there were specific guidelines for the money. Fiscal Assistant Robinson stated that at the end of 2022 there should be some appropriations unused and unencumbered.

Fiscal Assistant Robinson would like to request to transfer not to exceed the amount of

\$500,000 to be placed into the Rainy-Day Fund at the end of 2022 with the funds available.

Fiscal Officer Brown made a motion to approve a transfer up to \$500,000 to the Rainy-Day Fund at the end of 2022 with funds available

Vice-Chair Kruzan 2<sup>nd</sup>

Roll Call vote was taken by Fiscal Assistant Robinson

Courtright – YES, Kruzan – YES, Robling – YES, Vest – YES, Brown – YES, Baker – YES, Sorensen – YES

**f. Small Vehicle Equipment Purchases**

Chief Dillard explained that the quote is for 2 of each - camper shells, bed slides (slide outs) and interior lighting sets for a total of \$11,420.00.

Trustee Baker made a motion to approve the small vehicle equipment purchase in the amount of \$11,420.00

Vice-Chair Kruzan 2<sup>nd</sup>

Roll Call vote was taken by Fiscal Assistant Robinson

Sorensen – YES, Kruzan – YES, Robling – YES, Baker – YES, Brown – YES, Vest – YES, Courtright – YES

Motion passed 7-0

**g. Physical Contracts**

Deputy Chief Bright presented the quote from Public Safety Medical for physicals for the 2023 and 2024 year with a total of \$114,843. The amount listed does not include a small amount for each member who receives a physical. Deputy Chief Bright noted that the cost per physical is a minimal amount. Deputy Chief Bright also noted that this is a two-year price quote.

Trustee Vest made a motion to approve the Public Safety Medical quote as presented.

Trustee Courtright 2<sup>nd</sup>

Roll Call vote was taken by Fiscal Assistant Robinson

Vest – YES, Sorensen – YES, Kruzan – YES, Baker – YES, Brown – YES, Courtright – YES, Robling – YES

**h. Fire Prevention Trailer Awning**

Chief Dillard explained the need for a new awning on the fire prevention trailer that is used around the county at many events each year.

Trustee Vest asked how many hours of labor to install the new awning. Chief Dillard explained that employees of the District will install the new power awning, so there will be no additional cost to install.

Fiscal Officer Brown made a motion to approve the purchase of a new power awning from Alexander's at the price of \$2,035 plus the cost of shipping.

Vice-Chair Kruzan 2<sup>nd</sup>

Roll Call vote was taken by Fiscal Assistant Robinson

Brown – YES, Baker – YES, Vest – YES, Kruzan – YES, Robling – YES, Courtright – YES, Sorensen – YES  
Motion passed 7-0

**i. Hose**

Deputy Chief Cornwell explained that during our annual hose testing it was found that we do not have extra 5” hose if we would have any hose fail. We have also started a new program where we use red hose on the first section and last section on the truck. We would like to request to purchase 8 – 100 ft sections of red hose in the amount of \$6,850 which includes shipping costs.

Trustee Robling made a motion to approve the purchase of 8 – 100ft sections of Red hose in the amount of \$6,850.00

Trustee Baker 2<sup>nd</sup>

Roll Call vote was taken by Fiscal Assistant Robinson

Brown – YES, Baker – YES, Vest – YES, Kruzan – YES, Robling – YES, Courtright – YES, Sorensen – YES

Motion passed 7-0

**j. EMS CO meters**

Deputy Chief Bright explained that after the recent meter purchases, we request to purchase 14 EMS CO meters for a total of \$2,116.80. With the purchase of 14 meters, this will allow us to have these meters on all squads.

Vice-Chair Kruzan made a motion to approve the purchase of 14 meters at a cost of \$2,116.80

Fiscal Officer Brown 2<sup>nd</sup>

Roll Call vote was taken by Fiscal Assistant Robinson

Brown – YES, Baker – YES, Vest – YES, Kruzan – YES, Robling – YES, Courtright – YES, Sorensen – YES

Motion passed 7-0

**k. Rescue Thermal Cameras**

Deputy Chief Cornwell explained the request to purchase 2 Flir Rescue Thermal Camera’s with hard case, table top charger, retractable strap and 2 batteries for a total cost of \$7,967.90. Trustee Courtright asked if this will get Flir cameras at all stations. Deputy Chief Cornwell explained that this will get these cameras at our busiest houses. We will continue to purchase as funds allow to get these cameras at all stations. Chief Dillard explained that these cameras will be assigned to an apparatus, not to an individual firefighter. Chief Dillard stated that we would like to purchase 1 or 2 of these a year to allow each station to have these cameras on at least one piece of apparatus per station. Trustee Courtright asked if we know the lifespan of these cameras. Chief Dillard stated that the cameras are not generally what fails, it is more likely that the batteries will fail and we will not be able to replace those without buying a new camera. Chief Dillard also stated that IT Specialist Cooper was able to

update a few of the older thermal cameras that we currently have. IT Specialist stated that we would like to get at least 5 years for a piece of equipment such as this.

Vice-Chair Kruzan made a motion to approve the purchase of 2 Flir Rescue Thermal Camera's in the amount of \$7,967.90

Trustee Courtright 2<sup>nd</sup>

Roll Call vote was taken by Fiscal Assistant Robinson

Brown – YES, Baker – YES, Vest – YES, Kruzan – YES, Robling – YES, Courtright – YES, Sorensen – YES

Motion passed 7-0

**l. PPE Purchase**

Chief Dillard requested the purchase of 8 sets of pants and coats of PPE turnout gear in the amount of \$29,584.00

Trustee Courtright made a motion to approve the purchase of PPE turnout gear in the amount of \$29,584.00

Vice-Chair Kruzan 2<sup>nd</sup>

Roll Call vote was taken by Fiscal Assistant Robinson

Brown – YES, Baker – YES, Vest – YES, Kruzan – YES, Robling – YES, Courtright – YES, Sorensen – YES

Motion passed 7-0

**m. Full Time Hiring**

Chief Dillard presented the board the following list of successful applicants for the full-time hiring process to begin January 16, 2023. Chief Dillard explained that the top candidate is also a 20-year member of the National Guard and has deferred hiring until later this year when he can fully retire from his duties in the Guard.

The following candidates are for approval: Judson Garvin, Logan Combs, Michael Hill, Luke Christy, David Smith, Charlee Polley, Austin Reed and Kenneth Seiscoe. Chief Dillard noted that all of these candidates began as volunteers and moved to part-time positions prior to this process.

Vice-Chair Kruzan made a motion to approve hiring of full-time candidates as presented.

Trustee Courtright 2<sup>nd</sup>

Roll Call vote was taken by Fiscal Assistant Robinson

Kruzan – YES, Courtright – YES, Vest – YES, Brown – YES, Robling – YES, Baker – YES, Sorensen – YES

Motion passed 7-0

**NEXT MEETING**

Chair Sorensen stated that the next meeting will be in person on January 11, 2023, at Station 21, located at 9094 S. Strain Ridge Road, Bloomington, IN. The meeting will also be held via zoom.

## ADJOURN

Chair Sorensen called for a motion to adjourn.


Fiscal Officer Brown made a motion to adjourn at 7:32pm

Vice-Chair Kruzan 2<sup>nd</sup>

Motion passed 7-0

Minutes approved by the board of trustees on January 11, 2023:

Aye:



Vicky Sorensen, Chair



Mark, Kruzan, Vice-Chair



C. Ed Brown, Fiscal Officer



Michael Baker, Trustee



Christina Courtright, Trustee



Kevin Robling, Trustee



Dan Vest, Trustee

Nye:



Vicky Sorensen, Chair



Mark Kruzan, Vice-Chair



C. Ed Brown, Fiscal Officer



Michael Baker, Trustee



Christina Courtright, Trustee



Kevin Robling, Trustee



Dan Vest, Trustee

### Copy furnished:

Mrs. Vicky Sorensen, Chair

C. Ed Brown, Fiscal Officer

Ms. Christina Courtright, Trustee

Mr. Daniel Vest, Trustee

Mr. George Cornwell, Deputy Chief

Mrs. Christine Bartlett, Legal Counsel

Station No. 22, Bulletin Board

Station No. 24, Bulletin Board

Station No. 29, Bulletin Board

Mr. Mark Kruzan, Vice-Chair

Mr. Michael Baker, Trustee

Mr. Kevin Robling, Trustee

Mr. Dustin Dillard, Fire Chief

Mr. David Ferguson, Legal Counsel

Station No. 21, Bulletin Board

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