NCRTAC Executive Council Meeting
June 8, 2017
Teleconference/Webinar

Chair: Terry Nichols
Members present: Ken Marg, Sara Steen, Mark Schroeder, Bob Kirkley, Delmond Horn, Michelle Armstrong, Linda Vollmar, Ted Ryan, Rick Anderson, Jason Keffeler, Corey Smith and Josh Finke

Others present: Chris Masterson

Recorder: Michael Fraley

Call to order	Meeting was called to order by Nichols. A quorum is present (13/16)
Correspondence	None.
Minutes	Motion by Horn to accept the June 8, 2017 minutes as posted. Second by Keffeler. Unanimously APPROVED.
2016-2017 Budget	Reviewed outstanding committee projects. $5,729.08 remains available. Group was given an opportunity to present potential projects. Michael recommended the group consider funding the second runner up project from the grants earlier in the year. The SAFER ALS manikin was discussed. Motion by Horn to provide SAFER with $4,750.00 to purchase an ALS training manikin with the understanding that they enter into a MOU with NCRTAC stating that SAFER will pay for the balance of the purchase and maintain the manikin and that they will share use of the manikin with NCRTAC and other regional EMS and hospital agencies. Second by Steen. Unanimously APPROVED. Motion by Ryan to spend any remaining funds to purchase tourniquets for distribution to NCRTAC member agencies. Second by Keffeler. Unanimously APPROVED.
2017-2018 Budget	Group reviewed draft of 2017-2018 budget prepared by Michael. Minor adjustments made by group. Motion by Keffeler to approve the 2017-2018 budget as amended. Second by Horn. Unanimously APPROVED.
PI Committee	Michael reminded the group that HFS 118 and our bylaws require the performance committee to have certain membership and perform certain tasks. Group discussion about attendance. Will consider having the committee meet as part of the general meeting and have all general members present participate. Will consider combining PI with definitive care. Will work to present cases. Terry will see if they have a case to present at the July meeting.
Certificate of Compliance	Group reviewed the 2016-2017 certificate of compliance. Motion by Horn to direct Fraley and Nichols to complete the certificate of compliance with all categories indicated as “Met” and sign the document. Second by Anderson. Unanimously APPROVED.

Trauma Conference 2018	The Plaza Hotel is not available for the first Friday of May in 2018. We will either need to find a different venue or change the date. Group indicated a desire to stay at the Plaza Hotel. Group did not feel that the specific week was important but wanted to stay with a Friday. Michael directed to see if the week before (Friday, Apr 27) is available.
Other business	None.
Next Agenda	None.
Adjourn	Motion by Keffeler to adjourn. Second by Kirkley. Unanimous approval.