

EMPLOYMENT APPLICATION

Applications are considered without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap.

Date _____ Date you are available to start work _____

POSITION YOU ARE APPLYING FOR: _____

PERSONAL INFORMATION

Name _____

Street Address _____

City/State/Zip _____

Full Time Part Time Temporary Referral Source _____

EMPLOYMENT ELIGIBILITY: To be employed by Baraboo River Equine-Assisted Therapies, Inc., you must meet certain state and federal employment requirements. These include (but are not limited to) United States citizenship or authorization to work in the country and no felony convictions (for some jobs). Please answer the following questions:

1. Are you legally qualified to work in the United States? YES NO

If no, please explain details in full:

EDUCATION:

Schools/Colleges Attended	Location	Dates	Graduated?	Degree

EMPLOYMENT/WORK EXPERIENCE; Start with your present or most recent position. Include military service assignments and volunteer activities. Exclude organization names that indicate race, color, religion, sex or national origin.

Employer _____

Job Title _____

Name of Supervisor _____ Phone _____

Street Address _____

City/State/Zip _____

Duties/Responsibilities/Accomplishments:

Reason for Leaving _____

Dates of Employment (Month/Year): From _____ To _____

Employer _____

Job Title _____

Name of Supervisor _____ Phone _____

Street Address _____

City/State/Zip _____

Duties/Responsibilities/Accomplishments:

Reason for Leaving _____

Dates of Employment (Month/Year): From _____ To _____

Employer _____

Job Title _____

Name of Supervisor _____ Phone _____

Street Address _____

City/State/Zip _____

Duties/Responsibilities/Accomplishments:

Reason for Leaving _____

Dates of Employment (Month/Year): From _____ To _____

MILITARY SERVICE

Are you a veteran of the Armed Forces of the United States? YES NO

If yes, list type of discharge: _____

Dates of service _____

BUSINESS REFERENCES

Name _____ Position _____

Company _____ Phone _____

Street Address _____

City/State/Zip _____

Name _____ Position _____

Company _____ Phone _____

Street Address _____

City/State/Zip _____

Name _____ Position _____

Company _____ Phone _____

Street Address _____

City/State/Zip _____

PERSONAL REFERENCES: Please provide names, addresses, phone numbers, relationship and how long known for 3 personal references.

Name _____ Relationship _____

How long known _____ Phone _____

Street Address _____

City/State/Zip _____

Name _____ Relationship _____

How long known _____ Phone _____

Street Address _____

City/State/Zip _____

Name _____ Relationship _____

How long known _____ Phone _____

Street Address _____

City/State/Zip _____

LANGUAGE SKILLS Check any which apply to you.

Multilingual (Specify languages) _____

Sign Language

LICENSING/CERTIFICATION: If a license or certification is required or related to the position for which you are applying, complete the following:

License or Certificate	Date Issued	Date Expires	Issuer/Location

SPECIAL SKILLS: Describe any special skills or qualification for this work:

Are you now subject to a pending charge or violation of law (including non-criminal violations)?

YES No If so, please list all pending charges or violations. In accordance with state law, pending charges or convictions will not be used or considered unless they are substantially related to circumstances of the particular job for which you are applying.

I AUTHORIZE any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they may have, personal or otherwise, with regard to any of the subjects covered by this application, and I release such parties from all liability from any damages which may result from furnishing such information to you.

I CERTIFY that the above answers are true and complete to the best of my knowledge. I authorize Baraboo River Equine-Assisted Therapies, Inc., to investigate any statement contained in this application, and to obtain a credit report on me as necessary to determine my qualifications. I understand that this application is not intended to be any kind of contract or agreement. In the event of employment, I understand that any false or misleading information given in my application, correspondence, discussions or review may result in refusal to hire or immediate termination if hired. I understand also that I am required to abide by all rules, regulations and policies of Baraboo River Equine-Assisted Therapies, Inc.

Signed: _____

Date: _____