

Executive Session Minutes
Corrected, Redacted & Released

Leisure Time RV Park
Thursday, March 30, 2023

1:00pm Leisure Time RV Park Clubhouse

Call to Order: 1:04pm By: Brad Baumberger, President

Roll Call: Brad Baumberger, Paul Davis (phone), Tracy Leinen, Mary Wilkinson, Kenny Remior

Quorum Established

Purpose of Meeting: [Redacted] Summer Worker Hire, Part-Time Worker Hire-Clubhouse,
Part-Time Worker---Groundskeeper hire & Update on new Caretaker

[Redacted]
[Redacted] Resignation of Nick Dammarrell—Tracy Leinen
[Redacted] [Redacted] Monday evening, March 27, 2023 advising her he had resigned and would turn in his keys by March 28, 2023.
[Redacted] [Redacted] Mary Wilkinson "Shall the Board accept the requested [Redacted] Dammarrell resignation?
[Redacted] [Redacted] Discussion: None Call for vote: 4 Approve Decision: Unanimous

2. **Hire of Summer Worker: Tracy Leinen**

A summer worker is provided a free RV space and utilities paid in lieu of 20hrs of work per week. We have received a couple of inquiries.

Motion: Tracy Leinen 2nd. Paul Davis "Shall the Board approve interviewing Summer Worker applicants, review those interviews and make the decision to hire the best candidate and provide him/her an agreement for signature which indicates 20hrs work per week with RV space & utilities in lieu of hourly wages?"

Discussion: None Call for Vote: 4 Approve Decision: Unanimous

3. **Hire of Part-time Clubhouse Maintenance Employee: Tracy Leinen**

Caretaker to clock in and check pool chemicals first thing. It may only need chemicals approximately every 3 days but weekend use may require more. Liaison will adjust hours if need arises for Clubhouse Maintenance employee. Clubhouse employee will be directed if he/she is to check chemicals.

Motion: Mary Wilkinson 2nd. Paul Davis "Shall the Board approve interviewing Part-Time Clubhouse/Pool Maintenance Applicants, review those interviews and make the decision to hire the best candidate and provide him/her an agreement for signature which indicates 2hrs per day, 5 days per week, Mon-Fri at \$15 hourly rate?" Discussion: None Call for Vote: 4 Approve Decision: Unanimous

4. **Hire of Part-time Groundskeeper Employee: Mary Wilkinson**

Brad was going to contact [Redacted] to see if he was interested in this 3-4 hr per day Mon-Fri position. Outdoor labor only.

Brad advised Board that [Redacted] has no interest at this time. He will continue to pursue with him. Brad also discussed possible hire of teenager.

Motion: Mary Wilkinson 2nd. Tracy Leinen "Shall Board approve interviewing Part-Time Groundskeeper applicants review those interviews and make the decision to hire the best candidate and provide him/her an agreement for signature which indicates 4 hrs work per day, 5 days per week, Mon-Fri at \$16 per hour pay rate?" Discussion: None Call for Vote: 4 approve Decision: Unanimous

5. **Update on new Caretaker:** Mary Wilkinson

Caretaker has arrived a day early with U-Haul trailer. Kenny cleaned off the driveway.

6. **Compensation for extra help:** Brad Baumberger

Brad feels that park labor provided by Board members or others should be compensated. This would not be compensation for Board member regular duties.

Motion: Mary Wilkinson 2nd. Kenny Remior "Shall the Board approve authorization to compensate Board Members or others for needed labor hours, when staff is not available, and that this labor is needed to maintain the park?" Discussion None Call for Vote: 3 Approve 1 Abstain Decision: Majority

Motion to Adjourn: Mary Wilkinson 2nd. Tracy Leinen Call for Vote: 4 Approve Decision: Unanimous

Meeting adjourned: 1:49pm By: Brad Baumberger, President

Respectfully submitted,

Mary Wilkinson, Board Secretary