

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

William S. Clark, *Chairman*
Kent D. Nation, *Secretary*
Joseph S Sawicki, *Treasurer*

Francesca J. Crane, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – December 20, 2023

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____ and Administrator _____

Action on Minutes of Previous Meeting(s)

- November 15, 2023 regular meeting

Public Comment

Reports:

1. Operator
 - a. Monthly Report.
2. Engineer
 - a. Monthly Report – general operations.
3. Solicitor
4. Committees
 - a. Finance – March / June / September / December
 - b. Operations – April / July / October / January
 - c. Planning – May / August / November / February
5. Administrator
 - a. Monthly Report.

New Business:

1. Resolution #04-2023 Establishing the Sewer Rates for 2024.
2. Resolution #05-2023 Establishing the Budget for 2024.

Finances:

As of November 30, 2023:

1. Mid Penn Operating - \$92,152.48
2. Mid Penn Debt Service - \$208,155.31
3. Mid Penn Capital Reserve - \$1,670,094.96
4. Mid Penn DSRF - \$587,717.98

5. Bills paid and to be ratified - \$ _____
6. Payroll for regular meeting for November 2023- \$4,777.24

7. Revenue Note Payment (principal & interest) paid 12/15/2023 - \$422,025.87

Dates of Upcoming Meetings

1. Board of Supervisors on January 18, 2024 at 7:30 p.m.
2. Municipal Authority, on Thursday, January 25, 2024 at 7:00 p.m.

Adjournment (time: _____)