

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

20 _____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

November 8, 2017

Chairman Fredrick Houston called the November 8, 2017 regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Trustee William Spellman - present, Vice Chairman Robert Toman - present, Chairman Fredrick Houston – present. Also present were, Fiscal Officer James DeCenso, Maintenance Supervisor Matt Stroney, Fire Chief Robert Sternburg and Fire Captain Jeremy Blosser.

MINUTES: Fiscal Officer DeCenso presented the minutes from the October 11th regular Trustee meeting. No one in attendance requested that the minutes be read. Trustee Spellman made a motion to accept the minutes from the regular meeting held October 11, 2017. Trustee Toman seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso reported October receipts of \$10,519.11. October's expenditures were \$49,086.07. Total YTD receipts as of October 31, 2017 were \$394,790.74 while expenditures for that ten-month period were \$404,269.50. Mr. DeCenso's report included a fund balance decrease in October of \$38,566.96 making a ten-month decrease in funds of \$9,478.76 from January 1, 2017. The fund balance as of October 31 2017 was \$796,232.22 minus the outstanding SIB loan of \$157,327.00 for a net balance of \$638,905.22. Mr. DeCenso then reviewed the current expenditures on the new ambulance. To date the Township has spent \$38,429.00 and have \$26,571.00 remaining of the approved \$65,000.00. He also indicated that open projects would need to be reviewed to determine if they need to be re-funded for 2018 expenditures. A notice was received from the Ohio Division of Liquor that the license has transferred to Barahi LLC (Sunoco station). He also had received an invoice from the Mahoning County Sheriff for the Western Reserve Schools Resource Officer for \$7,625.00 and has a request for reimbursement of \$156.97 for Fire Dept ink cartridge, case of copy paper and a date stamp. Trustee Toman made a motion to reimburse Jim DeCenso \$156.97. Trustee Spellman seconded the motion. The roll call vote was all in favor. Chairman Houston explained that the school system pays half the cost and that Berlin and Ellsworth townships split the remaining half. Trustee Spellman made a motion to pay the \$7,625.00 to the Sheriff. Trustee Toman seconded the motion. The roll call vote was all in favor.

MAINTENANCE REPORT: Mr. Matt Stroney advised the Board that there were two burials last month. He also worked on obtaining plaster quotes for inside the Mausoleum, however the changing weather will most likely defer any repairs until next spring. He is also gathering quotes to repair the brickwork at the Fire Station that is deteriorating due to the road salt damage. He reported that he assisted Mahoning County Engineers on removing some trees on Gault Rd. Mr. Stroney then suggested that the Township erect a weatherproof bulletin board near the PO boxes to post news and notices. He also thought that it is time to replace the Christmas tree that has been used outside the Town Hall. The Board advised Mr. Stroney that he could purchase the bulletin board and an outdoor tree within his spending limits.

ZONING REPORT: Zoning Inspector Wayne Sarna was excused from the meeting. He did send a report, which was read by Chairman Houston. Since the last meeting, he had issued one permit for a fence on Ellsworth Rd. There were no other pending actions.

FIRE DEPARTMENT: Chief Robert Sternburg gave the Fire report. He reported three service calls, two false alarm, three motor vehicle accidents, and one structure fire in Damascus. There was one EMS emergency calls and four with transports. He reported that the Township provided mutual aide five times to surrounding communities and received aide twice. The Department provided two stand-bys at Western Reserve football games. Chief Sternburg then advised the Board that he has an application from Jonathan Zurco as a probationary firefighter. He has already completed Firefighter 2 training. The Chief updated the Board about the FEMA grant for the new air-packs. The bid will most likely be released in December. The grant allows the old air-packs can be sold. He may keep a few for training purposes. He then requested three hydrant fittings at \$155 each to be used in Berlin Center and/or Damascus on mutual aid calls. The Chief also reported that Asst. Chief O'Neil had asked for \$2,500 reimbursement for materials used to build the dryer used for the turnout gear. Trustee Spellman made a motion to expend the \$2965.00 as requested and to approve Jonathan Zurco as a probationary firefighter. Trustee Toman seconded the motion. The roll call vote was all in favor.

EMS DEPARTMENT: Chief Sternburg gave the EMS report. He indicated that the remaining dollars allocated for the new ambulance is intended for the cot and a stair-chair for the ambulance. The actual amount to be spent will be determined upon any grant monies available from BWC for those items. In the meantime, the equipment from the old ambulance will be removed and placed in the new ambulance. Trustee Toman asked if Ellsworth would need to move dispatch services if Canfield transfers their dispatch to another center. The Chief indicated that it would be quite some time before these communities can move their centers.

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Regular Trustee Meeting November 8, 2017 Continued

COMMITTEE REPORTS:

Chairman Houston announced that Janine Goddard has announced her term is ending on the Zoning Commission and that the Board needs to find out if Dr. Matteucci will stay on for a full term on the ZBA.

Trustee Spellman announced that a representative from the Mahoning County Engineer's office would be in the Township at 10:00 am on Thursday November 8th to review county roads located in the Township. All Board members and the public are invited to attend the meeting. All labor has been donated and we are dependent on their time restraints. He also reported that the Ellsworth Community School Park sign construction continues. He indicated that they might be short of funds to complete. The Township originally approved \$500.00 and \$424.00 has already been spent. Trustee Spellman made a motion to encumber an additional \$200.00 to the project. Trustee Toman seconded the motion. The roll call vote was all in favor.

The Board then discussed changing the date of the next meeting, as both Trustee Toman and Chairman Houston will be sworn in to their new terms at a county ceremony held the evening of December 13th. The Board agreed to change the December meeting to Saturday, December 16 at 9:00 am. The Board discussed scheduling the Organizational meeting at that time.

Trustee Toman reported that the Crime Watch group has reached one thousand members. He also reported that gas lines might be extended along Palmyra road near Herbert Rd. Also that Knox Energy has indicated their willingness to also extend their lines in the Township.

Chairman Houston reminded the audience about the Wreaths for Veterans ceremony to be held December 2nd 10:00 am at Ellsworth Cemetery, 11:00 am at Jackson Twp and 1:00 pm in Berlin Twp.

OLD BUSINESS:

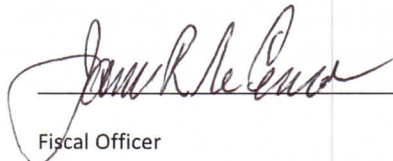
Chairman Houston asked about the remaining work to be performed by Vernal Paving on the Township Complex Parking Lot. Trustee Toman reported that the contractor had reviewed the rainwater puddling near the northeast corner of the parking lot and that he was waiting for their repair recommendations. The Board then discussed additional lighting for the parking lot. Mr. Stroney responded that he had some quotes earlier in the year and that LED lighting would be most efficient. Some piping for wiring was put in place prior to the recent paving project. There is also a concern that too much lighting may be a nuisance for some residents living near the Complex.

Chairman Houston recognized Captain Blosser of the EFD who presented a program about a company, Samrock Gear Restoration, LLC from Hudson Ohio that repairs torn and weathered turnout gear. He distributed a price list that has specific pricing for each product or service that they provide. Chief Sternburg suggested sending a few sets to them for pricing and repair. He indicated that there are fourteen sets that need some type of repairs. The Board suggested sending three sets for repair. At that time, Trustee Spellman made a motion to encumber \$1,000.00 for repairs to three turnout gear sets. Trustee Toman seconded the motion. The roll call vote was all in favor.

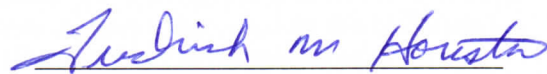
NEW BUSINESS:

The next regular meeting will be at 9:00 am on December 16, 2017 at the Town Hall.

At 8:45 pm, Trustee Spellman made a motion to adjourn the meeting. Trustee Toman seconded the motion. The roll call vote was all in favor.



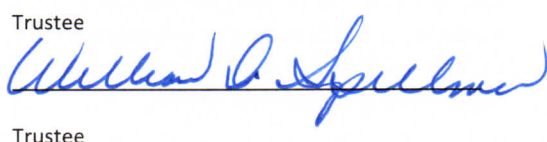
Fiscal Officer



Chairman



Trustee



Trustee