

ARIZONA FEDERATION of REPUBLICAN WOMEN

APRIL 2015

MARY WILLIAMS, PRESIDENT



AzFRW 2015 BIENNIAL CONVENTION FORMS

FORM #	
1	NFRW and AzFRW AWARDS FORMS CHECKLIST <i>Newsletters & Membership on MAY 16th, all the rest on JUNE 1st</i>
2	CONVENTION GUIDE REPORTS <i>Reports deadline on or before JULY 10th</i>
3	CONVENTION GUIDE ADVERTISING FORM <i>Advertising deadline on or before JULY 10th</i>
4	CONVENTION CREDENTIALS FORM <i>Club Presidents must submit on or before JULY 10TH</i>
5	CONVENTION RESOLUTIONS <i>Clubs must submit on or before AUGUST 10th</i>
6	CONVENTION REGISTRATION FORM <i>Last day to register is AUG 27th</i>
7	HOTEL INFORMATION AND TENTATIVE SCHEDULE
8	CONVENTION RAFFLE INFORMATION

Always check the website: www.azfrw.com for the most current information and

also visit www.Arizona2015.com for Arizona's latest on the NFRW Convention!

LEADING THE WAY!



AzFRW NEWSLETTER AWARD-Deadline on or before MAY 15th at AzFRW Summer Meeting!

Please select your 3 best newsletters and bring with you to the AzFRW Summer Meeting on **May 15, 2015** for judging. Results will be announced at the AzFRW Biennial Convention.

Members attending will vote on their favorite. If your club is all digital, please plan to bring hard copies or digital on a laptop. A club member must man your laptop display from 1-5 on Friday afternoon while voting is ongoing.

If you won't be at May meeting, please mail in advance to Awards Chair Leona Johnston so your club is included in the judging.

NFRW MEMBERSHIP INCENTIVES:

Postmarked by MAY 16th and mailed to:

President Mary Williams

PO Box 2445

Prescott, AZ 86302-2445

You may also deliver to President Mary at the AzFRW Summer Meeting, May 15-16th. If hand delivering, please place your paperwork in a large sealed envelope labeled with YOUR CLUB NAME and MEMBERSHIP AWARDS.

AzFRW SCRAPBOOKS

By popular decision of the Club Presidents at the Tucson Winter Meeting, Scrapbooks for this term will not be judged until the 2016 Winter Meeting so they may be 100% complete.

Information to follow.

NFRW & AzFRW CLUB ACHIEVEMENT AWARDS FORMS:

ALL forms that follow must be postmarked ON OR BEFORE JUNE 1, 2015!!

Check off each to make sure you have submitted all the **NFRW** and **AzFRW** Award Forms.

Be sure to retain a copy of each form for your records.

Awards Forms each contain information as to where they should be sent and may be found on the AzFRW Website in Members Only or on the NFRW Website.

(For NFRW, enter the Member Site, go to Digital Resources, then Awards)

NFRW ACHIEVEMENT FORMS: Please send **TWO COPIES** to:

President Mary Williams

PO Box 2445

Prescott, AZ 86302-2445

AzFRW ACHIEVEMENT FORMS: Please send to:

AzFRW Awards Chair Leona Johnston

11011 N. Zephyr Drive, # 115

Fountain Hills, AZ 85268



NFRW and AzFRW CAMPAIGN AWARD: Complete the NFRW Club Report Form and send to:
AzFRW Campaign Chair Zanetta Boughan

PO Box 2003

Sierra Vista, AZ 85636

NOTE: *There is also an Excel worksheet on the AzFRW website which will help your members calculate their volunteer hours quickly and simply!*

AzFRW CARING FOR AMERICA: Complete the NFRW Caring for America Form and send to:
AzFRW Caring for America Chair Anita Romero

3000 South Palo Verde

Lake Havasu City, AZ 86404

NFRW CARING FOR AMERICA: AZ may submit only ONE entry to NFRW for consideration and will select from those submitted above to Chair Anita Romero

AzFRW PUBLIC RELATIONS AWARD: Send copy of your NFRW Public Relations Form to:

AzFRW President Mary Williams

PO Box 2445

Prescott, AZ 86302-2445

NFRW PUBLIC RELATIONS AWARD: Complete the NFRW Public Relations Form and send to President Mary by no later than the June 1st deadline.

As with Caring for America, ONE project will be selected for AzFRW to submit to NFRW.

QUESTIONS? PLEASE CONTACT AWARDS CHAIR:

AzFRW PAST PRESIDENT LEONA JOHNSTON

Hm: 480-837-6068

Cell: 480-215-6635

Email: leonajohnston@cox.net

AzFRW will host a hands on workshop at the Summer State Meeting to assist all Club Presidents with the various Awards Forms.

We want every club to be recognized for their achievements!



Biennial Convention is a time when we gather together our highlights and accomplishments of the previous two years in our official Convention Guide & Program also referred to as the "convention book". Please make your reports interesting and reflective of all that was accomplished by your club or committee.

REPORTS are due NO LATER THAN JULY 10, 2015 from the following:

1. AzFRW Elected Officers including Region Directors (Regions I-IX)

2. Per the AzFRW Bylaws, all AzFRW Standing Committees:

Americanism	Legislative
Arrangements	Membership
Budget	Nominating (<i>per bylaws, on or before June 22nd</i>)
Bylaws (<i>per bylaws, on or before June 12th</i>)	Programs
Campaign	Publicity & Public Relations
Education-Literacy	Scholarship
Financial Review	Ways & Means

3. All AzFRW Special Committees:

Awards	Convention Rules Committee
Day at the Legislature	Leadership Development
Caring for America	NFRW Regents
Convention Committee (AzFRW)	
Convention Committee (NFRW Team)	

4. All Clubs

(Presidents crossing terms may choose to share the club report page with past president)

Reports should be concise and fit on **ONE PAGE** with **one inch margins on all sides other than left side which should be 1.5 inches** to allow for binding. If your report goes beyond one page, it will be returned to you for editing. If your club has stationery or photographs, feel free to use. Please make your final copy look professional and proofread before submitting.

Email your reports by **NO LATER THAN JULY 10, 2015** to:

LORAIN PELLEGRINO Convention Book Chair

EMAIL: ARWomen@aol.com

Phone: 480-460-7101

REPORT FORMAT should be submitted as either a WORD or PUBLISHER document. If noticed, corrections will be made for typographical or other errors but please proofread carefully before sending. Do not send reports as pdf's or "read only" formats. Thank you.



All clubs & friends of AzFRW are encouraged to submit ads for the biennial commemorative AzFRW Convention Program Guide. Send your good wishes or appreciation; brag about your Club's accomplishments; show support for your candidates for AzFRW or other offices; mark a club's special anniversary and more! This is your message venue to share in the permanent history of AzFRW so thank your teams and join us as we celebrate AzFRW's 66th Convention proudly hosting the NFRW 38th Convention in Phoenix!

AD DEADLINE: JULY 10, 2015

Please EMAIL your ad copy to Loraine Pellegrino, Convention Book Chair.
Mail this form, along with your check payable to "AzFRW CONVENTION" to:

Loraine Pellegrino
1233 E Squawbush Place
Phoenix, AZ 85048

ARWomen@aol.com 480-460-7101

Emails should include: 1) ad copy 2) ad size requested 3) your contact information!

ALL ads will be in COLOR!!

	<u>Regular Rate</u>	<u>AzFRW CLUB Rate</u>
Full page (7 ½" x 10" vertical)	_____ \$200	_____ \$175
Half page (5" x 7 ½" horizontal)	_____ \$150	_____ \$125
Quarter page (3 ¾" x 5" vertical)	_____ \$100	_____ \$100 <i>No discount</i>
<i>(Club Discounts apply only to Clubs, not individual members)</i>		

Name: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Referred by: _____

AzFRW Club: _____

Credentials Chair Susan Marcell must receive this Credentials Form postmarked no later than **JULY 10, 2015** or your Delegates/Alternates will NOT be able to participate in the voting process at the AzFRW Convention. Registration to the Convention is accomplished by submitting this completed Credentials Form on behalf of your club members **AND** by having each of your voting members submit the **AzFRW Convention Registration Form # 6** along with their payment in full postmarked before **AUGUST 27th**. Alternates must also be pre-paid if they are called to be elevated to Delegate status. Definition and criteria for Delegates/Alternates is contained in the AzFRW Bylaws and shown below.

Please note the AzFRW 2015 FINAL Third Quarter Report will be due on JUNE 15, 2015 and is optional IF clubs add members after the NFRW Q3 reporting date of MAY 20th. If clubs do not submit a final third quarter report postmarked on or before June 15th, the club delegate count will be based on their May 20th report.

(Partial information below, please review AzFRW bylaws for additional sections)

ARTICLE X – DELEGATES

Section 1

- A. Each delegate and alternate shall be an ACTIVE member in good standing of a club. The delegates shall be selected from those active members whose dues have been paid to the AzFRW Treasurer as of the third quarter report of the current year.
- B. To qualify for delegate representation to the AzFRW Biennial Convention a club shall have been in good standing for at least three (3) months prior to the convention.

Section 2-AzFRW CONVENTION DELEGATES

Club delegates to the AzFRW Biennial Convention shall be:

- A. The Club President or her accredited alternate.
- B. One delegate for each ten (10) or major fraction thereof, ACTIVE members in good standing of the AzFRW. The delegates shall be selected from the current list of names submitted to the AzFRW with the per capita dues. The club may select alternates from the same list to act in place of delegates who are unable to attend the Convention, providing they relinquish their delegate badge to the Credentials Committee who in turn will provide the alternate with a delegate badge.
 1. The Club President is responsible to submit an alphabetical list of delegates and alternates in order of elevation from her club which shall be sent to the Chairman of the Credentials Committee by the date approved by the Convention Committee.
 2. All voting members of the Board of Directors and Past Presidents of the Federation have the option of registering themselves for the Convention, providing they submit a DELEGATE credentials form and a Convention registration form within the time lines specified for the Convention.
 3. There shall be no alternates for the Federation Executive Committee.
 4. Each delegate shall be entitled to only one (1) vote on each question or election.

Section 3 – VOTING BODY (DELEGATES)

The voting body shall be:

- A. The Elected Officers.
- B. The Appointed Officers.
- C. Chairman of Standing Committees or their Vice Chairman if credentialed as alternates.
- D. Past Presidents of the AzFRW.
- E. The Arizona National Committeewoman.
- F. The AzFRW members, who serve on the National Federation of Republican Women Board of Directors.
- G. The President of each club or her accredited alternate.
- H. One (1) qualified delegate for each ten (10) active members, or major fraction thereof, of each club.

This Credentials Form page must be **postmarked on or before JULY 10, 2015** or your Delegates/ Alternates will not be able to participate in the voting process at the 2015 AzFRW Convention. We apologize for any inconvenience but there will be no exceptions. Persons not listed on this form may not be credentialed on-site at the Convention as Delegates or Alternates but are welcome to attend as guests. Larger clubs may submit longer lists on a separate piece of paper.

NOTE: Completion of this form does not register your Delegates/Alternates to the Convention! They must also complete the Convention Registration Form #6 indicating their status and submit Form #6 along with payment in full postmarked prior to the published deadline of AUGUST 27, 2015.

Please TYPE or PRINT clearly

Club Name: _____ Club Number _____

Club President: _____ Phone: _____

Email: _____ Region #: _____

Number of Active Members in your club as of 3rd Quarter Report-**MAY 20, 2015:** _____

Number of Additional Active Members added on FINAL 3RD Quarter Report-**JUNE 15, 2015:** _____

Club President: _____

or her accredited Alternate: _____

(Please print)

Alphabetically, list names of your members who are voting members of the AzFRW Board of Directors

1. _____ 5. _____

2. _____ 6. _____

3. _____ 7. _____

4. _____ 8. _____

Alphabetically, list names of your **CLUB DELEGATES** (These are in addition to your club President and members listed above who are voting members of the AzFRW Board of Directors or AzFRW Past Presidents)

1. _____ 9. _____

2. _____ 10. _____

3. _____ 11. _____

4. _____ 12. _____

5. _____ 13. _____

6. _____ 14. _____

7. _____ 15. _____

8. _____ 16. _____

List the names of your **CLUB ALTERNATES**, in order they are to be elevated to Delegate status if needed.

1. _____ 5. _____

2. _____ 6. _____

3. _____ 7. _____

4. _____ 8. _____

AzFRW use only:

Authorized Delegates: _____

Authorized Alternates: _____ AzFRW Credentials Chair

Please mail this completed form postmarked by no later than JULY 10, 2015 to:

**Credentials Chair Susan Marcell
2636 West Olney, Phoenix, AZ 85041**



RESOLUTIONS GUIDELINES AzFRW CONVENTION 2015

1. Resolutions to be considered by AzFRW must be postmarked by August 10, 2015 and mailed to Resolutions Chair Sharon Giese, 10855 E Shepperd Avenue, Mesa, AZ 85212.
2. A resolution for consideration by AzFRW must first be approved by a club and submitted with the signature of the President.
3. Resolutions should pertain to state or national issues only.
4. Each resolution (except courtesy resolutions which will be prepared by the committee) must be accompanied by a fact sheet indicating sources of information and rationale explaining why AzFRW should take a position on the issue.
5. Resolutions should be submitted in the proper format found in Robert's Rules of Order, 11th Edition, Page 108 and should contain no more "whereas" than strictly necessary and reflecting that "resolved" is the main motion.
6. Resolutions will be presented at the final meeting of the Convention per AzFRW Bylaws, Article XI, Section 8, E.

2015 RESOLUTIONS COMMITTEE:

1. Sharon Giese, Chairman
2. Deborrah Miller
3. Peggy Hurd

All convention attendees to the AzFRW Convention must complete this form to attend.

✓ Please check box to indicate your status:

<input type="checkbox"/>	DELEGATE (club must have submitted your name on the Club Credentials Form)
<input type="checkbox"/>	ALTERNATE (club must have submitted your name on the Club Credentials Form)
<input type="checkbox"/>	ATTENDEE (a club member who is neither a Delegate nor Alternate)
<input type="checkbox"/>	GUEST (spouses, family members, friends)
<input type="checkbox"/>	DIGNITARY (an elected official, past or present)
<input type="checkbox"/>	DIGNITARY TITLE:

<input type="checkbox"/>	EARLY REGISTRATION FEE ...must be postmarked on or before August 10 th	\$ 60.00
<input type="checkbox"/>	REGULAR REGISTRATION FEE ...postmarked after August 10 th	\$ 75.00
<input type="checkbox"/>	FINAL DEADLINE to register is postmarked August 27 th !!	

The 2015 AzFRW Biennial Convention will be one time abbreviated format due to our responsibilities as official hosts to the NFRW 2015 Biennial Convention! Registration fee includes the General Session meeting on Thursday, Sept 10th, the AzFRW Awards and Installation Luncheon following the General Session and elections voting, access to the NFRW vendor areas and the commemorative AzFRW Biennial Convention Book with official nametag holder. The luncheon will be a light buffet. If you have dietary concerns, please contact Kathy Dolge, Arrangements Chair at 602-510-8986 or arrangements@azfrw.com

Remittance check must accompany this form and should be made payable to:

AzFRW Convention

Please mail this form with your check to:

Kathy Dolge, Arrangements Chair

3607 Camino Bella Rosa,

Sierra Vista, AZ 85650

To pay by debit or credit card, please contact AzFRW Treasurer Susan Marcell at 602-268-6211

Your Name: _____

Club Name: _____ **Club Title:** _____

Phone: _____ **E-mail:** _____

☐

Payment was made by charge card with AzFRW Treasurer

Questions? Please contact Convention Chair Carol Jones at 623-934-9059 or
by email at: mcjones1@cox.net

If you are a **DELEGATE** or **ALTERNATE**, your status is validated by your **CLUB CREDENTIALS FORM** which must have been submitted by your Club prior to **JULY 10, 2015**.

"A reservation made is a reservation paid"

The convention host hotel is the JW Marriott Desert Ridge Resort. Our room rate is under the NFRW block which may be accessed through the various websites: AzFRW.com, NFRW.org or Arizona2015.com or by calling the hotel directly. The NFRW Convention Center is on the lower level of the hotel and there is ample free parking close to the lower level. Hotel amenities are superior and the spa is gorgeous. Room rates are \$199/single or double; \$219/triple and \$239 for quad PLUS any applicable taxes.

JW Marriott Desert Ridge Resort

5350 East Marriott Drive

Phoenix 85054

480-293-5000

www.jwdesertridgeresort.com

The **NFRW** Convention early registration fee is \$415 per person which includes the Opening Gala, all sessions and workshops, two luncheons and the Hospitality Suite parties on Saturday evening. Our Arizona Congressional Delegation Hospitality Suite will be open for the duration of the convention. The NFRW convention registration fee is separate from the AzFRW Convention. Hotels below are very close, less than half a mile in either direction. The only official host hotel is the JW Marriott Desert Ridge Resort.

Marriott Residence Inn

5665 East Mayo Blvd, Phoenix

480-563-1500

Holiday Inn Express

4575 East Irma Lane, Phoenix

480-473-3400

AzFRW "MINI" CONVENTION-PRELIMINARY SCHEDULE

Thursday morning, Sept 10th

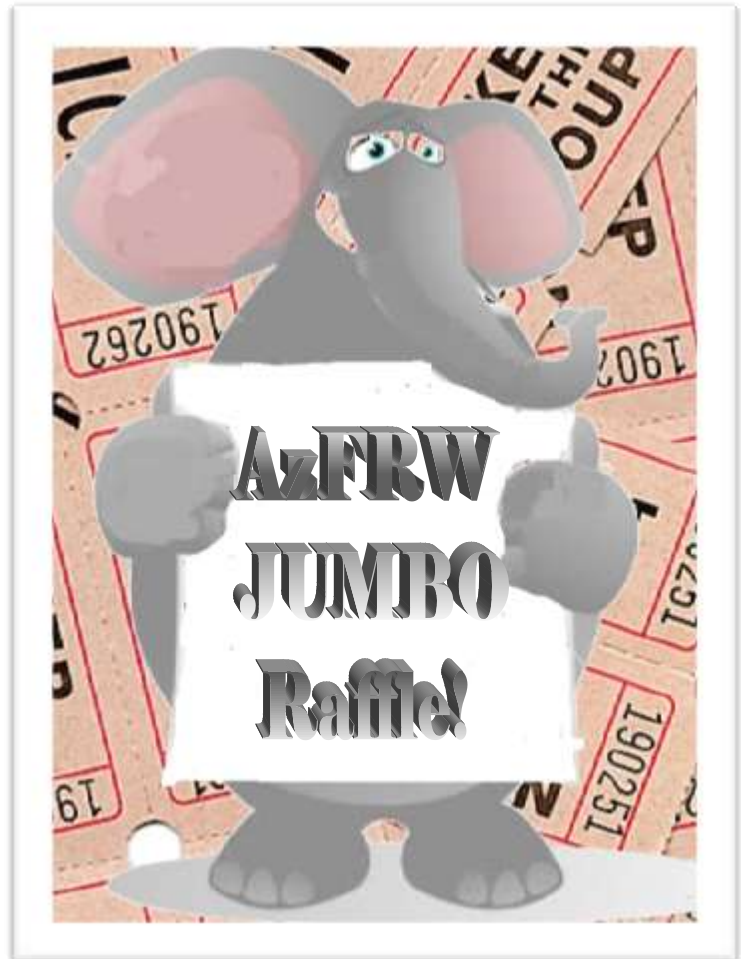
7:00-9:15	Convention Credentials check in will be open
8:15-8:45	AzFRW Board of Directors Meeting <i>(required per AzFRW Bylaws)</i>
9:00-11:00	AzFRW Convention-General Session
11:00	Recess General Session, delegates will exit for voting
11:00-11:45	Buffet Luncheon
11:45-12:30	Reconvene General Session, election results and installation of 2016-2017 AzFRW Officers

All AzFRW Convention attendees must be registered to attend...see Form # 6.

The normal course of events for the biennial convention is to have several days of fun and business combined with a variety of silent and live auctions, raffles, vendors, keynote speakers and excellent workshops interspersed with the important business of convention which includes elections and possible bylaws amendments.

Due to the tight time frame for our "AzFRW MINI Convention" there will be no silent auctions. Members and clubs are not being asked to bring any items to help the cause but we still want to have some fun, so we will hold a JUMBO Split the Pot Raffle!

Ticket sellers will be selling chances before the General Session and at the beginning of the luncheon. We will do our traditional "Split the Pot" raffle and ticket prices will be **\$10 each**
OR 10 for \$40 and we will pay **TWO** lucky prize winners!!



Who will our lucky TWO winners be??

***See you at the AzFRW Biennial Convention
on September 10th!***