



## 2017 Vendor Instructions

Event Date: 10/7, 10/8 Vendor Booths on Green St plus Food booths

### Set-up

- Booth Space 10' x 10' per fee. Any booths larger will be charged equivalent fee for each 10' or portion of 10' of space required. You **MUST** state full needs requirement on application including room for generators, grills, carts. Food booths are required to have enclosures as per health dept rules, etc. Any failure to do so could cause expulsion from the event without a refund.
- No Electrical or Water available
- All vendors must provide their own equipment including: tables, chairs, EZ-Up etc.
- Set-up begins at 7:30am on 10/7 and all booths must be ready by 9:30am
- Each booth space is numbered and your booth **must be set-up in your assigned space**, or you will be required to move.
- Be prepared for rain or shine.
- Quiet Generators are allowed.
- **Booth Assignments** are based on a first come first served basis with an accepted contract and full payment. Priority is given to last year's vendors. The festival reserves the right to reassign booths up to the morning of the festival. ONLY previous vendors can request specific preferred spots, however, the organizer will have final say in vendor spaces.
- Tear down will begin **promptly at 4pm on 10/08**.

A City of Tehachapi business license will be purchased for each vendor and is included in your booth purchase. Please **include a copy of your insurance certificate**, if you don't have insurance it will be purchased on your behalf for **\$35** (two day fee). Please **add the fee to your payment**.

All items sold must be family friendly and represented on the vendor application. Failure to include items on your application or provide family friendly items could result in expulsion from the event without a refund. It's the festival's sole discretion to make the determination for expulsion. It is required that you include a featured item which has some form of APPLE theme.

Food vendors must provide a Kern County Health Permit number. Food vendors include those selling pre-packaged items such as spices, jerky, rubs, sauces. Food vendors serving ANY type of food prepared on site must meet all health dept. requirement including, but not limited to, tents with proper netting, wash stations and proper containers for food items. It is the food vendor's responsibility to understand and fulfill all health department requirements for the preparation of such food at the event.

### FEES -

Retail Vendors Booth Fee \$160  
plus \$35 Insurance if needed

Food Vendor Booth Fee \$225  
plus \$35 Insurance if needed

Approved Non-Profits \$65  
plus \$35 insurance if needed

**All Fees must be paid in full with the application**



Business Name: \_\_\_\_\_

KC Health Permit Number (All Type Food Vendors): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Alt Number: \_\_\_\_\_

Items to be sold at the festival. Please be specific: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#of 10x10 spaces needed \_\_\_\_\_ 1-Reg 10x10 booth plus \_\_\_\_\_ ft extra for \_\_\_\_\_

Insurance Cert Attached \_\_\_\_\_ Insurance Needed \$35 extra with Fee \_\_\_\_\_

- Application is not valid if certificate of insurance or insurance fee is not attached plus full booth fee.
- Besides the Tehachapi Apple Festival, The Apple Festival and Our Hope Chest, insurance policies must also endorse the City of Tehachapi, their Councilpersons, boards, commissions, officers, volunteers, agents, and employees,

WAIVER: I (we) hereby agree to indemnify, defend and hold harmless Tehachapi Festivals, Tehachapi Apple Festival, Our Hope Chest, GTEDC, Tehachapi Tourism Commission and the City of Tehachapi, their Councilpersons, boards, commissions, officers, volunteers, agents, and employees, from any and all claims, demands, suits, judgments, liability, damages, costs, and expenses arising out of, or related to, applicant's use or occupation of City's streets or facilities, including but not limited to, any act or omission to act on part of Tehachapi Festivals et al.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Festival Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Make Checks Payable to:**

**The Apple Festival  
785 Tucker PMB G 293  
Tehachapi, CA 93561  
Phone: 818-519-7144**