



**Western Association of Educational Opportunity Personnel
President's Report
2020-2021
December 10, 2021 Chapter Meeting**

Name:	Elizabeth Hernandez
Position:	President-Elect
Committees to Oversee:	Public Relations (Giovanni Rubio) Technology (Leslie Serpas) Student Development (SLC) (vacant)
Committee Members (if any):	N/A
<p>Position Description: Work closely with the President to acquire the skills, competencies, and knowledge of chapter objectives, activities, procedures and services.</p> <p>Key Responsibilities:</p> <ol style="list-style-type: none"> 1. In case of the absence or disability of the President, to temporarily exercise all the powers and perform all the duties of the President. 2. In case of vacancy of the President, to succeed to the office of the President for the remainder of that term of office as well as his/her subsequent term of office as President. 3. Will oversee all aspects of the annual Student Leadership Conference and TRIO Day of Service. 4. Will oversee the following service council positions: Public Relations, Resource Development, and Student Development. 5. Attend all Chapter general meetings, executive committee meetings, monthly conference calls, and two in person retreats. 6. Any other duty and task as assigned by the President, which is related to the overall purpose of the Chapter and the good of the Association. 7. Participate in WESTOP and Chapter committees as needed. 8. Prepare a written report one week prior to scheduled chapter meetings and submit them to the president. 9. Candidate must be available for training at the conclusion of next year's WESTOP Conference. During the Presidency the candidate must attend five WESTOP Board Meetings. 10. Candidate must attend the last WESTOP Board of Directors Meeting to ensure a smooth transition. This meeting traditionally occurs in May/June. 11. Other duties as assigned by the WESTOP Board related to the overall purpose of the Chapter and the good of the Association. 	

Committee Goals & Priorities

2020-21 Goals:

1. Observe and work alongside Chapter President to acquire as much knowledge in preparation for 22-23 FY President Role
2. Meet 1:1 with Committee Chairs and discuss, think, brainstorm, design and implement chapter



initiatives for the FY 21-22

-PR and Tech: Look at current WEB Accessibility and WESTOP Accessibility Policies to ensure that we, WESTOP WESTOP SoCal make information tech resources available to all regardless of disability.

-Social Media Campaign and share on our platforms “This is westop so cal” fun and engaging

3. Support Committees and their respective goals as much as possible
4. Create WESTOP SoCal Timeline of events for visual learners (like myself)
5. Design 2 special workshops for new TRIO Professionals and new Chapter Members
6. Participate on a monthly basis with WESTOP and the Strategic Planning process

Committee Updates

-I have emailed all Sub-Committee Chairs to schedule 1:1 meeting.

- Two (2) Virtual Gatherings have been set for “New Chapter Members.” This virtual meeting is for all new chapter members and it is designed to increase awareness and knowledge of WESTOP and WESTOP SoCal. Attendees can expect to meet & greet other TRIO/Equity Support Programs Professionals, learn about the history of WESTOP, sign-up for upcoming volunteer opportunities within the SoCal Chapter and ask questions about available resources for new chapter members. **WESTOP SoCal New Chapter Members Meeting Dates: Friday, 1/28/22 from 11am-12pm and Wednesday, 2/9/22 from 1pm-2pm.** More details to follow early January 2022 from Victoria Garcia and or myself.

Public Relations: GIO will share any updates

Technology: LESLIE will share any updates

Student Development (SLC): Volunteer needed

Recommendations

Action Items

Respectfully Submitted,

Elizabeth Hernandez, MPA

WESTOP SoCal President-Elect