



NumberKeepers

SMALL BUSINESS ACCOUNTING, PAYROLL, & TAX SOLUTIONS

EMPLOYER COMPANY

EMPLOYER	
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EMPLOYEE

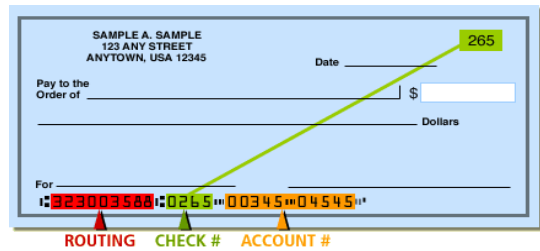
NAME	LAST 4 SSN
PHONE NUMBER	CELL NUMBER
EMAIL ADDRESS - REQUIRED IF YOU WANT TO VIEW YOUR PASTUB & W2 ONLINE AT WWW.PAYCHECKRECORDS.COM	

PRIMARY DIRECT DEPOSIT - ATTACH VOIDED CHECK

NAME OF BANK	CHECKING OR SAVINGS ACCOUNT
ROUTING NUMBER	AMOUNT TO DEPOSIT (IF NOT ENTIRE CHECK FILL OUT SECONDARY DIRECT DEPOSIT)
BANK ACCOUNT NUMBER	

SECONDARY DIRECT DEPOSIT - ATTACH VOIDED CHECK

NAME OF BANK	CHECKING OR SAVINGS ACCOUNT
ROUTING NUMBER	
BANK ACCOUNT NUMBER	



AUTHORIZATION FOR DIRECT DEPOSIT

I authorize my paychecks to automatically direct deposit to the account(s) indicated above and, if necessary, to adjust or reverse a deposit for any payroll entry made in error. I understand any holds from my bank on my account is not the employers or NumberKeepers (payroll processor) liability. This authorization will remain in effect until cancelled.

EMPLOYEE OR CONTRACTOR SIGNATURE	DATE (PLEASE NOTE THEY MAY BE A 2 WEEK START DELAY)
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ATTACHMENTS REQUIRED

<input type="checkbox"/> ATTACH VOIDED CHECK(S)		
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